

**CITY OF CITRUS HEIGHTS  
CITY COUNCIL  
MINUTES  
Special/ Regular Meeting of Thursday, October 14 , 2021  
City Hall Council Chambers  
6360 Fountain Square Drive , Citrus Heights, CA**

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**CALL SPECIAL MEETING TO ORDER**

The special council meeting was called to order at 6:30 p.m. by Mayor Miller.

1. Roll Call: Council Members present: Bruins, Daniels, Schaefer, Middleton, Miller  
Council Members absent: None  
Staff present: Blomquist, Boyd, Jones, Reid, Van, and Young.

**PUBLIC COMMENT**

None

**STUDY SESSION**

2. Auburn Blvd. Gateway Selection - Council Review and Guidance

City Engineer Blomquist introduced the Auburn Boulevard Complete Streets project, which will revitalize Auburn Blvd between Rusch Park and the northern city limits. One major element included in the grant funding for this project is to create a sense of city identity and place making. City staff have considered options for a gateway structure, which will welcome residents along Auburn Blvd off I-80.

Principal Civil Engineer Young provided further information on the gateway selection process. Young presented the three options to council and described the public outreach for community input on the gateway selection. City staff received 823 responses from the public, showing 77.8% support concept 1. Less than 5% supported either concept 2 and 3.

Council comment and discussion followed.

Council Members expressed their support for concept 1.

**ADJOURNMENT**

Mayor Miller adjourned the special meeting at 6:46 p.m.

**CALL REGULAR MEETING TO ORDER**

The regular council meeting was called to order at 7:00 p.m. by Mayor Miller.

1. The Flag Salute was led by Council Member Bruins.
2. Roll Call: Council Members present: Bruins, Daniels, Schaefer, Middleton, Miller  
Council Members absent: None

Staff present: Alejandro, Blomquist, Boyd, Cimino, Jones, McDuffee, Poole, Reid, Soriano, Turcotte, Van, Young, and Zenoni.

- 3. The video statement was read by City Clerk Van.

**APPROVAL OF AGENDA**

ACTION: On a motion by Council Member Bruins, seconded by Vice Mayor Middleton, the City Council approved the agenda.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller  
NOES: None  
ABSENT: None

**PRESENTATIONS**

- 4. Proclamation of the City of Citrus Heights Recognizing Code Enforcement Officer Week

Senior Code Enforcement Officer Nathan shared some of the accomplishments the Code Enforcement division has achieved. Mayor Miller presented Sgt. Cimino with a proclamation recognizing Code Enforcement Officer week.

- 5. Proclamation of the City of Citrus Heights Recognizing Soroptimist International Day

Mayor Miller read and presented the proclamation recognizing Soroptimist International Day to representatives from the Citrus Heights Soroptimist.

**COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES**

Council Member Bruins attended the Citrus Heights Police Department oath of office for newly appointed Police Department personnel. Council Members Bruins spoke at the Sacramento Association of Realtors. She provided an update from the Regional Sanitation board meeting. Council Member Bruins provided an update from the Police Activities League and recent events they have participated. She mentioned upcoming PAL events such as trunk-or-treat and a corn hole tournament. Council Member Bruins shared information for the Howl O’ Ween parade.

Council Member Daniels shared he recently visited the JC Penny’s in Sunrise Mall. He also shared updated from the Sacramento Metropolitan Air Quality Management District. Council Member Daniels shared information for drug take-back day. He recently attended the memorial service for Jean Duncan. He also shared that National Police Week is observed the second week of October.

Council Member Schaefer provided an update from Cal Cities Annual Conference. He also provided an update from the Sacramento Public Library Authority Board meeting, which discussed the increased vandalism in the area of Sylvan Library. Council Member Schaefer

attended the Sacramento Chapter of Society of Manufacturing Excellence in Rancho Cordova.

Vice Mayor Middleton provided an update from the Cal Cities Annual Conference. She congratulated city staff on the successful flu clinic held at the Community Center. Vice Mayor Middleton attended the job fair at Sunrise Mall. She also provided an update from the Policy and Innovation Committee meeting with Sacramento Area Council of Governments.

Mayor Miller attended the 15<sup>th</sup> annual Citrus Heights Police Department Honors and Awards ceremony. He shared information for Community Day, which will spread bark along Greenback Lane. Mayor Miller also shared that October is Domestic Violence Awareness month. Mayor Miller shared an update from the September 21 Strategic Planning Workshop.

### **PUBLIC COMMENT**

None.

### **CONSENT CALENDAR**

6. **SUBJECT**: Approval of Minutes  
**RECOMMENDATION**: Approve the Minutes of the Special and Regular Meeting of September 9, 2021, the Special Meeting of September 20, 2021, and the Special Meeting of September 21, 2021.
7. **SUBJECT**: Authorize the Conduct of Remote “Telephonic” Meetings During the State of Emergency  
**STAFF**: A. Van/ R. Jones  
**RECOMMENDATION**: The following is recommended;
  - a. Adopt Resolution No. 2021 - 082, a Resolution of the City Council of the City of Citrus Heights, Making the Legally Required Findings to Authorize the Conduct of Remote “Telephonic” Meetings During the State of Emergency
  - b. Direct staff to place subsequent resolutions on upcoming consent calendars making the necessary findings to continue to hold remote meetings as required by AB 361
8. **SUBJECT**: Auburn Blvd. Complete Streets Revitalization Project Phase 2 Federal Project CML 5475 (038), City PN 20-14-004 Approval of Contract Amendment No. 1  
**STAFF**: L. Blomquist / H. Young  
**RECOMMENDATION**: Adopt Resolution No. 2021-083, A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the Interim City Manager to Execute Amendment No. 1 to the Agreement for Professional Services with Bennett Engineering Services, Inc. for the Auburn Boulevard Complete Streets Revitalization Project Phase 2

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9. **SUBJECT**: Greenback Lane Complete Streets Project No. 45-20-002 Approval of Contract Amendment No. 1  
**STAFF**: L. Blomquist/ H. Young  
**RECOMMENDATION**: Adopt Resolution No. 2021-084, A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the Interim City Manager to Execute Amendment No. 1 to the Agreement for Professional Services with Kimley-Horn and Associates, Inc., for the Greenback Lane Complete Streets Project
10. **SUBJECT**: Memorandum of Understanding with Sacramento Area Council of Governments Concerning Use of Regional Early Action Planning Funds  
**STAFF**: C. McDuffee/ C. Kempenaar/ M. Huber/ A. Bermudez  
**RECOMMENDATION**: Adopt Resolution No. 2021-085, A Resolution of the City Council of the City of Citrus Heights, California, approving the Memorandum of Understanding (MOU) between the City, the Sacramento Area Council of Governments, and OPTICOS for the use of Regional Early Action Planning Grant Funds and authorizing the City Manager to execute the MOU
11. **SUBJECT**: Approval of a Memorandum of Understanding with the Citrus Heights Police Officers Association (CHPOA) and Adoption of the Amended Payrate Schedule for the City of Citrus Heights  
**STAFF**: B. Zenoni  
**RECOMMENDATION**: The following is recommended;
- a. Adopt Resolution No. 2021-087, A Resolution of the City Council of the City of Citrus Heights, California, Adopting a Memorandum of Understanding with the Citrus Heights Police Officers Association
  - b. Adopt Resolution No. 2021-086; A Resolution of the City Council of the City of Citrus Heights Adopting the Amended Payrate Schedule
12. **SUBJECT**: Second Reading - Amendment to Chapter 54, Article V, Division 3 of the Citrus Heights Municipal Code Regarding Tobacco Products  
**STAFF**: B. Soriano/ E. Dias/ K. Frey  
**RECOMMENDATION**: Adopt Ordinance No. 2021 - 004, an Ordinance of the City of Citrus Heights amending Chapter 54, Article V, Division 3 of the Citrus Heights Municipal Code regarding the sale of tobacco products

**ACTION**: On a motion by Council Member Bruins, seconded by Council Member Schaefer, the City Council adopted Consent Calendar Item 6, 7, 8, 9, 10, 11, and 12.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller  
NOES: None  
ABSENT: None

### **PUBLIC HEARING**

13. **SUBJECT**: Amendments to Master Fee Schedule  
**STAFF REPORT**: B. Zenoni/ T. Nossardi

**RECOMMENDATION:** Adopt Resolution No. 2021-088, Resolution of the City Council of the City of Citrus Heights, California, Restating the City User Fees to Identify Certain Community Development Department Fees, which were Omitted from the Master Fee Schedule

Interim Administrative Services Director Zenoni provided a brief presentation on the previously omitted fees.

Council Member Schaefer requested clarification regarding the process of creating the Master Fee Schedule.

Zenoni clarified that these are not new fees, but these are fees that were accidentally missed in the initial process.

Mayor Miller opened the public hearing at 7:41 p.m., hearing no speakers, he closed the public hearing.

**ACTION:** On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council adopted Resolution No. 2021-088, Resolution of the City Council of the City of Citrus Heights, California, Restating the City User Fees to Identify Certain Community Development Department Fees, which were Omitted from the Master Fee Schedule

AYES: Bruins, Daniels, Schaefer, Middleton, Miller  
 NOES: None  
 ABSENT: None

14. **SUBJECT:** CARES Act Amendment No. 4 to the 2020-2024 Consolidated Plan and 2020 Action Plan for (CDBG-CV-3) Funding, Amendment No. 1 to the 2021 Action Plan, and Draft 2022 Action Plan and Funding Allocations for the Community Development Block Grant Program

**STAFF REPORT:** C. McDuffee/ S. Cotter/ N. Piva

**RECOMMENDATION:** The following is recommended;

- a. Hear public testimony on the draft CARES Act Amendment No. 4 to the 2020-2024 Consolidated Plan and 2020 Action Plan for Coronavirus (CDBG-CV-3) Funding, Amendment No. 1 to the 2021 Action Plan, and Draft 2022 Action Plan and Funding Allocations for the Community Development Block Grant Program; and
- b. Continue final action until the October 28, 2021 City Council meeting

Housing and Human Services Coordinator Cotter reviewed the three proposed actions related to the Community Development Block Grant (CDBG) Program budget and associated plans. Funds from the CDBG Program is used for a variety of projects such as the Signalized Intersection Project, Greenback Complete Streets Project, Sunrise Recreation and Park District improvements, the critical repair grant, and the housing repair loan program.

Housing and Grants Technician Piva provided an overview of the non-profits who have applied for CBDG Program funding.

Cotter shared the CDBG funding recommendations, which were discussed with the Quality of Life Committee.

Mayor Miller opened the public hearing at 8:17 p.m.

### **PUBLIC COMMENT**

Clerk Van read the following written comments:

Julie Habeeb, Sayonara Center “This past year at the Sayonara Center we have been able to create life-long memories with our students. Adjusting to what was best and safest for our students and their families during the Pandemic was a challenge we were up for. We were able to serve around 13,000 meals from our little kitchen to our students, their families and our Sayonara neighbors. For a few months we created an outdoor computer lab for students to come receive help with their homework before moving back indoors. Outdoor activities and day trips created new experiences and fun adventures for us. Such as boating at Rollins Lake, day trips to Tahoe, Capitola, Six Flags, swimming and lake day with PAL, the beach and more. We had five students graduate high school this past June and three of them were accepted and started at San Jose State, UC Davis and Sac State. We are so proud of them! We have been able to bring back most of our programming as we have been open Monday through Friday to our students since August. It has been great being all back together! Thank you Citrus Heights City Council for your on-going, faithful support of our program. The Citrus Heights Police Department, the City’s personnel, and other agencies in this community make our efforts possible. We are thankful and proud to be a part of this Citrus Heights family.”

Scott Young, Sacramento Self-Help Housing “Sacramento Self-Help Housing is pleased with the recommended CDBG funding which continues to support our Homeless Outreach Navigator program. In addition, the recommended CV-3 funding will allow Sacramento Self-Help Housing and the City of Citrus Heights to continue a successful collaboration that has helped get many of Citrus Heights’ homeless residents off the streets and into shelter and transitional housing. We strongly urge the City Council to adopt the final recommendations.”

Rocky Peterson, Sunrise Christian Food Ministry “Good evening and thank you for the opportunity to address you concerning **2022 Funding of CDBG**. Sunrise Christian Food Ministry is still in the business of distributing Emergency Food to the needy **in our city**. We **have been doing the work for 39 years**. **But now** the work has increased significantly during the COVID-19 crisis. Instead of having clients come for food once every 30 days we have changed the **policy to coming when needed**. Part of the reason for the change is we **are the only operating food closet in our area**. **We used to share the work with others** but they all remain closed at this time. Also, we are the only agency in our half of the county who **distribute food 5 days a week**. The new policy has increased the number of people we will serve this year and will exceed 75,000. (if the attachment can be shown you will notice the spike the last two years.) That means increased food supplies with increased costs and

additional work for all of our **volunteers**. So we thank you for considering us in allocation of the CDBG funds to help enable us to serve our community.”

Linda Revilla, Meals on Wheels, “Meals on Wheels is appreciative of our partnership with Citrus Heights to provide food to senior residents. Last year we delivered 28,414 meals to 216 home-bound residents. When our congregate program at Rusch Park closed in March, we pivoted to delivering meals to those participants and new enrollees for a total of 8,499 meals to 133 unduplicated City of Citrus Heights residents. The grand total was 36,913 meals to 349 Citrus Heights residents!”

Andrea Rogozniski from Pride Industries addressed the Council via Zoom. The center oversees the youth workforce development at Sylvan Corners and provides direct case management. With the funding from the CDBG program, they would be able to provide more one on one development for young adults in Citrus Heights. They are able to use the direct dollars to assist youth career development.

Mayor Miller closed the public hearing at 8:24 p.m.

**ACTION:** On a motion by Council Member Bruins, seconded by Council Member Daniels, Item 14 was continued to the October 28, 2021 City Council meeting.

AYES: Bruins, Daniels, Schaefer, Middleton, Miller  
 NOES: None  
 ABSENT: None

### **DEPARTMENT REPORTS**

None

### **CITY MANAGER ITEMS**

None

### **ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS**

Council Member Daniels requested a future agenda item to discuss renaming the Citrus Heights Community Center to the “Jack and Jean Duncan Community Center”.

Mayor Miller and Council Member Schaefer supported this request.

Council Member Daniels requested a resolution prohibiting vaccination and mask mandates.

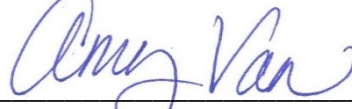
Council Member Bruins stated she is in favor of choice and would support a resolution that would allow choice in regard to the vaccine and not any mandates for city employees or any of the business community.

Council Member Schaefer stated he supported that.

**ADJOURNMENT**

Mayor Miller adjourned the regular meeting at 8:28 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Amy Van". The signature is written in a cursive style and is positioned above a horizontal line.

Amy Van, City Clerk