

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, October 13 , 2022
City Hall Council Chambers and Virtually
6360 Fountain Square Drive
Citrus Heights, CA 95621**

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 6:00 p.m. by Mayor Middleton.

1. The Flag Salute was led by Council Member Bruins.
2. Roll Call: Council Members present: Bruins, Daniels, Miller, Schaefer, Middleton
Council Members absent: None
Staff present: Bermudez, Cave, Feeney, Jones, Kempenaar, Nossardi, Piva, Reid, Turcotte, Van, and Young.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Miller, seconded by Council Member Bruins, the City Council approved the agenda.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

PUBLIC COMMENT

City Clerk Van read a comment from Alfred Sanchez, "I would like the city to come up with guidelines of our own regarding opening cooling center(s). I understand the city post this on the website but its like the day before sometimes. Can the council please take a vote to add this to future agenda and take necessary steps to do this. Its confusing now."

City Clerk Van read a comment from K.E. DeMarco, "I would like to request a consideration of a sound wall installation on Antelope Road between Sunrise - Mariposa to Auburn boulevard. Also, painting reflecting the "bike and pedestrian" areas more clearly. This is a very fast moving, dangerous stretch of road for anyone and making an appropriate bike/pedestrian path as well as sound wall/beautification of same area would be multifaceted improvement of the area. Cleaning trimming overhang is also overdue. (the new LED lights, no turn on red and yellow trim on the signals really

doesn't do much but annoy the long time residents at corner of Mariposa/Antelope.) Fix the pedestrian/bike walkways on dangerous curves next please!"

PRESENTATION

4. Presentation of Proclamation Recognizing September 18-24, 2022, as "National Forensic Science Week"

Council Member Miller presented a proclamation recognizing "National Forensic Science" week to Lt. Morris and Citrus Heights Police Department staff.

5. Presentation of Proclamation Recognizing the Second Week of October as "Code Enforcement Officer Appreciation Week"

Council Member Daniels presented a proclamation recognizing the second week of October as "Code Enforcement Officer Appreciation Week" to Support Services Manager Debra Nathan and Citrus Heights Police Department staff.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Bruins provided an update from the Police Activities League meeting and shared information on upcoming PAL events. She shared information on the upcoming Trunk-or-Treat event taking place on October 26 in the Dignity Health and Citrus Heights Police Department parking lot. Council Member Bruins also provided an update from the Sacramento Regional County Sanitation and Sacramento Area Sewer District board meeting.

Council Member Daniels recently attended the Sacramento District Attorney appreciation luncheon. He stated he has noticed an increase in non-operating vehicles across the City and stated he would like the City to take a proactive approach to handling these vehicles. He also shared his appreciation for the Police Department and City staff responding to the corner of Van Maren and Auburn Blvd. and cleaning up the area.

Council Member Miller provided an update from the American Public Transit Association conference in Seattle. He shared an update from the Sacramento Transportation Authority board meeting.

Vice Mayor Schaefer provided an update from the Sacramento Public Library Authority board meeting.

Mayor Middleton provided an update Sacramento Area Council of Governments meeting.

CONSENT CALENDAR

-
6. **SUBJECT** : Approval of Minutes
RECOMMENDATION : Approve the Minutes of the Regular Meeting of September 22, 2022
 7. **SUBJECT** : Approve Resolution for Continued Remote Meetings in Accordance with AB 361
STAFF : A. Van/ R. Jones
RECOMMENDATION : Adopt Resolution No. 2022-099 A Resolution of the City Council of the City of Citrus Heights, California, a Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote “Telephonic” Meetings During the State of Emergency
 8. **SUBJECT** : Planning Commission Rules and Regulations Handbook Update and Change the Time of Regular Planning Commission Meetings
STAFF : C. Kempenaar/ A. Bermudez
RECOMMENDATION : Adopt Resolution No. 2022-100 A Resolution of the City Council of the City of Citrus Heights, California, Adopting the Updated Planning Commission Rules and Regulations and Changing the Time for Regular Meetings of the Planning Commission
 9. **SUBJECT** : Office of Traffic Safety (OTS) DUI/STEP Grant
STAFF : K. Frey/ M. Wells
RECOMMENDATION : Adopt Resolution No. 2022-101 A Resolution of the City Council of the City of Citrus Heights, California, Approving an Agreement, and Accepting Project Funding for Grant PT23021 - with the California Office of Traffic Safety (OTS) and Authorizing the City Manager (or Designee) to Execute the Agreement
 10. **SUBJECT** : 2022 Prohousing Resolution Amendment
STAFF : C. Kempenaar/ E. Singer
RECOMMENDATION : Adopt Resolution No. 2022-102 A Resolution of the City Council of the City of Citrus Heights, California, Authorizing Application to and Participation in the Prohousing Designation Program

ACTION: On a motion by Vice Mayor Schaefer, seconded by Council Member Bruins, the City Council adopted Consent Calendar Items 6, 7, 8, 9, and 10.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

PUBLIC HEARING

11. **SUBJECT** : Review 2023 Action Plan and Funding Recommendations for the Community Development Block Grant Program
STAFF : C. Kempenaar/ N. Piva
RECOMMENDATION : The following is recommended;

- a. Hear public testimony on the 2023 Draft Action Plan and Funding Recommendations for the Community Development Block Grant Program; and
- b. Continue final action until the October 27, 2022 City Council meeting

Housing and Human Services Program Coordinator Piva addressed the council regarding the draft Community Development Block Grant (CDBG) recommendations. Piva stated that the purpose of the presentation is to review and receive comment on the draft CDBG action plan and continue final action to the October 27 City Council meeting. Citrus Heights is an entitlement community under the federal CDBG program. In 2022, Citrus Heights received \$624,851 in annual entitlement grant funds. CDBG grantees are required to submit an annual action plan to the U.S. Department of Housing & Urban Development (HUD), which outlines the City's planned activities and funding allocations for the program year. The City's 2023 Action Plan covers the period from January 1 - December 31, 2023. The estimated grant funding for 2023 is \$600,000, which does not include unexpended prior year CDBG funds of \$270,960. Applications for the 2023 Action Plan were received on August 1 and reviewed by the Quality of Life Committee on September 19. Piva stated that the CDBG program received five applications for the 2023 annual year. A breakdown of funds requested and the recommendations from the Quality of Life Committee are listed below.

Organizations	2023 CDBG Funding Requests	QOL Funding Recommendations
Campus Life Connection Youth After-School Program	\$15,000	\$10,917
Meals on Wheels Senior Meal Program	\$16,000	\$11,655
Sacramento Self-Help Housing Homeless Navigator & Supplemental Fund	\$16,000	\$16,000
Sacramento Self-Help Renters Helpline	\$25,489	\$22,524
Sunrise Christian Food Ministry Emergency Food Closet	\$39,720	\$28,904
Total	\$112,209	\$90,000

Piva stated that additional funds would be allocated to a 2023 Capital Project to address citywide accessibility improvements, and the housing preservations project.

Mayor Middleton opened the public hearing at 6:56 p.m.

PUBLIC COMMENT

Julie Habeeb with the Sayonara Center addressed the Council. She expressed her appreciation for the continued support from the City Council. The Sayonara Center is open to their students five days a week, where they offer a variety of resources and activities for the children. Julie provided information on the upcoming holiday events the Sayonara Center has planned.

Carrie Griff with Rebuilding Together addressed the Council. Rebuilding Together is a non-profit organization who assists communities with providing home repairs for low-income families. Some of the repairs include new windows, and ADA compliant steps and bathrooms. Carrie shared a highlight of projects that have been completed with CDBG funding, which has contributed to the preservation of many homes and families in the community.

April Jack and Rocky Peterson with the Sunrise Christian Food Ministry addressed the Council. They expressed their appreciation for the continued support showed by the City. The demand for food resources has only increased over the years and CDBG funding has allowed the food bank to be open five days a week to meet the demand.

Tahirh Kraft with Sacramento Self-Help Housing addressed the Council. She provided an overview of what the program addresses and stated they have seen an increase in fair housing issues. Many of the issues they have provided assistance with relate to ADA accessibility. Tahirh expressed her gratitude for the continued support of the City Council and the Citrus Heights Police Department Code Enforcement team.

Carrie Jones with Sacramento Self-Help Housing addressed the Council. She works closely with the City's Navigator Program and stated her appreciation for the continued support. She shared that since the beginning of the year, the Navigator Program has served 272 individuals.

Robin Smith and Rachelle Bustamante with Meals on Wheels addressed the Council. They thanked the City for the continued support for the program. She stated that this calendar year, the program has served 24,000 meals to 200 Citrus Heights seniors.

Mayor Middleton closed the public hearing at 7:02 p.m.

ACTION: On a motion by Council Member Miller, seconded by Council Member Bruins, the City Council continued the Public Hearing and final action until the October 27, 2022 City Council meeting.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton

NOES: None

ABSENT: None

12. **SUBJECT:** 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Funding
STAFF: A. Turcotte/ K. Frey

RECOMMENDATION : Adopt Resolution No. 2022-103 A Resolution of the City Council of the City of Citrus Heights, California, Accepting 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Funds in Accordance with State Requirements

Commander Frey presented the item to Council. The Citrus Heights Police Department received \$23,593 for the 2022 JAG Grant. Federal funds received augment expenditures accrued by the Police Department. The Police Department will use these funds to purchase tablets for patrol vehicles.

Mayor Middleton opened the public hearing at 7:06 p.m., hearing no public comment, she closed the public hearing.

ACTION: On a motion by Council Member Bruins, seconded by Vice Mayor Schaefer, the City Council Adopted Resolution No. 2022-103, A Resolution of the City Council of the City of Citrus Heights, California, Accepting 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Funds in Accordance with State Requirements.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton

NOES: None

ABSENT: None

13. **SUBJECT**: Amendment to Chapter 98, Utilities, of the Citrus Heights Municipal Code

STAFF: R. Cave/ L. Blomquist/ H. Young

RECOMMENDATION : Introduce for First Reading, Read by Title Only and Waive the Full Reading of Ordinance No. 2022-009, An Ordinance of the City Council of the City of Citrus Heights Amending Chapter 98 (Utilities) of the Citrus Heights Municipal Code

Principal Civil Engineer Young presented the item to Council. The item is to amend the Citrus Heights Municipal Code in order to establish an underground utility district. An underground utility district is a geographic area in which overhead utility lines are installed underground and utility poles are removed. Currently Chapter 98 of the Municipal Code does not address the topic of underground utility districts. Young stated that with the Auburn Blvd. complete streets project phase 2 under way, this item would allow Council to establish an underground utility district along the Auburn Blvd. corridor. As the project progresses any improvements will include undergrounding new utilities. Amending the municipal code as proposed does not have a financial impact. Based on future Council action, the formation of an actual underground utility district would require project funding.

Council comments and discussion followed.

Mayor Middleton opened the public hearing at 7:22 p.m. Hearing no public comment, she closed the public hearing.

ACTION: On a motion by Council Member Daniels, seconded by Council Member Bruins, the City Council Introduced for First Reading, Read by Title Only and Waive the Full Reading of Ordinance No. 2022-009, An Ordinance of the City Council of the City of Citrus Heights Amending Chapter 98 (Utilities) of the Citrus Heights Municipal Code.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
 NOES: None
 ABSENT: None

REGULAR CALENDAR

14. **SUBJECT:** Amending Various Sections of Chapter 18 of the Citrus Heights Municipal Code Relating to Buildings and Building Regulations
STAFF: C. Kempenaar/ G. Anderson
RECOMMENDATION : Introduce for First Reading, Read by Title Only and Waive the Full Reading of Ordinance No. 2022-010, An Ordinance of the City Council of the City of Citrus Heights Amending Chapter 18 of the Citrus Heights Municipal Code Relating to Buildings and Building Regulations and Adopting by Reference the 2022: California Administrative Code, California Building Code, California Residential Code, California Electrical Code, California Mechanical Code, California Plumbing Code, California Green Building Standards Code, California Energy Code and California Existing Building Code

Chief Building Official Anderson presented the item to Council. Anderson stated this is an item, which amends various sections of the Citrus Heights Municipal Code, as it related to buildings and building regulations. Amendments to the building code would come into effect on January 1, 2023. Anderson stated the amendments to the building code are reflected in the building code, residential code, electrical code, mechanical code, plumbing code, green building standards code, California energy code, and the California existing building code. There is no fiscal impact to amending the building code.

ACTION: On a motion by Council Member Miller, seconded by Council Member Daniels, the City Council Introduced for First Reading, Read by Title Only and Waive the Full Reading of Ordinance No. 2022-010, An Ordinance of the City Council of the City of Citrus Heights Amending Chapter 18 of the Citrus Heights Municipal Code Relating to Buildings and Building Regulations and Adopting by Reference the 2022: California Administrative Code, California Building Code, California Residential Code, California Electrical Code, California Mechanical Code, California Plumbing Code, California Green Building Standards Code, California Energy Code and California Existing Building Code.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
 NOES: None
 ABSENT: None

-
15. **SUBJECT:** Maintenance and Enhancement Strategy to Identify Centerline Miles of Roadways in Need of Restriping and Minor Roadway Repairs
STAFF: R. Cave/ L. Blomquist
RECOMMENDATION : Receive staff presentation and provide direction

General Services Director Cave presented the informational item to Council. At the May 10 Strategic Planning Session, the Council set a goal to present a maintenance and enhancement strategy to identify centerline miles of roadways in need of restriping and other minor roadway repairs. Cave stated the City has approximately 105.7 centerline miles and 200 miles of striped lanes. Additionally, the City has 67 signalized intersections with crosswalks and 850 stop signs. The inventory strategy would utilize available imagery collected from the Pavement Management System update to generate citywide inventory. From that information, staff would prioritize locations from inspection data, irrespective of overall pavement condition. General Services will coordinate with an outside consultant to produce inventory data and establish a report of priority locations, applications, and generate costs estimates. Following the completion of this report, staff will report to Council during budget preparation to recommend a plan and potential funding sources to increase the output of a striping maintenance program.

Council comments and discussion followed.

16. **SUBJECT:** Considerations and Options for Sound Wall Repair and Beautification
STAFF: R. Cave
RECOMMENDATION : Receive staff presentation and provide direction

General Services Director Cave presented the informational item to Council. She stated at the May 10 Strategic Planning session, Council identified evaluating options for sound wall repairs and beautification as a priority. Cave stated that there are approximately 14,000 linear feet of walls within the City. Cave stated that these sound walls are privately owned walls, as established prior to Cityhood. These sound walls are in various conditions of repair, ranging from no apparent damage to more extensive wear and tear. Cave stated the City does have an opportunity to enhance the sound walls lining major corridors. These sound walls can be pressure washed and repainted, along with applying anti-graffiti coating where possible. The total estimate to beautify these sound walls is \$145,000. Cave outlined a potential work plan consists of Council direction to proceed with developing a request for proposals to include defined locations and parameters of work. Staff will later return to council to identify and formally program funds for the beautification project.

Council comments and discussion followed.

Council directed staff to proceed with developing a request for proposals to include defined work locations, parameters of work, and funding.

CITY MANAGER ITEMS

City Manager Feeney shared information on the recent Sunday Funday event. Feeney shared the Police Traffic Unit recently graduated two officers from motor school and field training. City Manager Feeney also shared that the Sunrise Tomorrow Project received the Comprehensive Plan Award of Excellence from the American Planning Association. He shared event information for the upcoming State of the City address on October 20, and the 25th Anniversary Capitol Pops Concert on October 22nd.

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Vice Mayor Schaefer requested support in forming a commission to explore establishing a Citrus Heights school district. Council Member Daniels supported the request. Mayor Middleton requested the item to be discussed at the upcoming Strategic Planning Retreat on October 25. Council Members Miller and Bruins agreed with having a discussion on the topic at the Strategic Planning Retreat.

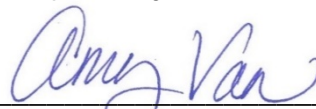
Council Member Miller stated Vice Mayor Schaefer authored a community voice article that appeared in the Citrus Heights Sentinel attacking past actions of current council members and including a current council candidate. He stated this was all in violation of the City's Code of Conduct of the City Council Handbook. He stated there was no disclaimer that his words were his personal opinion, so by inference he has made his statements that appear to be representative of the City and our official position. He requested support by Council for a review of this matter by our City Attorney's office with a report back as an agenda item on their findings. Council Member Miller urged the Council to reacquaint themselves with the City Council Handbook, and if changes need to be made, we can discuss that at our Strategic Planning meeting. Mayor Middleton agreed that Council should revisit the Handbook.

Council Member Daniels requested the City Manager bring an item to Council by the first meeting in January detailing the feasibility of placing a Citrus Heights Police Officer at every Citrus Heights school. Vice Mayor Schaefer and Mayor Middleton supported the item.

ADJOURNMENT

Mayor Middleton adjourned the regular meeting at 7:54 p.m.

Respectfully submitted,



Amy Van, City Clerk