

**CITY OF CITRUS HEIGHTS  
CITY COUNCIL  
MINUTES  
Regular Meeting of Thursday, September 22 , 2022  
City Hall Council Chambers and Virtually  
6360 Fountain Square Drive  
Citrus Heights, CA 95621**

**CALL REGULAR MEETING TO ORDER**

The regular council meeting was called to order at 6:00 p.m. by Mayor Middleton.

1. The Flag Salute was led by Vice Mayor Schaefer.
2. Roll Call: Council Members present: Bruins, Daniels, Miller, Schaefer, Middleton  
Council Members absent: None  
Staff present: Blomquist, Cave, Feeney, Huber, Jones, Kempenaar, Nossardi, Prasad, Reid, Talwar, Turcotte, and Van.
3. The video statement was read by City Clerk Van.

**APPROVAL OF AGENDA**

ACTION: On a motion by Council Member Daniels, seconded by Council Member Miller, the City Council approved the agenda.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton  
NOES: None  
ABSENT: None

**PUBLIC COMMENT**

Ken Olsen addressed the Council stating his frustration with the blight and homelessness in the City.

**PRESENTATION**

4. Presentation introducing the book “Becoming the City of Citrus Heights: The History of a Unique Incorporation”

Bill Van Duker and author Miranda Culp shared a presentation with Council detailing the recent publication, “Becoming the City of Citrus Heights: The History of a Unique Incorporation”. In 2018, the Council awarded a \$10,000 History & Arts Grant to Bill and Miranda for the completion of a book chronicling the city’s incorporation history. Miranda Culp conducted extensive research and interviews for the publication. Bill Van Duker

and All Star Printing have donated 200 copies of the publication to the City for the public.

5. Presentation of Proclamation Honoring the Kiwanis Club's 50<sup>th</sup> Anniversary

Council read a proclamation honoring the Kiwanis Club's 50<sup>th</sup> Anniversary. Members of the Citrus Heights Kiwanis Club were present to accept the proclamation.

6. Presentation of Proclamation Recognizing September 2022 as Prostate Cancer Awareness Month

Council read a proclamation recognizing September 2022 as Prostate Cancer Awareness Month. Beverly Nicholson accepted the proclamation on behalf of the California Prostate Cancer Coalition.

### **COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES**

Council Member Miller provided an update from the Capital Corridors Joint Powers Authority meeting.

Council Member Daniels shared an update from the Sacramento Metropolitan Air Quality Management District board meeting. He shared that October 5 is "Clean Air Day" and Sacramento Regional Transit is providing free rides for passengers. He recently attended the Citrus Heights Chamber audio/visual studio ribbon cutting. Council Member Daniels also shared event information for the Citrus Heights HART spaghetti feed and Sunday Funday.

Council Member Bruins provided an update from Sacramento Regional County Sanitation District board meeting. She also provided an update from the Police Activities League meeting. PAL will be selling raffle tickets at Sunday Funday as a fundraiser. She also shared information for upcoming PAL events including Trunk or Treat on October 26. Council Member Bruins recently attended the ribbon cutting for the Royal Stage Performing Arts center and the Citrus Heights Chamber candidate's forum.

Vice Mayor Schaefer shared that October is manufacturing month. He also encouraged residents to attend Sunday Funday. Vice Mayor Schaefer shared an update from the Sacramento Library Board meeting. He shared an update from the Sacramento Tax payer's dinner. He also attended the September 11 memorial ceremony at Sylvan Cemetery.

Mayor Middleton provided an update from the League of California Cities conference.

### **CONSENT CALENDAR**

7. **SUBJECT**: Approval of Minutes  
**RECOMMENDATION**: Approve the Minutes of the Special/Regular Meeting of August 11, 2022 and the Regular Meeting of August 25, 2022

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8. **SUBJECT:** Approve Resolution for Continued Remote Meetings in Accordance with AB 361  
**STAFF:** A. Van/ R. Jones  
**RECOMMENDATION:** Adopt Resolution No. 2022-093 A Resolution of the City Council of the City of Citrus Heights, California, a Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote “Telephonic” Meetings During the State of Emergency
9. **SUBJECT:** Conflict of Interest Code Biennial Update  
**STAFF:** A. Van  
**RECOMMENDATION:** Adopt Resolution No. 2022-094 A Resolution of the City Council of the City of Citrus Heights, California, Adopting a Revised Conflict of Interest Code and a List of Designated Positions
10. Pulled for discussion.
11. **SUBJECT:** Resolution to Update Plan Coordinator for Mission Square 457 Deferred Compensation Plan and 401a Money Purchase Plan  
**STAFF:** S. Talwar/ R. Prasad/ T. Nossardi  
**RECOMMENDATION:** Adopt Resolution No. 2022-096 A Resolution of the City Council of the City of Citrus Heights, California, To Modify Designated Plan Coordinator For Mission Square 457 Deferred Compensation Plan and 401a Money Purchase Plan
12. **SUBJECT:** Update of Officers for Local Agency Investment Fund (LAIF)  
**STAFF:** S. Talwar/ R. Prasad/ T. Nossardi  
**RECOMMENDATION:** Adopt Resolution No. 2022-097 A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the Investment of City Monies in the Local Agency Investment Fund by Certain City Officers and Authorizing them to Order the Deposit or Withdrawal of Monies in the Local Agency Investment Fund

**ACTION:** On a motion by Council Member Daniels, seconded by Council Member Bruins, the City Council adopted Consent Calendar Items 7, 8, 9, 11, and 12.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton  
NOES: None  
ABSENT: None

### **CONSENT CALENDAR ITEM PULLED FOR DISCUSSION**

10. **SUBJECT:** Resolution Approving a Cost of Living Adjustment Plus a One Time Payment for Full Time Unrepresented Employees and Adopting an Amended Salary Table  
**STAFF:** A. Feeney/ S. Talwar  
**RECOMMENDATION:** Adopt Resolution No. 2022-095, A Resolution of the City Council of the City of Citrus Heights, California, Approving Regular

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Unrepresented Employees a 3% Cost of Living Adjustment, A 3% One-Time Payment, and the Amended Salary Table, Exhibit A effective September 22, 2022

Vice Mayor Schaefer pulled the item.

Administrative Services Director Talwar shared a presentation on the item. She mentioned this is an adjustment for unrepresented city staff. Represented employee groups have received cost of living adjustments in 2021 and 2022. Talwar discussed neighboring agencies have received comparable adjustments and one time payments for staff.

**ACTION:** On a motion by Vice Mayor Schaefer, seconded by Council Member Bruins, the City Council adopted Consent Calendar Item 10.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton  
NOES: None  
ABSENT: None

### **REGULAR CALENDAR**

13. **SUBJECT:** Potential Annexation Work Plan  
**STAFF:** C. Kempenaar/ R. Jones  
**RECOMMENDATION :** Staff recommends Council review the staff presentation and provide direction to staff if future action is desired.

Community Development Director Kempenaar shared a presentation for potential annexation options for Council to review. The general plan policy identifies a goal to make adequate land available for economic development opportunities. In order to discuss potential annexation, the city must work with the Sacramento County Local Agency Formation Commission (LAFCO) to amend the City's sphere of influence to allow for future expansion. LAFCO is a state created board to ensure the orderly formation of local governmental agencies, to preserve agricultural and open space lands, and discourage urban sprawl. Jose Henriquez with LAFCO further discussed the annexation process. The process is outlined as LAFCO holding a sphere of influence amendment hearing, a LAFCO approval hearing, and holding a protest hearing. Staff would perform an environmental review for any potential annexations, municipal service review, review associated costs, and lastly conduct a fiscal impact analysis. In 2006/2007, the City discussed two potential annexations with Sacramento County, Roseville Pointe/ Northwest reserve and the Greenback Gateway. Key findings from the previously discussed annexations showed a \$100,000 annual deficit for Roseville Pointe and a \$40,000 surplus if commercial property was included and developed as neighborhood commercial. The Greenback Gateway showed an annual deficit of \$45,000 - \$134,000. In order for land to be annexed, the City must demonstrate sufficient revenue is generated to serve the annexed land.

Jose Henriquez with LAFCO discussed the voting process with council.

In May 2022, Council directed staff to evaluate the next steps for potential annexation of Roseville Pointe, Dewey Drive/ Celtic Cross, and the Northwest corner of Fair Oaks Blvd and Madison. Kempenaar requested council to identify which properties they would like to explore annexation. Following direction, staff would conduct targeted outreach to those areas; conduct a preliminary fiscal impact analysis, and report findings to council.

Council comments and discussion followed.

Council directed staff to pursue discussion with Sacramento County, conduct outreach for potential annexations areas, conduct a preliminary Fiscal Impact Analysis and then report the findings to Council for the following locations: Greenback Gateway, Roseville Pointe including the commercial properties, Dewey Drive/Celtic Cross, and the Northwest corner of Fair Oaks Blvd./Madison Ave.

14. **SUBJECT:** Considerations and Options for Pavement Restoration Strategies  
**STAFF:** R. Cave/ L. Blomquist  
**RECOMMENDATION :** Review the staff presentation and provide direction to staff to proceed with developing long term planning of citywide pavement restoration plans

General Services Director Cave reviewed the pavement restoration objectives as outlined during the strategic planning retreat. The pavement condition index (PCI) is a measurement of the pavement condition and ranges from zero to 100. The city's existing PCI averages 51, which borders between fair and poor condition. The recommended approach is to program a minimum of 50% of anticipated funds to address arterial and collector streets. Funding will focus on corridors not identified as viable candidates for competitive grants and will prioritize locations that do not require extensive design or right of way acquisition. Priority locations may include; Antelope Road/ Garden Gate to Lauppe Lane, Dewey Drive/ Greenback Lane to Connemara Circle, Fair Oaks Blvd/ Greenback Lane to Madison Ave, Greenback Lane/ Birdcage to Dewey Drive, Madison Ave/ Fair Oaks to Highview Lane, and Sunrise Blvd/ Sungarden to Madison Ave. Staff would look to collaborate with Sacramento County for shared roadways.

Council comments and discussion followed.

Council supports staff's recommendation to program a minimum of 50% of anticipated funds to address arterials and collectors, strategize to program streets by districts or neighborhoods to improve coordination with stakeholders, and focus efforts within neighborhoods to increase safety.

15. **SUBJECT:** Guideline Approval and Funding Allocation for the Community Projects Grant Program

**STAFF:** M. Huber

**RECOMMENDATION :** Adopt Resolution No. 2022-098 A Resolution of the City Council of the City of Citrus Heights, California, Approving the Community Projects Grant Program Guidelines and Associated American Rescue Plan Act Funding Allocation

Economic Development and Community Engagement Director Huber shared the program guidelines for the Community Projects Grant Program. The proposed grant program will provide grants to community groups to facilitate community projects that engage citizens, improve the community, and promote community involvement and pride. The intention of the grant program is to increase community connection and strengthen resident's quality of life. Any 501c3, community group, or organization that is seeking funding to complete an activity or project to connect the community is eligible for grant funding. The grant program guidelines are designed to spark innovative, positive ideas that exist in Citrus Heights and provide residents with the means to enhance community engagement. The proposed program launch will include a 45-day online application period and will push out targeted marketing materials. Following the application period, staff will present vetted applications to the Finance Committee for review and recommendation; those recommendations will be presented to City Council for final approval. The pilot program will launch early 2023, with a recommended \$50,000 allocation from American Rescue Plan Act funding.

Council comments and discussion followed.

### **PUBLIC COMMENT**

Michael Nishimura addressed the council. He stated that three neighborhood associations have gone dark due to meeting restrictions. He believes that the community grant program and the block party trailer could be useful to engage community members and encourage participation in the neighborhood associations.

**ACTION:** On a motion by Council Member Bruins, seconded by Vice Mayor Schaefer, the City Council adopted Resolution No. 2022-098 A Resolution of the City Council of the City of Citrus Heights, California, Approving the Community Projects Grant Program Guidelines and Associated American Rescue Plan Act Funding Allocation.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton

NOES: None

ABSENT: None

### **CITY MANAGER ITEMS**

City Manager Feeney shared information on the upcoming Sunday Funday event. City Manager Feeney shared event information for the State of the City taking place on October 20 and the 25<sup>th</sup> Anniversary Capitol Pops concert on October 22. He also shared photos highlighting the recent jurisdictional coordination clean up along the I-80 and Antelope corridor. He also shared information on recent grants staff have completed.

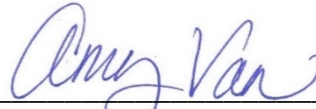
**ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS**

None.

**ADJOURNMENT**

Mayor Middleton adjourned the regular meeting at 8:38 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Amy Van". The signature is written in a cursive style and is positioned above a horizontal line.

Amy Van, City Clerk