

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, May 11, 2023
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA
Teleconference Location – Homewood Suites, 125 Harbour Place Dr., Davidson, NC**

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 6:01 p.m. by Vice Mayor Daniels.

1. The Flag Salute was led by Vice Mayor Daniels.
2. Roll Call: Council Members present: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer (remote via teleconference)
Council Members absent: None
Staff present: Cave, Feeney, Huber, Jones, Kempenaar, Nossardi, Talwar, Turcotte, Van and department directors.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Karpinski-Costa, seconded by Mayor Schaefer, the City Council approved the agenda.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
NOES: None
ABSENT: None

PUBLIC COMMENT

None

PRESENTATIONS:

4. Proclamation of the City of Citrus Heights Proclaiming May 12, 2023 as "Provider Appreciation Day"

Council Member Karpinski-Costa read and presented the proclamation to Tara Taylor, Executive Director of Single Strong Mom and Sharna Braucks, President and CEO of YMCA of Superior California.

5. Proclamation of the City of Citrus Heights Proclaiming May 14-20, 2023 as "National Police Week"

Vice Mayor Daniels read and presented the proclamation to Police Lieutenant Ken Lewis.

6. Proclamation of the City of Citrus Heights Proclaiming May 21-27, 2023 as "National Public Works Week"

Vice Mayor Daniels read and presented the proclamation to Regina Cave, General Services Director.

7. Proclamation of the City of Citrus Heights Proclaiming May 2023 as "Building Safety Month"

Vice Mayor Daniels read and presented the proclamation to Casey Kempenaar, Community Development Director and Joseph Cuffe, Chief Building Official.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Middleton did not have any updates.

Council Member Lopez-Taff did not have any updates.

Council Member Karpinski-Costa provided an update from the Sacramento Area Sewer District Board meeting. She also provided an update from the Sacramento Transportation Authority Board meeting.

Vice Mayor Daniels attended the Citrus Heights Chamber of Commerce luncheon. He also attended the Sunrise MarketPlace Board meeting. He attended Cap-to-Cap in Washington D.C. He provided an update from the Regional Transit Board meeting.

Mayor Schaefer stated he met with Congressman Kevin Kiley as a follow-up from Cap-to-Cap.

CONSENT CALENDAR

8. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Meeting of April 27, 2023

9. **SUBJECT:** Zoning Code Update – Second Reading
STAFF REPORT: C. Kempenaar / E. Singer
RECOMMENDATION: Adopt Ordinance No. 2023-003 an Ordinance of the City Council of the City of Citrus Heights Amending Various Sections of Chapter 106 of the Citrus Heights Municipal Code (Zoning Code Section)

10. **SUBJECT:** Sunrise MarketPlace Economic Development Support Grant Request
STAFF REPORT: M. Huber
RECOMMENDATION: Adopt Resolution No. 2023-034 a Resolution of the City Council of the City of Citrus Heights, California, Approving a \$20,000 Grant to the Sunrise MarketPlace from the Economic Development Support Fund – Part I

ACTION: On a motion by Council Member Middleton, seconded by Council Member Karpinski-Costa, the City Council adopted Consent Calendar Items 8, 9 and 10.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
NOES: None
ABSENT: None

REGULAR CALENDAR

11. **SUBJECT:** Fiscal Year (FY) 2023/2024 and 2024/2025 Biennial Budget Overview and Discussion
- a. Review and discuss the FY 2023-24 and FY 2024-25 Biennial Draft Operating Budget
 - b. Review and Discuss the Five-Year Capital Improvement Program for Fiscal Years 2023/2024 through 2027/2028

City Manager Feeney introduced the item and thanked the Executive Team, Tammy Nossardi and Alberto Preciado for their work on the budget. He stated the proposed budget aligns with the Strategic Focus Area Workplan, and Strategic Planning 3-year Goals.

Administrative Services Director Talwar and Finance Manager Tammy Nossardi presented an overview of the proposed budget. The total General Fund revenue is proposed to be \$43,137,271 for FY 23-24 and \$44,609,022 for FY 24-25. They explained that each department will provide Council with an overview of the FY 23-24 and FY 24-25 proposed General Fund expenditures. The total General Fund expenditures are proposed to be \$39,803,048 for FY 23-24 and \$41,299,430 for FY 24-25.

Administrative Services Director Talwar highlighted the Administrative Services Department budget with proposed General Fund expenditures to be \$9,966,866 for FY 23-24 and \$10,430,084 for FY 24-25.

General Services Director Cave highlighted the General Services Department budget with proposed General Fund expenditures to be \$3,275,173 for FY 23-24 and \$3,388,519 for FY 24-25. She noted the General Services Department is largely supported through other funds such as solid waste, gas tax, storm water and Measure A.

Police Chief Turcotte highlighted the Police Department budget with proposed General Fund expenditures to be \$22,638,821 for FY 23-24 and \$23,457,902 for FY 24-25.

Community Development Director Kempenaar highlighted the Community Development Department budget with proposed General Fund expenditures to be \$1,624,771 for FY 23-24 and \$1,654,792 for FY 24-25.

Economic Development and Community Engagement Director Huber highlighted the Economic Development and Community Engagement Department budget with proposed General Fund expenditures to be \$1,030,580 for FY 23-24 and \$1,034,126 for FY 24-25.

City Manager Feeney highlighted the City Manager's Department budget with proposed General Fund expenditures to be \$1,266,837 for FY 23-24 and \$1,334,006 for FY 24-25. He further reported that the proposed General Fund budget does include funding for street maintenance repairs, with a projected \$2 million in FY 23-24 and \$4 million in FY 24-25.

Finance Manager Nossardi provided an overview of American Rescue Plan Act funding that has been committed and approved to date. The City received a total of \$15,676,972 in ARPA funding. She also provided an overview of other City funds.

General Services Director Cave provided an overview of the Capital Improvement Program for the next five years that includes 23 capital projects.

City Manager Feeney stated staff is looking for feedback on the proposed budget. The final budget will be presented at the May 25, 2023 City Council meeting for consideration and adoption.

City Council questions and comments followed.

- 12. **SUBJECT:** Resolution Authorizing the City Manager to Execute An Agreement with Townsend Public Affairs Not to Exceed \$60,000 for the Creation of a Comprehensive Grants Strategy and Implementation Support for a One-year Term
STAFF REPORT: M. Huber
RECOMMENDATION: Adopt Resolution No. 2023-035 a Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute an Agreement with Townsend Public Affairs Not to Exceed \$60,000 for the Creation of a Comprehensive Grants Strategy and Implementation Support for a One-year Term

Economic Development and Community Engagement Director Huber presented the staff report. Staff released a Request for Proposals and are recommending Townsend Public Affairs for the creation of the Comprehensive Grants Strategy.

Casey Elliott with Townsend Public Affairs provided an overview of their services and thanked the City Council for this opportunity to work with the City.

ACTION: On a motion by Council Member Middleton, seconded by Council Member Karpinski-Costa, the City Council adopted Resolution No. 2023-035 a Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute an Agreement with Townsend Public Affairs Not to Exceed \$60,000 for the Creation of a Comprehensive Grants Strategy and Implementation Support for a One-year Term.

AYES: Karpinski-Costa, Lopez-Taff, Middleton, Daniels, Schaefer
 NOES: None
 ABSENT: None

DEPARTMENT REPORTS

None

CITY MANAGER ITEMS

City Manager Feeney reported on the IMPACT Team and Beautification Crew collaborations including daily assessment to address key problem areas, providing the Navigator contact information as connections are being made, and the clean-up of abandoned debris and litter. He announced the 2023 Public Works Showcase event to be held on May 18, 3-6 p.m. at Van Maren Park. He stated goats will be utilized on specific City property sites to assist with vegetation management between May 22 and June 2.

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Council Member Lopez-Taff requested a future item to consider naming the park on Greenback Lane "Miller Park" after the late Steve Miller.

City Manager Feeney stated the Council previously took action to direct staff to develop a naming ordinance and several options will be presented at a future meeting as a part of the process.

Vice Mayor Daniels requested the Citrus Heights Education Committee Work Plan be brought back to the City Council for consideration. Mayor Schaefer seconded the request.

ADJOURNMENT

Vice Mayor Daniels adjourned the regular meeting at 8:07 p.m.

Respectfully submitted,



Amy Van, City Clerk