

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, January 13, 2022
City Hall Council Chambers
Meeting Held Virtually**

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 7:00 p.m. by Mayor Middleton.

1. The Flag Salute was led by Council Member Daniels.
2. Roll Call: Council Members present: Bruins, Daniels, Miller, Schaefer, Middleton
Council Members absent: None
Staff present: Boyd, Cave, Huber, Jones, Kempenaar, Reid, Turcotte, Van, and Zenoni.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Bruins, seconded by Vice Mayor Schaefer, the City Council approved the agenda.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

PRESENTATIONS

4. Recognition of Outgoing Mayor

Mayor Middleton recognized outgoing Mayor Miller for his service as Mayor from December 10, 2020 - December 9, 2021.

Council Member Bruins shared her gratitude for Council Member Miller's dedication and service.

Vice Mayor Schaefer also expressed his gratitude for Council Member Miller and his service while Mayor.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Bruins provided an update from the Police Activities League and the upcoming corn hole event in partnership with the Chamber of Commerce.

Council Member Daniels shared his appreciation for the Citrus Heights Police Department and their assistance with homeless issues at a local shopping center.

Council Member Miller provided an update from the Regional Transit Board meeting. He also shared an update from the Finance Committee meeting, where they reviewed the

Annual Comprehensive Report Audit with zero corrections or comments. Council Member Miller also provided an update from the Sacramento Transportation Authority meeting.

Vice Mayor Schaefer attended the ribbon cutting for the new Raising Canes restaurant on Greenback Lane.

Mayor Middleton shared information regarding two upcoming COVID-19 vaccination clinics on January 26, 2022 and February 16, 2022 at the Citrus Heights Community Center.

PUBLIC COMMENT

None

CONSENT CALENDAR

5. **SUBJECT**: Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Special and Regular Meeting of December 9, 2021 the Special Meeting of December 17, 2021 the Special Meeting of December 18, 2021 and the Special Meeting of December 23, 2021
6. **SUBJECT**: Approve Resolution for Continued Remote Meetings in Accordance with AB 361
STAFF: A. Van/ R. Jones
RECOMMENDATION: Adopt Resolution No. 2022-001, A Resolution of the City Council of the City of Citrus Heights, California, Making the Legally Required Findings to Continue to Authorize the Conduct of Remote “Telephonic” Meetings During the State of Emergency

ACTION: On a motion by Vice Mayor Schaefer, seconded by Council Member Miller, the City Council adopted Consent Calendar Items 5 and 6.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

REGULAR CALENDAR

7. **SUBJECT**: Appointments to Regional Boards and Committees
STAFF: A. Van
RECOMMENDATION: The following is recommended;
 - a. Adopt Resolution No. 2022-002, A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Metropolitan Air Quality Management District (SMAQMD) Board of Directors, and Appointing a Member to Serve as the Alternate
 - b. Adopt Resolution No. 2022-003, A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the

Representative on the Sacramento Regional County Sanitation District (SRCSD) and Sacramento Area Sewer District (SASD) Boards of Directors, and Appointing a Member to Serve as the Alternate

- c. Adopt Resolution No. 2022 - 004, A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Transportation Authority (STA), and Appointing a Member to Serve as the Alternate
- d. Adopt Resolution No. 2022 - 005 A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as a Director to the Sacramento Area Council of Governments (SACOG) Board of Directors, and Appointing a Member to Serve as the Alternate

City Clerk Van presented the staff report.

Council comments and questions followed.

Council Member Miller made a motion to adopt Resolution No. 2022-002, A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member (Vice Mayor Schaefer) to Serve as the Representative on the Sacramento Metropolitan Air Quality Management District (SMAQMD) Board of Directors, and Appointing a Member (Council Member Daniels) to Serve as the Alternate. Council Member Bruins seconded the motion.

Vice Mayor Schaefer made an alternate motion that he continue on the Library Board and Council Member Daniels continues to serve on the Air Quality Board. The alternate motion failed for a lack of a second.

ACTION: On an amended motion by Council Member Miller, seconded by Council Member Bruins, the City Council adopted Resolution No. 2022-002, A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member (Council Member Daniels) to Serve as the Representative on the Sacramento Metropolitan Air Quality Management District (SMAQMD) Board of Directors, and Appointing a Member (Vice Mayor Schaefer) to Serve as the Alternate.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

ACTION: On a motion by Council Member Miller, seconded by Vice Mayor Schaefer, the City Council adopted Resolution No. 2022-003, A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Regional County Sanitation District (SRCSD) and Sacramento Area Sewer District (SASD) Boards of Directors, and Appointing a Member to Serve as the Alternate.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None

ABSENT: None

ACTION: On a motion by Council Member Miller, seconded by Council Member Bruins, the City Council adopted Resolution No. 2022 - 004, A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Transportation Authority (STA), and Appointing a Member to Serve as the Alternate.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

ACTION: On a motion by Council Member Miller, seconded by Council Member Bruins, the City Council adopted Resolution No. 2022 - 005 A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as a Director to the Sacramento Area Council of Governments (SACOG) Board of Directors, and Appointing a Member to Serve as the Alternate.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

8. **SUBJECT:** Approval of City Manager Employment Agreement
STAFF: R. Jones
RECOMMENDATION: Consider Giving Mayor Authority to enter into an Employment Agreement with a City Manager Candidate

City Attorney Jones provided Council with a review of the City Manager recruitment process. After the recruitment and interview process, Ashley Feeney has been selected as a top candidate for the position of City Manager. The proposed contract for employment includes a four-year contract with an annual salary of \$240,000, medical, dental, and vision insurance, an annual deferred compensation of \$7,500, a 5% salary match in a 401K plan, accrued leave at 160 hours per year, and the City's PERS contribution will be comparable to a PEPR employee, which is 7.59%.

City Manager candidate, Ashley Feeney, addressed Council and expressed his gratitude for this opportunity. Feeney is a Fair Oaks resident and familiar with Citrus Heights. He has a background and skill set for economic development and community development.

Council comments followed.

ACTION: On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council gave Mayor Middleton the authority to enter into an Employment Agreement with a City Manager Candidate.

AYES: Bruins, Daniels, Miller, Schaefer, Middleton
NOES: None
ABSENT: None

DEPARTMENT REPORTS

20. **SUBJECT**: American Rescue Plan Act Funding Update
DEPARTMENT: Administrative Services Department

Economic Development and Communications Manager Huber provided an update on the American Rescue Plan Act funding guidelines. Initially, staff were prepared to present the COVID-19 Small Business Recovery Grant program guidelines, but given the updated eligibility of funds the program is temporarily on hold.

Interim Administrative Services Director Zenoni shared the latest guidelines that have been release by the federal government. These guidelines outline how the ARPA funding the City has received to date can be utilized. Key changes in the APRA guidelines include replacing lost public sector revenue and expanded eligible uses for capital expenditures and hiring above the pre-pandemic baseline.

Huber outlined the next steps for APRA funding which include options for moving forward with the Small Business Grant Program immediately or postponing until after a study session and determining funding allocation if moving forward immediately.

Council Member Bruins would like to conduct a study session in order to put together a sustainable program for Citrus Heights businesses. She would also like to immediately release \$300,000 in funding for the business community.

Council Member Daniels expressed his desire to move forward with the business grant program and not allocate any funding to City expenditures.

Council Member Miller agreed with Council Member Bruins and Vice Mayor Schaefer in allocating \$300,000 in grant funding immediately and holding a study session for additional funds.

Vice Mayor Schaefer shared his desire to conduct a study session in order to review funding possibilities. He also expressed his concern that these are one-time funds and utilizing funds for staffing could present future issues.

Mayor Middleton would like to make sure future funds are set up in a sustainable program.

Council directed staff to move forward with the Small Business Recovery Grant Program immediately release \$300,000 Small Business Recovery Grant Program and then schedule a study session for further funds.

CITY MANAGER ITEMS

None

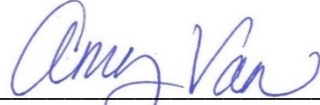
ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

None

ADJOURNMENT

Mayor Middleton adjourned the regular meeting at 7:57 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Amy Van". The signature is written in a cursive style and is positioned above a horizontal line.

Amy Van, City Clerk