

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, August 9, 2018
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA**

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 7:00 p.m.

1. The Flag Salute was led by City Attorney Ziegler.
2. Roll Call: Council Members present: Daniels, Fox, Slowey, Bruins, Miller
Council Members absent: None
Staff present: Anderson, Blomquist, Boyd, Cotter, Flores, Gutierrez, Herman, Lawrence, Van, Ziegler and department directors.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council approved the agenda.

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

PRESENTATIONS

4. Award of Financial Reporting Achievement

Mayor Miller presented an Award of Financial Reporting Achievement to the City of Citrus Heights Finance Division for their preparation of the Comprehensive Annual Financial Report (CAFR).

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Slowey attended the Regional Transit board meeting, and National Night Out. He also attended the Sacramento Transportation Authority meeting.

Council Member Fox attended the Quick Quack Carwash grand opening ribbon cutting ceremony.

Council Member Daniels had no comments or updates.

Vice Mayor Bruins had no comments or updates.

Mayor Miller attended National Night Out and provided an update from the Sacramento Yolo Mosquito & Vector Control District.

PUBLIC COMMENT

None

CONSENT CALENDAR

5. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Regular Meeting of Thursday, July 26, 2018

6. **SUBJECT:** Mariposa Safe Routes to School Phase 4 - ATPSB1L-5475(043)
Award of Contract for Professional Services to Bennett Engineering
STAFF REPORT: R. Sherman / S. Hodgkins / L. Blomquist
RECOMMENDATION: Adopt Resolution No. 2018-082; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute a Contract with Bennett Engineering to Provide Professional Services for the 'Mariposa Avenue Safe Routes to School Phase 4' Project

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted Consent Calendar Items 5 and 6.

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

PUBLIC HEARING

7. **SUBJECT:** Landscape Maintenance Assessment Districts 97-01 (Zones 1, 2, 3, and 4)
Levy of Fiscal Year 2018/2019 Assessments
STAFF REPORT: R. Sherman / S. Hodgkins / A. Flores
RECOMMENDATION: Adopt Resolution No. 2018-083; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for Landscape Maintenance Assessment District No. 97-01 (ZONES 1, 2, 3, and 4)

Associate Civil Engineer Flores reported that pursuant to the Landscape and Lighting Act of 1972 the City must update the assessments for its various landscape maintenance assessment districts each year. This item is the final step needed to update the landscape maintenance assessment districts for fiscal year 2018/2019. Staff recommended that the City Council adopt a resolution to confirm the diagram and assessment and to levy fiscal year 2018/2019 assessments for Landscape Maintenance Assessment District No. 97-01 (Zones 1, 2, 3, and 4).

Mayor Miller opened the public hearing at 7:14 p.m., hearing no speakers he closed the public hearing.

ACTION: On a motion by Council Member Slowey, seconded by Council Member Fox, the City Council adopted Resolution No. 2018-083; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for Landscape Maintenance Assessment District No. 97-01 (ZONES 1, 2, 3, and 4).

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

8. **SUBJECT:** Landscape Maintenance Assessment Districts 98-01, 98-02 & 03-01
Levy of Fiscal Year 2018/2019 Assessments
STAFF REPORT: R. Sherman / S. Hodgkins / A. Flores
RECOMMENDATION: Staff Recommends the City Council Adopt the Following:
- a. Adopt Resolution No. 2018-084; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for Landscape Maintenance Assessment District No. 98-01 (Stock Village Units Nos. 1 and 2)
 - b. Adopt Resolution No. 2018-085; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for Landscape Maintenance Assessment District No. 98-02 (Zone 1: Sorenson Ranch and Zone 2: Autumnwood)
 - c. Adopt Resolution No. 2018-086; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for Landscape Maintenance Assessment District No. 03-01 (Stock Ranch Zones 1 and 2).

Associate Civil Engineer Flores reported that this item is the final step to update Landscape Maintenance Assessment Districts 98-01, 98-02, and 03-01 and asked Council to open a public hearing, take action and confirm the diagram and assessment to levy fiscal year 2018/2019 assessments for the Landscape Districts.

Mayor Miller opened the public hearing at 7:16 p.m., hearing no speakers he closed the public hearing.

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted the following Resolutions:

- a. Adopt Resolution No. 2018-084; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for Landscape Maintenance Assessment District No. 98-01 (Stock Village Units Nos. 1 and 2)
- b. Adopt Resolution No. 2018-085; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for Landscape Maintenance Assessment District No. 98-02 (Zone 1: Sorenson Ranch and Zone 2: Autumnwood)
- c. Adopt Resolution No. 2018-086; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for Landscape Maintenance Assessment District No. 03-01 (Stock Ranch Zones 1 and 2).

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

9. **SUBJECT:** Citrus Heights Lighting Assessment District Levy of Fiscal Year 2018/2019 Assessments
STAFF REPORT: R. Sherman / L. Blomquist
RECOMMENDATION: Adopt Resolution No. 2018-087; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for the Citrus Heights Lighting Assessment District

Senior Civil/Traffic Engineer Blomquist reported that this item is the final step regarding the proposed annual assessment for fiscal year 2018/2019. Staff recommended Council adopt the resolution confirming the diagram and assessment for the Citrus Heights Lighting District (CHLD), and levy assessments for fiscal year 2018/2019. She updated Council on the updated fiscal year 2018/2019 budget analysis for the lighting district. During fiscal year 2017/2018, CHLD had an estimated shortfall of \$61,470, which was covered using Measure A Maintenance funds. The fiscal year 2018/2019 annual special assessment revenue is projected to cover a portion of the CHLDs anticipated expenditures.

Mayor Miller opened the public hearing at 7:19 p.m., hearing no speakers he closed the public hearing.

ACTION: On a motion by Council Member Slowey, seconded by Council Member Fox, the City Council adopted Resolution No. 2018-087; A Resolution of the City Council of the City of Citrus Heights, California, to Confirm the Diagram and Assessment and to Levy Fiscal Year 2018/2019 Assessments for the Citrus Heights Lighting Assessment District.

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

10. **SUBJECT:** Adopt the Amended 2018 Action Plan for the Community Development Block Grant Program and Authorize the City Manager to Execute all Contracts Necessary to Implement the Amended 2018 CDBG Action Plan
STAFF REPORT: R. Sherman / S. Cotter
RECOMMENDATION: Adopt Resolution No. 2018- 088; A Resolution of the City Council of the City of Citrus Heights, California, Approving the 2018 Community Development Block Grant (CDBG) Action Plan Amendment and Authorizing the City Manager to Execute all Contracts Necessary to Implement the Amended 2018 CDBG Action Plan

Development Specialist Cotter noted that the city receives annual Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD). The city is required to adopt an annual Action Plan that outlines how the city will spend its CDBG funds for the program year. On April 26, the City Council adopted the first amendment to the 2018 CDBG Action Plan. Following adoption of the first amendment, HUD released the actual CDBG

allocations. The city's actual allocation was \$696,616, with an increase of \$107,616 from the original estimated amount of \$589,000. Because the city received a higher than expected grant amount, the City Council must adopt a resolution to allocate the additional \$107,616 funds. The General Services Department has identified additional locations in need of accessibility improvements. Due to time constraints regarding the timely expenditure of CDBG funds and current needs, staff recommended allocating the additional \$107,616 the Citywide Accessibility Improvement Project.

The following is the proposed 2018 CDBG Action Plan Amendment:

Organization	Recommended Funding
<i>Public Services</i>	
Campus Life Connection	10,000
Crossroads Diversified Services	5,000
Meals on Wheels	14,000
Sacramento Self-Help Housing Housing Counseling & Navigator	14,000
Sacramento Self-Help Housing Renter's Helpline	18,965
Sunrise Christian Food Ministry	10,035
Terra Nova Counseling	8,000
W.E.A.V.E. Incorporated	8,000
<i>Capital Projects</i>	
Citywide Accessibility Improvement Project	469,293-383,000
<i>Planning and Administration</i>	
Program administration	139,323-118,000
Total 2018 CDBG Funding	696, 616 589,000

Council comments and questions followed.

Mayor Miller opened the public hearing at 7:31 p.m., hearing no speakers he closed the public hearing.

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted Resolution No. 2018- 088; A Resolution of the City Council of the City of Citrus Heights, California, Approving the 2018 Community Development Block Grant (CDBG) Action Plan Amendment and Authorizing the City Manager to Execute all Contracts Necessary to Implement the Amended 2018 CDBG Action Plan.

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

REGULAR CALENDAR

- 11. **SUBJECT:** Rental Housing Inspection Unit – Authorization to Create City Ordinance and Implement Program
STAFF REPORT: R. Lawrence / D. Gutierrez
RECOMMENDATION: Adopt Resolution No. 2018 -089; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the Creation of a City Ordinance and Fee Schedule for a Rental Housing Inspection Unit

Lieutenant Gutierrez provided a detailed overview of the Rental Housing Inspections Unit Program. The goals of the program are to require the provision of decent, safe, sanitary, and appropriately maintained rental properties within the city through enforcement. Routine and periodic inspections will be conducted of both the exterior and interior of rental housing properties to identify and correct code violations. The program will provide residents with safe housing, increased property values and improve quality of life in neighborhoods. The estimated startup costs are \$145,790 for vehicles, uniforms, equipment, training and technology. All reoccurring costs are expected to be offset by increasing the current \$12 rental housing stock fee and by requiring all rental property owners to pay a \$95.00 per property annual registration fee. He provided an overview of the inspection program including applicability, exemptions and self-certification.

Caylyn Wright with Sacramento Association of Realtors spoke in support of the Rental Housing Inspection Unit Program and they would like to be involved in the development of the program.

Jim Lofgren with California Apartment Association spoke in support of the Rental Housing Inspection Unit Program, however he urged the Council to consider lowering the \$95 annual registration fee.

Council questions and comments followed.

ACTION: On a motion by Council Member Slowey, seconded by Council Member Fox, the City Council adopted Resolution No. 2018 -089; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the Creation of a City Ordinance and Fee Schedule for a Rental Housing Inspection Unit.

AYES: Fox, Slowey, Bruins, Miller
 NOES: Daniels
 ABSENT: None

DEPARTMENT REPORTS

- 12. **SUBJECT:** Youth and Family Services Unit
DEPARTMENT: Police Department

Sergeant Herman introduced the Youth and Family Services Unit. He highlighted the 2018 – 2019 programs, events and future education opportunities.

Council comments followed.

CITY MANAGER ITEMS

City Manager Boyd stated that during the last city council meeting David Warren had made comments regarding potential hate crimes. Subsequent to the comments he asked the Chief of Police to follow up and provide a report to the City Council.

Chief of Police Lawrence stated when it came to the attention of the Police Department at the last council meeting they did not have any forewarning of what it was about until they had an opportunity to look into the matter. He introduced Assistant Police Chief Anderson who would provide an overview of their investigation.

Assistant Police Chief Anderson stated that the Police Department became aware of the complaint by Mr. Warren just prior to the last city council meeting. Mr. Warren received his facts from an associate of the complainant. The victim had never come forward at that point. She stated that officers reached out and spoke with the victim and conducted a thorough investigation. The investigation required that they reach out to multiple outside agencies to do additional investigative follow up. After looking into the investigation it was determined that a hate crime had not occurred.


ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Mayor Miller requested to add an item to the August 23, 2018 city council meeting to review the proposed resolutions to be presented during the annual Business Meeting at the 2018 League of California Cities Annual Conference.

ADJOURNMENT

Mayor Miller adjourned the regular meeting at 8:39 p.m.

Respectfully Submitted,



Amy Van, City Clerk

