

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, July 26, 2018
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA**

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 7:00 p.m. by Mayor Miller.

1. The Flag Salute was led by Jayna Karpinski-Costa.
2. Roll Call: Council Members present: Daniels, Fox, Slowey, Bruins, Miller
Council Members absent: None
Staff present: Boyd, Cooley, Hodgkins, Reid, Van, Ziegler and department directors.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Mayor Miller, seconded by Vice Mayor Bruins, the City Council approved the agenda.

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

PRESENTATIONS

None

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Mayor Miller had no updates or comments.

Council Member Slowey provided a report from the Regional Transit Board meeting and the Sacramento County Public Library Authority meeting. He attended the Police Activities League Annual Trap Shoot Fundraiser and the Community Campout event held at Rusch Park.

Council Member Daniels had no updates or comments.

Council Member Fox attended the grand opening for Giltner Business Solutions. He commented on the Community Campout event held on July 21 – 22.

Vice Mayor Bruins attended the Sacramento Regional County Sanitation District meeting and the Dos Coyotes grand opening ribbon cutting. She provided an update from the Sacramento Area Sewer District meeting.

PUBLIC COMMENT

Sarah Do expressed concerns with school district boundaries because her home is within Citrus Heights, however it is not within the San Juan Unified School District.

Jayna Karpinski-Costa thanked city staff for their fast response to neighborhood traffic concerns.

David Warren handed out copies of a postcard that was mailed to a physician, of Indian decent, in Citrus Heights. He said the comments on the postcard are derogatory, insulting and demeaning. His also request that the Police Department initiate a very active investigation of this type of intolerant threat to a member of the community. .

Michael Logomarsino provided an update from the Community Campout event held on July 21 – 22.

CONSENT CALENDAR

4. **SUBJECT**: Approval of Minutes
 RECOMMENDATION: Approve the Minutes of the Regular Meeting of Thursday, June 28, 2018 and the Regular Meeting of Thursday, July 12, 2018

5. **SUBJECT**: Mariposa Safe Routes to School, Phase 3 PN 20-14-003 Award of Construction Management & Inspection Services Agreement
 STAFF REPORT: R. Sherman / S. Hodgkins
 RECOMMENDATION: Adopt Resolution No. 2018-067; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute a Contract with Ghiradelli Associates to Provide Construction Management, Inspection and Material Testing Services for the Mariposa Avenue Safe Routes to School Phase 3 Project

6. **SUBJECT**: Baird Way Drainage Project Final Acceptance – City PN 30-16-003
 STAFF REPORT: R. Sherman / S. Hodgkins / L. Blomquist
 RECOMMENDATION: Adopt Resolution No. 2018- 068; A Resolution of the City Council of the City of Citrus Heights, California, Accepting the Baird Way Drainage Project as Complete and Authorizing the City Engineer to Record a Notice of Completion and Release the Contract Retention

7. **SUBJECT**: Quarterly Treasurer’s Report
 STAFF REPORT: R. Rivera
 RECOMMENDATION: Staff Recommends That the Council Receive and File the Quarterly Treasurers’ Report for the Quarter Ending June 30, 2018

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted Consent Calendar items 4, 5, 6 and 7.

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None

ABSENT: None

PUBLIC HEARING

None

REGULAR CALENDAR

8. **SUBJECT:** Initiate Proceedings for Fiscal Year 2018/2019 Annual Update for Landscape Maintenance Assessment District 97-01 (Zones 1, 2, 3 and 4)
STAFF REPORT: R. Sherman / S. Hodgkins / A. Flores
RECOMMENDATION: Staff Recommends the City Council Adopt the Following:

- a. Adopt Resolution No. 2018-069; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 97-01 (Zones 1, 2, 3, And 4)
- b. Adopt Resolution No. 2018-070; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for Landscape Maintenance Assessment District No. 97-01 (Zones 1, 2, 3, And 4)

City Engineer Hodgkins reported that pursuant to the Landscape and Lighting Act of 1972 the City must update the assessments for its various landscape maintenance assessment districts each year. Tonight's item is the first of two steps needed to update the landscape maintenance assessment districts for fiscal year 2018/2019. Staff recommends that the City Council adopt two resolutions. The first resolution is to initiate the proceedings for the annual update and also authorize the preparation of the engineer's report to describe the proposed levels of maintenance, the proposed financial summary, and include assessment diagrams for each zone in the district. The second resolution is the resolution of intention where the City Council approves the engineer's report for Landscape Maintenance Assessment District 97-01 annual update for fiscal year 2018/2019.

Council questions and comments followed.

ACTION: On a motion by Vice Mayor Bruins, seconded by Council Member Fox, the City Council adopted the following:

- a. Adopt Resolution No. 2018-069; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 97-01 (Zones 1, 2, 3, And 4)
- b. Adopt Resolution No. 2018-070; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for Landscape Maintenance Assessment District No. 97-01 (Zones 1, 2, 3, And 4)

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

9. **SUBJECT:** Initiate Proceedings for Fiscal Year 2018/2019 Annual Update
Landscape Maintenance Assessment Districts 98-01, 98-02 (Zones 1 & 2), and 03-01 (Zones 1 & 2)

STAFF REPORT: R. Sherman / S. Hodgkins / A. Flores

RECOMMENDATION: Staff Recommends the City Council Adopt the Following:

- a. Adopt Resolution No. 2018-071; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 98-01
- b. Adopt Resolution No. 2018-072; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 98-02 (Zones 1 & 2)
- c. Adopt Resolution No. 2018-073; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 03-01 (Zones 1 & 2)
- d. Adopt Resolution No. 2018-074; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for Landscape Maintenance Assessment District No. 98-01
- e. Adopt Resolution No. 2018-075; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for Landscape Maintenance Assessment District No. 98-02 (Zones 1 & 2)
- f. Adopt Resolution No. 2018-076; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for Landscape Maintenance Assessment District No. 03-01 (Zones 1 And 2)

City Engineer Hodgkins reported tonight's item is the first of two steps to update Landscape Maintenance Assessment Districts 98-01, 98-02, and 03-01 for fiscal year 2018/2019. Staff recommends the City Council adopt two sets of resolutions for each district. The first set is to initiate proceedings for the annual updates and also authorize the preparation of an engineer's report. The second set of resolutions is the resolutions of intention for each of the three districts where City Council approves the engineer's report for the landscape maintenance assessment districts.

Council questions and comments followed.

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted the following:

- a. Adopt Resolution No. 2018-071; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 98-01
- b. Adopt Resolution No. 2018-072; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 98-02 (Zones 1 & 2)
- c. Adopt Resolution No. 2018-073; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 03-01 (Zones 1 & 2)
- d. Adopt Resolution No. 2018-074; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for Landscape Maintenance Assessment District No. 98-01
- e. Adopt Resolution No. 2018-075; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for Landscape Maintenance Assessment District No. 98-02 (Zones 1 & 2)
- f. Adopt Resolution No. 2018-076; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for Landscape Maintenance Assessment District No. 03-01 (Zones 1 And 2)

AYES: Daniels, Fox, Slowey, Bruins, Miller

NOES: None

ABSENT: None

10. **SUBJECT:** Citrus Heights Lighting Assessment District Initiate Proceedings for Fiscal Year 2018/2019 Annual Update

STAFF REPORT: R. Sherman / L. Blomquist

RECOMMENDATION: Staff Recommends the City Council Adopt the Following:

- a. Adopt Resolution No. 2018-077; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for the Citrus Heights Lighting District
- b. Adopt Resolution No. 2018-078; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for the Citrus Heights Lighting District

City Engineer Hodgkins reported each year the city is required to update the assessments for the Lighting District. Staff's recommendation is to take action on two resolutions. The first resolution is to initiate proceedings for fiscal year 2018/2019 annual update. The second is to adopt a resolution of intention approving the engineer's report declaring the intent to order and levy the collection of assessments.

Council questions and comments followed.

ACTION: On a motion by Mayor Miller, seconded by Council Member Slowey, the City Council adopted the following:

- a. Adopt Resolution No. 2018-077; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for the Citrus Heights Lighting District
- b. Adopt Resolution No. 2018-078; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2018/2019 for the Citrus Heights Lighting District

AYES: Daniels, Fox, Slowey, Bruins, Miller

NOES: None

ABSENT: None

11. **SUBJECT:** History & Arts Grant Program Application – Citrus Heights Incorporation Book
STAFF REPORT: K. Cooley / H. Reid
RECOMMENDATION: Adopt Resolution No. 2018- 079; A Resolution of the City Council of the City of Citrus Heights, California, Approving the History & Arts Grant Program Application for the Production of a Citrus Heights Incorporation Book

Administrative Technician Reid stated that the History & Arts Grant Program was created to assist those in the Citrus Heights community wishing to complete programs and activities highlighting historical preservation or arts promotion. Resident, business owner, and city incorporation advocate Bill Van Duker is proposing to partner with a professional writer, Miranda Culp, to compile a book detailing a comprehensive history of the Citrus Heights incorporation effort. According to program guidelines, grant requests in excess of \$5,000 require City Council approval. Staff recommends the City Council approve grant funding for the completion of the Citrus Heights incorporation book in the amount of \$10,000.

Public Comment

Bill Van Duker stated Miranda Culp has agreed to do the writing research and writing and he would be one of her resources as an adviser. He said the timetable is to have the first draft completed within six months with another three to four months in graphic design, editing and production. He believes the story needs to be told in written form.

Council questions and comments followed.

ACTION: On a motion by Council Member Daniels, seconded by Vice Mayor Bruins, the City Council adopted Resolution No. 2018- 079; A Resolution of the City Council of the City of Citrus Heights, California, Approving the History & Arts Grant Program Application for the Production of a Citrus Heights Incorporation Book.

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

12. **SUBJECT:** Authorizing the City Manager Regarding Response to League of California Cities Recommended Position as to Critical Legislation in Specific Circumstances
STAFF REPORT: C. Boyd / K. Cooley
RECOMMENDATION: Adopt Resolution No. 2018-080; A Resolution of the City Council of the City of Citrus Heights, California Authorizing the City Manager Regarding City's Position as to Legislation

Vice Mayor Bruins left the meeting at 8:04 p.m.

Assistant to the City Manager Cooley stated Citrus Heights is a member of the League of California Cities. Members are asked to support the League's position on critical legislation that the League believes will significantly affect California cities. There are certain instances when the League requests the city to support its position on high priority legislation and there may not be enough time to bring the issue before the City Council for direction. During the Strategic Planning retreat, the City Council expressed a desire to delegate authority to the City Manager to submit letters of support or oppose the legislation on behalf of the City Council. The City Manager is to determine that the legislation is of high priority, consistent with previously adopted city policies and that there is not sufficient time to bring to the City Council for direction. Staff recommends the City Council adopt a resolution authorizing the City Manager regarding the city's position as to legislation.

Public Comment

David Warren spoke in opposition of authorizing the City Manager regarding the city's position as to legislation.

Council questions and comments followed.

Council Member Slowey suggested adding a sunset clause of December 31, 2019.

Council Member Fox supported Council Member Slowey's suggestion.

ACTION: On a motion by Council Member Slowey, seconded by Mayor Miller, the City Council adopted Resolution No. 2018-080; A Resolution of the City Council of the City of Citrus Heights, California Authorizing the City Manager Regarding City's Position as to Legislation with the condition of an added sunset clause of December 31, 2019.

AYES: Fox, Miller, Slowey
 NOES: Daniels

ABSENT: Bruins

DEPARTMENT REPORTS

None

CITY MANAGER ITEMS

None

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Council Member Slowey had questions about Police Department Commander promotions.

City Clerk Van noted that council meetings are broadcast live on Metro Cable 14 and webcast on the city's website.

ADJOURNMENT

Mayor Miller adjourned the regular meeting 8:25 p.m.

Respectfully Submitted,

Amy Van, City Clerk

