

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Special/Regular Meeting of Thursday, July 25, 2019
City Hall Council Chambers
6360 Fountain Square Dr., Citrus Heights, CA**

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 5:45 p.m. by Mayor Bruins.

1. Roll Call: Council Members present: Daniels, Middleton, Slowey, Bruins
Council Members absent: Miller
Staff present: Anderson, Boyd, Hodgkins, Jones, Lawrence,
Rivera, Sherman, Van and department directors

PUBLIC COMMENT

None

CLOSED SESSION

2. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
Government Code Section 54956.9(d)(1)
James Nelson v. City of Citrus Heights, et al.,
United States District Court Eastern District of California
Case No: 2:18-CV-00501-TLN-DB
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
1 potential case

There was no reportable action from closed session.

ADJOURNMENT

Mayor Bruins adjourned the special meeting at 6:44 p.m.

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:00 p.m. by Mayor Bruins.

1. The Flag Salute was led by Mayor Bruins.
2. Roll Call: Council Members present: Daniels, Middleton, Slowey, Bruins
Council Members absent: Miller
Staff present: Boyd, Hodgkins, Jones, Van and department
directors.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Middleton, the City Council approved the agenda.

AYES: Daniels, Middleton, Slowey, Bruins
NOES: None
ABSENT: Miller

PRESENTATIONS

- 4. Proclamation of the City of Citrus Heights Proclaiming September 8, 2019 as Sacramento County’s Literacy Day

Mayor Bruins read and presented a proclamation to Dejan Zbur and Julius Austin, who accepted on behalf of the Sacramento Public Library Foundation.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Daniels attended the Sacramento Metropolitan Air Quality Management District Board meeting and the Sylvan Oaks Public Library soft opening.

Council Member Middleton attended the grand opening for the Oars Senior Living Facility and the Fifth Annual Community Appreciation event at Stones Gambling Hall.

Vice Mayor Slowey had no comments or updates.

Mayor Bruins introduced the new City Attorney Ryan Jones with the law firm of Jones & Mayer. She also recognized Ruthann Ziegler for 22 years of her service and wished her well in future endeavors.

PUBLIC COMMENT

Cheryl Norine expressed concerns with the turkey population in her neighborhood and damage they have caused to personal property.

David Warren expressed concerns with speeding traffic at the intersection of San Tomas Drive and Crosswood Circle. He requested city staff reevaluate the intersection and install a stop sign.

CONSENT CALENDAR

- 5. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Special/Regular Meeting of Thursday, June 27, 2019 and Special/Regular Meeting of Thursday, July 11, 2019
- 6. **SUBJECT:** Electronic Document Management System (SIRE) Replacement Project
STAFF REPORT: B. Koski / A. Van

RECOMMENDATION: Adopt Resolution No. 2019-067; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute an Agreement with Inland Business Systems for Docuware, an Electronic Document Management System

7. **SUBJECT:** Citrus Heights Transit Plan Project 5475 (040) Final Acceptance – City Project No. 10-17-001

STAFF REPORT: R. Sherman / M. Poole

RECOMMENDATION: Adopt Resolution No. 2019-058; A Resolution of the City Council of the City of Citrus Heights, California, Accepting the Citrus Heights Transit Plan Project as Complete and Authorizing the City Engineer to Record a Notice of Completion

8. **SUBJECT:** Authorization to Accept Grant Funds from the 2018 Homeland Security Grant Program

STAFF REPORT: R. Lawrence / A. Turcotte / J. Baldwin

RECOMMENDATION: Adopt Resolution No. 2019-071; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the Citrus Heights Police Department to Accept Grant Funds from the 2018 Homeland Security Grant Program

9. **SUBJECT:** Quarterly Treasurer’s Report

STAFF REPORT: R. Rivera / T. Nossardi

RECOMMENDATION: Staff Recommends the City Council Receive and File the Quarterly Treasurer’s Report for the Quarter Ending June 30, 2019

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Daniels, the City Council adopted Consent Calendar Items 5, 6, 7, 8, and 9.

AYES: Daniels, Middleton, Slowey, Bruins

NOES: None

ABSENT: Miller

PUBLIC HEARING

None

REGULAR CALENDAR

Regular Calendar Item 10, 11 and 12 were held concurrently.

10. **SUBJECT:** Initiate Proceedings for Fiscal Year 2019/2020 Annual Update for Landscape Maintenance Assessment District 97-01 (Zones 1, 2, 3, and 4)

STAFF REPORT: R. Sherman / S. Hodgkins / A. Flores

RECOMMENDATION: Staff Recommends the City Council Adopt the Following:

- a. Adopt Resolution No. 2019-059; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping

and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 97-01 (Zones 1, 2, 3 And 4)

- b. Adopt Resolution No. 2019-060; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for Landscape Maintenance Assessment District No. 97-01 (Zones 1, 2, 3 And 4)

11. **SUBJECT:** Initiate Proceedings for Fiscal Year 2019/2020 Annual Update Landscape Maintenance Assessment Districts 98-01, 98-02 (Zones 1 & 2), and 03-01 (Zones 1 & 2)

STAFF REPORT: R. Sherman / S. Hodgkins / A. Flores

RECOMMENDATION: Staff Recommends the City Council Adopt the Following:

- a. Adopt Resolution No. 2019-061; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 98-01
- b. Adopt Resolution No. 2019-062; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 98-02 (Zones 1, 2 & 3)
- c. Adopt Resolution No. 2019-063; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 03-01 (Zones 1 & 2)
- d. Adopt Resolution No. 2019-064; A Resolution No. 2019-064; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for Landscape Maintenance Assessment District No. 98-01
- e. Adopt Resolution No. 2019-065; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for Landscape Maintenance Assessment District No. 98-02 (Zones 1, 2 & 3)
- f. Adopt Resolution No. 2019-066; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for Landscape Maintenance Assessment District No. 03-01 (Zones 1 And 2)

12. **SUBJECT:** Citrus Heights Lighting Assessment District Initiate Proceedings for Fiscal Year 2019/2020 Annual Update

STAFF REPORT: R. Sherman / S. Hodgkins / L. Blomquist

RECOMMENDATION: Staff Recommend the City Council Adopt the Following:

- a. Adopt Resolution No. 2019-068; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for the Citrus Heights Lighting District
- b. Adopt Resolution No. 2019-069; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for the Citrus Heights Lighting District

City Engineer Hodgkins and Senior Civil/Traffic Engineer Blomquist reported each year the city is required to update the assessments for the Lighting District and the Landscape Maintenance Assessment Districts 97-01 (Zones 1, 2, 3, and 4), 98-01, 98-02 (Zones 1 & 2) and 03-01 (Zones 1 & 2) for the next fiscal year. Tonight's items are the first of two steps needed to update the landscape maintenance assessment districts and lighting district for fiscal year 2019/2020. The resolutions will initiate the proceedings for the annual update and also authorize the preparation of the engineer's report to describe the proposed levels of maintenance, the proposed financial summary, and include assessment diagrams for each zone in the district. The second set of resolutions are resolutions of intentions to levy and collect assessments for fiscal year 2019/2020.

Council comments and questions followed.

ACTION: On a motion by Council Member Middleton, seconded by Vice Mayor Slowey, the City Council adopted Resolution No. 2019-059; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 97-01 (Zones 1, 2, 3 And 4).

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Middleton, the City Council adopted Resolution 2019-061; a Resolution to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 98-01.

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Middleton, the City Council adopted Resolution No. 2019-062; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 98-02 (Zones 1, 2 & 3).

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Middleton, the City Council adopted Resolution No. 2019-063; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for Landscape Maintenance Assessment District No. 03-01 (Zones 1 & 2).

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Middleton, the City Council adopted Resolution No. 2019-068; A Resolution of the City Council of the City of Citrus Heights, California, to Initiate Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for the Citrus Heights Lighting District.

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

ACTION: On a motion By Vice Mayor Slowey, seconded By Council Member Middleton, the City Council adopted Resolution No. 2019-060; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for Landscape Maintenance Assessment District No. 97-01 (Zones 1, 2, 3 And 4)

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Middleton, the City Council adopted Resolution No. 2019-064; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for Landscape Maintenance Assessment District No. 98-01.

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Middleton, the City Council adopted Resolution No. 2019-065; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for Landscape Maintenance Assessment District No. 98-02 (Zones 1, 2 & 3).

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Middleton, the City Council adopted Resolution No. 2019-066; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for Landscape Maintenance Assessment District No. 03-01 (Zones 1 And 2).

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

ACTION: On a motion by Vice Mayor Slowey, seconded by Council Member Middleton, the City Council adopted Resolution No. 2019-069; A Resolution of the City Council of the City of Citrus Heights, California, for the Intention to Levy and Collect Assessments for Fiscal Year 2019/2020 for the Citrus Heights Lighting District.

AYES: Daniels, Middleton, Slowey, Bruins
 NOES: None
 ABSENT: Miller

13. **SUBJECT:** Accept Portion of Irrevocable Offer of Dedication Bk 72-08-03 PG 522
 As Right-of-Way for Public Street Purposes on Charolais Way

STAFF REPORT: R. Sherman / S. Hodgkins

RECOMMENDATION: Adopt Resolution No. 2019-070; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Engineer to Accept a Portion of Irrevocable Offer Bk 72-08-03 Pg 521 on Charolais Way and Incorporating the Roadway Improvements Into the Citrus Heights Street System

City Engineer Hodgkins stated that in 1972, the owners of the property along the east side of Charolais Way granted an Irrevocable Offer of Dedication (IOD) to Sacramento County for future street purposes or right-of-way or easements. In November 1988, the "New Auburn Estates" subdivision was recorded and shortly afterward the developer constructed full-width street and frontage improvements on the west side of Charolais Way and constructed half-width pavement improvements, a hammerhead turn around and a fire hydrant, on the east side of Charolais Way within the IOD. Based upon a review of available recorded documentation, staff cannot confirm the County ever accepted all, or a portion of, the IOD at the time the public street improvements were constructed. The lack of acceptance of any portion has led to confusion over who is responsible for enforcement of traffic and other applicable laws and statutes as well as maintenance of the street improvements within the IOD and resulted in a number of neighborhood disputes. By accepting the portion of the IOD encumbered by the public improvements constructed back in the late 1980s, the city would assume responsibility for parking enforcement and road maintenance along a section of Charolais Way.

Council questions and comments followed.

Public Comment

Susan Bayless spoke in opposition of authorizing the City Engineer to accept a portion of irrevocable offer on Charolais Way and incorporating the roadway improvements into the Citrus

Height s street system. She requested the City Council abandon the remaining portion of the Irrevo cable Offer of Dedication and return ownership to the property owners.

Darice Trafton spoke in opposition of authorizing the City Engineer to accept a portion of irrevo cable offer on Charolais Way and incorporating the roadway improvements into the Citrus Height s street system. She requested the City Council abandon the remaining portion of the Irrevo cable Offer of Dedication and return ownership to the property owners.

Robert Dugan spoke in opposition of authorizing the City Engineer to accept a portion of irrevo cable offer on Charolais Way and incorporating the roadway improvements into the Citrus Height s street system.

Shannon Leach spoke in opposition of authorizing the City Engineer to accept a portion of irrevo cable offer on Charolais Way and incorporating the roadway improvements into the Citrus Height s street system. She requested the City Council abandon the remaining portion of the Irreco verable Offer of Dedication and return ownership to the property owners.

Mered ith Hutton spoke in support of authorizing the City Engineer to accept a portion of irrevo cable offer on Charolais Way and incorporating the roadway improvements into the Citrus Height s street system.

ACTION: On a motion by Vicey Mayor Slowey, seconded by Council Member Middleton, the City Council adopted Resolution No. 2019-070; A Resolution of the City Council of the City of Citrus Height s, California, Authorizing the City Engineer to Accept a Portion of Irrevocable Offer Bk 72-08-03 Pg 521 on Charolais Way and Incorporating the Roadway Improvements Into the Citrus Height s Street System.

AYES: Middleton, Slowey, Bruins
 NOES: Daniels
 ABSENT: Miller

DEPARTMENT REPORTS

None

CITY MANAGER ITEMS

None

ITEM S REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

None

ADJOURNMENT

Mayor Bruins adjourned the regular meeting at 8:25 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Amy Van". The signature is written in a cursive style and is positioned above a horizontal line.

Amy Van, City Clerk

