

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, May 24, 2018
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA**

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 7:00 p.m. by Mayor Miller.

1. The Flag Salute was led by Mayor Miller.
2. Roll Call: Council Members present: Daniels, Fox, Slowey, Bruins, Miller
Council Members absent: None
Staff present: Boyd, Cooley, Hodgkins, Rivera, Tillery, Van, Ziegler and department directors.
3. The video statement was read by City Clerk Tillery.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Slowey, seconded by Council Member Daniels, the City Council approved the agenda.

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

PRESENTATIONS

4. National Public Works Week – Recognition of Public Works Staff

City Engineer Hodgkins recognized some of the city's Public Works staff, which included Darci Carpenter, Michele Saario, Chris Myers, Kelly Cunningham, Kathy Abarca, Frieda Morales, Brian Rowe, Mary Poole, Regina Cave and Armando Velasquez.

Operations Manager Cave announced City Engineer Stuart Hodgkins and Senior Civil/Traffic Engineer Leslie Blomquist were selected as Manager of the Year by the American Public Works Association.

5. Annual Report from Greater Sacramento Economic Development Council

Greater Sacramento Economic Development Council Vice President John Kreuger provided a report from the Greater Sacramento Economic Development Council. He highlighted future goals for Fiscal Year 2019 some of which are working on Sunrise Mall Development, improving the Employment Corridor and Community Development.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Fox attended the event Coffee with A Council Member, the Strategic Planning Retreat, and a Sacramento Metro Fire 2 x 2 meeting. He also attended County Supervisor Sue Frost's Town Hall Meeting, the grand opening for Perko's Café and participated in reading to students at Cambridge Elementary School.

Council Member Daniels highlighted the grand opening of Perko's Café.

Council Member Slowey provided a report from the Sacramento Area Council of Governments meeting and the Sacramento County Public Library Authority meeting. He highlighted the upcoming Memorial Day Service event hosted by American Legion.

Vice Mayor Bruins attended the Sacramento Regional County Sanitation District meeting and the Sunrise Recreation and Park District 2 x 2 meeting. She announced the Police Activities League Trap Shooting Competition, the Extreme Sports Camp for Kids and the dates of this year's Community Camp Out on July 21 and 22.

Mayor Miller attended the Regional Transit Authority meeting, the Senior Health Fair and the Army's Northern California Citizens Advisory Committee meeting.

PUBLIC COMMENT

David Warren encouraged the council to recognize and acknowledge the Muslim Holiday Ramadan.

Sue Stack expressed concerns with Paradise Oaks Youth Facility.

CONSENT CALENDAR

6. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of Special/Regular Meeting of Thursday, May 10, 2018
7. **SUBJECT:** Calling the November 6, 2018 General Municipal Election
STAFF REPORT: A. Van
RECOMMENDATION: Adopt Resolution No. 2018-041; A Resolution of the City Council of the City of Citrus Heights, California, Calling a General Municipal Election and Requesting the Board of Supervisors of Sacramento County to Consolidate the General Municipal Election with the Statewide General Election to be Held on November 6, 2018, Pursuant to Section 10403 of the Elections Code

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted Consent Calendar Items 6 and 7.

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

PUBLIC HEARING

- 8. **SUBJECT:** Annexation of the Mariposa Creek Subdivision into Landscaping and Lighting Maintenance Assessment District 98-02, Zone 3
STAFF REPORT: R. Sherman / S. Hodgkins / A. Flores
RECOMMENDATION: Adopt Resolution No. 2018-040; A Resolution of the City Council of the City of Citrus Heights, California, Annexing Mariposa Creek Subdivision into Landscaping and Lighting Maintenance Assessment District 98-02, Zone 3

City Engineer Hodgkins noted that the Planning Commission approved the tentative map for the Mariposa Creek Subdivision submitted by Watt Communities at Mariposa Creek. The map creates 15 single-family residential lots and three lots used as public areas for landscaping, creek open space, and access corridors. A condition of the map requires the developer to annex the public area lots into one of the city’s landscaping and lighting assessment districts. The developer and the city recorded an agreement waiving proceedings and consenting to annexation of the public area lots into the city’s existing Landscaping and Lighting Maintenance Assessment District No. 98-02. On April 6, 2018, the city sent the required notice of its intention to levy the assessments, instructions, and ballots to each property owner for the parcels, asking to cast ballots affirmatively or negatively for the annexation of Zone 3 into the District. The remaining steps in the process are to convene a public hearing, call for any remaining ballots and then tabulate the ballots following the public hearing.

Mayor Miller opened the public hearing at 7:39 p.m., hearing no speakers he closed the public hearing at 7:39 p.m.

Item 8 was continued to later in the meeting to allow the City Clerk to count the ballots.

REGULAR CALENDAR

- 9. **SUBJECT:** Budget Adoption for Fiscal Year 2018/2019
STAFF REPORT: R. Rivera / T. Nossardi
RECOMMENDATION: The following is Recommended:
 - a. Adopt Resolution No. 2018-043; A Resolution of the City Council of the City of Citrus Heights Approving the FY 2018-2019 Annual Budget and FY 2018-2019 Through 2022-2023 Five Year Capital Improvement Program (CIP)
 - b. Adopt Resolution No. 2018-045; A Resolution of the City Council of the City Council Authorizing the City Manager to Execute an Agreement Between the Greater Sacramento Area Economic Council and the City of Citrus Heights in an Amount not to Exceed \$33,817 For FY 2018-2019
 - c. Adopt Resolution No. 2018-044; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute a Contract with Sacramento Self-Help Housing for Homeless Navigator Services
 - d. Adopt Resolution No. 2018-046; A Resolution of the City of Citrus Heights Adopting the Amended Payrate Schedule

Assistant City Manager Rivera reported that for Fiscal Year 2018-2019, the General Fund Budget is balanced with anticipated revenue of \$36,641,377 available to fund expenditures of \$36,519,031 with a slight projected surplus of about \$122,346. General Fund revenues are projected to increase by 3.6 percent from the Fiscal Year 2017-2018 budget due primarily to increases in sales tax, and motor vehicle license fee revenues.

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted the following Resolutions:

- a. Resolution No. 2018-043; A Resolution of the City Council of the City of Citrus Heights Approving the FY 2018-2019 Annual Budget and FY 2018-2019 Through 2022-2023 Five Year Capital Improvement Program (CIP)
- b. Resolution No. 2018-045; A Resolution of the City Council of the City Council Authorizing the City Manager to Execute an Agreement Between the Greater Sacramento Area Economic Council and the City of Citrus Heights in an Amount not to Exceed \$33,817 For FY 2018-2019
- c. Resolution No. 2018-044; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute a Contract with Sacramento Self-Help Housing for Homeless Navigator Services
- d. Resolution No. 2018-046; A Resolution of the City of Citrus Heights Adopting the Amended Payrate Schedule

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

10. **SUBJECT:** Appropriation Limit for Fiscal Year 2018-2019
STAFF REPORT: R. Rivera / T. Nossardi
RECOMMENDATION: Adopt Resolution No. 2018-047; Resolution of the City Council of the City of Citrus Heights, California, Establishing an Appropriation Limit for the Fiscal Year 2018-2019

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted Resolution No. 2018-047; Resolution of the City Council of the City of Citrus Heights, California, Establishing an Appropriation Limit for the Fiscal Year 2018-2019.

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

The City Council returned to Public Hearing Item 8.

City Clerk Van reported that staff tabulated the ballots received and not withdrawn, 100% were in support of annexation of land to assessment district 98-02, Zone 3, and 0% were in opposition. Therefore, there is not a majority protest, and if the City Council would like to take action, they are free to do so.

ACTION: On a motion by Council Member Fox, seconded by Vice Mayor Bruins, the City Council adopted Resolution No. 2018-040; A Resolution of the City Council of the City of Citrus Heights, California, Annexing Mariposa Creek Subdivision into Landscaping and Lighting Maintenance Assessment District 98-02, Zone 3.

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

11. **SUBJECT:** Approval of the Final Subdivision Map and Subdivision Agreement for Mariposa Creek

STAFF REPORT: R. Sherman / S. Hodgkins / A. Flores

RECOMMENDATION: Adopt Resolution No. 2018-039; A Resolution of the City Council of the City of Citrus Heights, California, Approving the Final Subdivision Map and Subdivision Agreement for Mariposa Creek Subdivision

On October 27, 2016, the Planning Commission approved with conditions the tentative subdivision map for Mariposa Creek. The 3.46-acre parcel is located on the north side of Antelope Road, approximately 775 feet west of Mariposa Avenue. The final map creates 15 single-family residential lots and three lots for landscaping, creek open space and/or access corridors. City Engineer Hodgkins stated that he has reviewed the Mariposa Creek Subdivision tentative map approval documents, final subdivision map, subdivision agreement and bonds. He found the final subdivision map to be technically correct and in substantial compliance with the conditionally approved tentative map.

ACTION: On a motion by Vice Mayor Bruins, seconded by Council Member Slowey, the City Council adopted Resolution No. 2018-039; A Resolution of the City Council of the City of Citrus Heights, California, Approving the Final Subdivision Map and Subdivision Agreement for Mariposa Creek Subdivision.

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

DEPARTMENT REPORTS

12. **SUBJECT:** Public Information Update
DEPARTMENT: City Manager's Office

Assistant to the City Manager Cooley announced that the last addition of Connections was released and starting in June the city will offer a monthly paperless E-Newsletter.

CITY MANAGER ITEMS

City Manager Boyd provided a report from the Strategic Planning Retreat. The city's three year goals are to maintain fiscal stability, improve streets and infrastructure, diversify for a changing economy, enhance and expand public safety, and improve community vibrancy and engagement.

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Council Member Slowey asked about the Vote Center hours of operation.

City Clerk Van stated that the Vote Center is open for 11 consecutive days starting May 26 through June 5. The hours of operation are 8 a.m. to 5:00 p.m. including Election Day from 7:00 a.m. to 8:00 p.m.

ADJOURNMENT

Mayor Miller adjourned the regular meeting at 8:00 p.m.

Respectfully Submitted,



Amy Van, City Clerk

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