

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Special/Regular Meeting of Thursday, April 26, 2018
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA**

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 5:30 p.m. by Mayor Miller.

1. Roll Call: Council Members present: Daniels, Fox, Bruins, Slowey, Miller
Council Members absent: None
Staff present: Boyd, Cave, Cooley, Van, Ziegler and department directors.

PUBLIC COMMENT

STUDY SESSION

2. Workshop to Review Fiscal Year 2018 / 2019:
- a. Capital Improvement Projects
 - b. Community Support Funding
 - c. Neighborhood Improvement Projects Funding

Operations Manager Cave stated the Capitol Improvement Project (CIP) budget document provides the basic details for any proposed capital improvements that the city desires to undertake in the next five years. The CIP is used as a supplement to the city's annual budget and identifies potential funding sources and expenditures to rehabilitate, restore, improve and add to the city's infrastructure. She stated that the 2018/2019 - 2022/2023 CIP is organized around several project categories including transportation capitol projects, transportation maintenance, storm water capital projects, and general-purpose projects. The following projects are included in the 2018/2019 – 2022/2023 CIP:

- Annual Accessibility Program
- Citrus Heights Electric Greenway Project
- Mariposa Safe Routes to School Project
- Old Auburn Complete Streets Plan
- Pavement Restoration Program
- Various Signalized Intersections Program
- Street Light Energy Efficiently Conversion Program
- Neighborhood Areas Drainage Master Plan
- Neighborhood Areas 8, 9, and 10 Master Plan Implementation
- Open Space Creeks and Channel Maintenance
- Activate Auburn Boulevard Program

Assistant to the City Manager Cooley provided an overview of the Community Support Funding requests that were received.

Public Comment

Rocky Peterson with Sunrise Christian Food Ministry thanked the City Council for their support.

Dominic Papa provided an outline of the Diversity Employment Outreach Program and thanked City Council for the opportunity to apply for the funding.

Fatima Bradley-Martinez with Sacramento Self Help Housing thanked the City Council for their support.

Kathy Cook with the Citrus Heights Community Marching Band thanked the City Council for their support.

David Morikawa with Meals on Wheels thanked the City Council for their support.

The Finance Committee Recommendations for Community Support Funding are as follows:

<u>Applicant</u>	<u>Finance Committee Recommendation</u>
Campus Life	\$11,000.00
Citrus Heights Marching Band	\$6,000.00
City Manager's Discretionary Fund	\$7,500.00
Diversity Employment Outreach	\$2,475.00
Meals on Wheels	\$82,000.00
River City Cat Rescue	\$5,000.00
Sacramento Self Help Housing	\$15,400.00
Sunrise Christian Food Ministry	\$5,000.00
Terra Nova Counseling	\$5,000.00
<u>Total</u>	<u>\$139,375.00</u>

Assistant to the City Manager Cooley provided an overview of the Neighborhood Improvement Project Funding requests that were received.

PUBLIC COMMENT

Jayna Karpinski-Costa shared an overview of the proposed Braille Trail.

Teresa Burke and Heidi Garner with Lichen Elementary School thanked the City Council for the opportunity to apply for the funding.

Assistant to the City Manager Cooley provided an overview of the Finance Committees recommendations for Community Support Funding and Neighborhood Improvement Funding(NIP).

The Finance Committee Recommendations for the Neighborhood Improvement Project Funding are as follows:

<u>Project Name</u>	<u>Finance Committee Recommendation</u>
Lichen School Work Tables	\$1,393.00
Neighborhood Watch Signs	\$1,520.00

Brooktree Park Tennis Courts Rehabilitation	\$7,456.00
Arcade Creek Park Preserve Braille Trail	\$2,361.00
SOAR Serves Seniors	\$600.00
Kingswood Elementary Tables	\$1,670.00
Neighborhood Sign Toppers	\$0
<u>Total</u>	<u>\$15,000.00</u>

Council comments and questions followed.

The City Council supported the Committee's recommendations which will be incorporated into the over Fiscal Year 2018/2019 budget proposed for adoption in May.

ADJOURNMENT

Mayor Miller adjourned the special meeting at 6:11 p.m.

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 7:00 p.m. by Mayor Miller.

1. The Flag Salute was led by Council Member Daniels.
2. Roll Call: Council Members present: Daniels, Fox, Slowey, Bruins, Miller
 Council Members absent: None
 Staff present: Anderson, Bermudez, Boyd, Cotter, Piva, Poole, Maraviov, Van, Ziegler and department directors.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

Council Member Daniels requested to move item 13 after Consent Calendar.

ACTION: On a motion by Council Member Daniels, seconded by Council Member Slowey, the City Council approved the agenda as amended.

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

PRESENTATIONS

4. Proclamation of the City of Citrus Heights Proclaiming the Week of April 15 – 21, 2018 as National Volunteer Week

Support Services Manager Maraviov recognized the City of Citrus Heights volunteers who assist with a multitude of programs and services. The list included volunteers from the American Legion, Animal Services, Citrus Heights Community Marching Band, City Hall, Community Center, Construction Board, History and Arts Commission, Neighborhood Associations, Parade Committee,

Planning Commission, Police Department, Sylvan Oaks Library, Soroptimists, Various Advisory Boards, and the Veteran's Center. Council Member Daniels presented the proclamation and thanked the volunteers for their hard work.

5. Proclamation of the City of Citrus Heights Proclaiming April 2018 as Fair Housing Month

Council Member Fox read and presented the proclamation to Tahirih Kraft with Sacramento Self Help Housing.

6. Presentation by Dignity Health – Update on the Medical Office Building Project

Dignity Health Representative Dr. Jill Walsh provided an update on the status of the medical office building that is slated to open in spring 2019.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Fox attended the Capitol-to-Capitol meeting in Washington D.C. and a Public Safety Committee meeting.

Vice Mayor Bruins announced the Citrus Heights Community Marching Band Semi-Annual three-day yard sale, will be held April 27 through April 29.

Council Member Daniels attended the San Juan High School Athlete Hall of Fame Dinner. He provided an update from the Sacramento Metropolitan Air Quality District meeting.

Council Member Slowey attended the grand opening for Judi's Cleaners. He also attended a Finance Committee and Local Government Commission meeting. He highlighted the upcoming events Taste of Citrus Heights and the American Legion Fundraiser at Texas Roadhouse Restaurant.

Mayor Miller attended a business visit at West Campus National Career Center. He also attended the Spirit of San Juan Awards Ceremony and a Regional Transit Authority meeting.

PUBLIC COMMENT

Sue Stack addressed concerns with the Paradise Oaks Youth Facility.

CONSENT CALENDAR

7. **SUBJECT:** Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account Funding and Project List for FY 2018-2019

STAFF REPORT: R. Sherman / S. Hodgkins / R. Cave

RECOMMENDATION: Adopt Resolution No. 2018-028; A Resolution of the City Council of the City of Citrus Heights, California, Adopting the Fiscal Year 2018-2019 Project List to be Funded by Senate Bill 1 (Road Repair and Accountability Act of 2017) Road Maintenance and Rehabilitation Account (RMRA) Funding

8. **SUBJECT:** Approval of Sunrise MarketPlace Property-Based Improvement District 2017 Annual Report

STAFF REPORT: R. Sherman / D. Rodriguez

RECOMMENDATION: Adopt Resolution No. 2018-029; A Resolution of the City Council of the City of Citrus Heights Approving the Sunrise MarketPlace 2017 Annual Report

9. **SUBJECT:** Quarterly Treasurer's Report

STAFF REPORT: R. Rivera

RECOMMENDATION: Receive and file the Quarterly Treasurer's Report for the quarter ending March 31, 2018

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted Consent Calendar Items 7, 8, and 9.

AYES: Daniels, Fox, Slowey, Bruins, Miller

NOES: None

ABSENT: None

DEPARTMENT REPORT

13. **SUBJECT:** Sunrise MarketPlace LED Median Lighting Memorandum of Understanding Update

DEPARTMENT: General Services Department

Operations Manager Poole and Senior Civil/Traffic Engineer Blomquist reviewed the project goals and highlighted key features. The project will install LED lighting on 71 palm trees located in four medians along Sunrise Boulevard. Sunrise MarketPlace will be responsible for the design concept, annual lighting theme and ongoing maintenance. The city will be responsible for staff support, emergency response, and electricity costs. The MarketPlace lighting installation is expected to be up and running in October 2018.

PUBLIC HEARING

10. **SUBJECT:** Amended Citizen Participation Plan for the Community Development Block Grant Program

STAFF REPORT: R. Sherman / S. Cotter / N. Piva

RECOMMENDATION: Adopt Resolution No. 2018-032; A Resolution of the City Council of the City of Citrus Heights, California, Approving the Amended Citizen Participation Plan for the Community Development Block Grant Program

Housing and Grants Technician Piva stated each year the city receives an entitlement allocation for Community Development Block Grant funding from the U.S Department of Housing and Urban Development. The city is required to have and follow a detailed Citizen Participation Plan that outlines policies and procedures for engaging the public in the development, implementation, and evaluation of the Community Development Block Grant. Staff have updated the Citizen Participation Plan to be more user friendly and have added an Assessment of Fair Housing document. Noticing of the availability of documents and the time and place of public hearings remains the same and no changes were made to the length of public review periods.

Mayor Miller opened the public hearing at 7:57 p.m. hearing no speakers he closed the public hearing.

ACTION: On a motion by Council Member Daniels, seconded by Vice Mayor Bruins, the City Council adopted Resolution No. 2018-032; A Resolution of the City Council of the City of Citrus Heights, California, Approving the Amended Citizen Participation Plan for the Community Development Block Grant Program

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

11. **SUBJECT:** Approving the 2018 Community Development Block Grant (CDBG) Action Plan Amendment Authorizing the City Manager to Execute all Contracts Necessary to Implement the Amended 2018 CDBG Action Plan
STAFF REPORT: R. Sherman / S. Cotter / N. Piva
RECOMMENDATION: Adopt Resolution No. 2018-031; A Resolution of the City Council of the City of Citrus Heights, California, Approving the 2018 Community Development Block Grant (CDBG) Action Plan Amendment and Authorizing the City Manager to Execute all Contracts Necessary to Implement the Amended 2018 CDBG Action Plan

Development Specialist Cotter stated the city receives approximately \$589,000 in Community Development Block Grant funding from the U.S. Department of Housing and Urban Development annually. The city is required to adopt an annual Action Plan that outlines how the city will spend its CDBG funds for the program year. In 2018, the city awarded \$8,000 in CDBG funds to A Community for Peace to provide support services to children and their families. Subsequent to adoption of the 2018 CDBG Action Plan, this activity was cancelled. Following cancellation of the activity, W.E.A.V.E. proposed a new public service activity to provide support services to victims of domestic violence. Staff recommends reallocating the \$8,000 from the cancelled activity to W.E.A.V.E. to provide a new public service activity.

Proposed Changes to 2018 CDBG Public Service Activities

Service Provider	A Community for Peace	W.E.A.V.E.
Primary Goal	Provide Public Services	Provide Public Services
Activity Description	Provide support services to children and their families who have been exposed to domestic violence over a twelve-month period.	Provide support services to victims of domestic violence, sexual assault and sex trafficking over a six-month period.
Estimated Number to be Served	185	75
Actual Number Served	0	N/A
Original Funding	\$8,000	\$0
Amount Expended	\$0	N/A
Amended Funding	\$0	\$8,000

Mayor Miller opened the public hearing at 8:01 p.m., hearing no speakers he closed the public hearing.

ACTION: On a motion by Council Member Slowey, seconded by Council Member Fox, the City Council adopted Resolution No. 2018-031; A Resolution of the City Council of the City of Citrus Heights, California, Approving the 2018 Community Development Block Grant (CDBG) Action Plan Amendment and Authorizing the City Manager to Execute all Contracts Necessary to Implement the Amended 2018 CDBG Action Plan

AYES: Daniels, Fox, Slowey, Bruins, Miller
 NOES: None
 ABSENT: None

REGULAR CALENDAR

12. **SUBJECT:** Resolution Adopting Master License Agreement Template and Process for Right of Way Installs of Wireless Facilities

STAFF REPORT: R. Sherman / C. McDuffee / A. Bermudez

RECOMMENDATION: Adopt Resolution No. 2018-030; A Resolution of the City Council of the City of Citrus Heights, California, Approving a Wireless Master License Agreement and Authorizing the City Manager to Execute Wireless Master License Agreements and Issue Pole License for City-Owned Poles in the Right of Way

Associate Planner Bermudez stated that wireless providers have expressed a desire to deploy new wireless communications facilities within the city's right-of-way. Wireless providers use this method in order to meet consumer's demands for data services. To provide a consistent and comprehensive response to these requests, a wireless master license agreement template has been drafted that will be executed with individual wireless providers that propose to install communication antennas within the city. The city will financially benefit by entering into a lease with wireless providers choosing to place small cell antennas on city-owned street lights. Based upon the proposed fee structure of \$2,000 per year per pole, each licensed pole has potential to generate in excess of \$33,550 in lease revenue if the pole remains licensed for the full 10-year term. All revenue generated through the lease of space on city-owned infrastructure will be deposited in the General Fund.

Comments questions and comments followed.

ACTION: On a motion by Vice Mayor Bruins, seconded by Council Member Fox, the City Council adopted Resolution No. 2018-30; A Resolution of the City Council of the City of Citrus Heights, California, Approving a Wireless Master License Agreement and Authorizing the City Manager to Execute Wireless Master License Agreements and Issue Pole License for City-Owned Poles in the Right of Way.

AYES: Daniels, Fox, Slowey, Bruins
 NOES: Miller
 ABSENT: None

DEPARTMENT REPORTS

14. **SUBJECT:** Update on Code Enforcement Unit
DEPARTMENT: Citrus Heights Police Department

Commander Anderson introduced Citrus Heights Police Department Code Enforcement Officers. She highlighted their accomplishments and thanked them for their hard work.

CITY MANAGER ITEMS

None

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Council Member Daniels requested an update from the Police Department related to the public comment speakers concerns with the Paradise Oaks Group home.

ADJOURNMENT

Mayor Miller adjourned the regular meeting at 8:36 p.m.

Respectfully Submitted,

Amy Van, City Clerk