

**CITY OF CITRUS HEIGHTS  
CITY COUNCIL  
MINUTES  
Special/Regular Meetings of Thursday, December 14, 2017  
City Hall Council Chambers  
6360 Fountain Square Drive, Citrus Heights, CA**

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**CALL SPECIAL MEETING TO ORDER**

The special council meeting was called to order at 6:30 p.m.

1. Roll Call: Council Members present: Bruins, Daniels, Fox, Miller, Slowey  
Council Members absent: None  
Staff present: Boyd, Rivera, Van, Ziegler and department directors.

**PUBLIC COMMENT**

None

**CLOSED SESSION**

2. CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Christopher W. Boyd, City Manager  
Employee Organization: Citrus Heights Police Employees Association

There was no reportable action from closed session.

**ADJOURNMENT**

Mayor Slowey adjourned the special meeting at 6:50 p.m.

**CALL REGULAR MEETING TO ORDER**

The regular council meeting was called to order at 7:00 p.m. by Mayor Slowey.

1. The Flag Salute was led by Cub Scout Troop 310
2. Roll Call: Council Members present: Bruins, Daniels, Fox, Miller, Slowey  
Council Members absent: None  
Staff present: Bermudez, Boyd, Cooley, Poole, Rivera, Rodriguez, Van, Ziegler and department directors.
3. The video statement was read by City Clerk Van.

**APPROVAL OF AGENDA**

**ACTION:** On a motion by Council Member Fox, seconded by Council Member Bruins, the City Council approved the agenda.

AYES: Bruins, Daniels, Fox, Miller and Slowey  
 NOES: None  
 ABSENT: None

### **SPECIAL ITEMS**

#### 4. Selection of Mayor and Vice Mayor

ACTION: On a motion by Mayor Slowey, seconded by Council Member Bruins, the City Council appointed Steve Miller as Mayor.

AYES: Bruins, Daniels, Fox, Miller and Slowey  
 NOES: None  
 ABSENT: None

ACTION: On a motion by Council Member Fox, seconded by Vice Mayor Miller, the City Council appointed Jeannie Bruins as Vice Mayor.

AYES: Bruins, Daniels, Fox, Miller and Slowey  
 NOES: None  
 ABSENT: None

### **PRESENTATIONS**

#### 5. City of Citrus Heights 20 Year Celebration – A Year in Review

Development Specialist Cotter provided a review of the City's 20-year anniversary celebration that included a kick-off event, monthly Top 20 lists, a 20 Year Block Party, and a volunteer recognition. She played a video produced by Sergeant Schaefer that highlighted pictures from City events throughout the year.

City Manager Boyd recognized Sergeant Schaefer's hard work and dedication in preparing the 20 year video.

#### 6. Microtransit Pilot Proposal for Sacramento

Mark Lonergan and Alva Carrasco with Sacramento Regional Transit introduced the first microtransit pilot program. The pilot program resembles other easily accessible shared rides and allows customers to schedule rides for specific times. The pilot program will launch in February 2018 in two phases: Phase 1 City Ride; Phase 2 Route 24 and Route 95. The pilot program will last about six months and will allow Regional Transit to determine the feasibility with using microtransit technology in the future.

Council questions and comments followed.

### **COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES**

Council Member Fox attended the grand opening for Lilliput Families Adoption Services, Sunrise MarketPlace's open house, Citrus Heights Police Department's Shop With a Cop, and the Lakeview

Village ladies luncheon. He provided an update from the Sacramento Transportation Authority and Sacramento Metropolitan Cable Commission meetings.

Council Member Daniels announced the kick off for the distribution of Safer Lock prescription pill locking devices. The limited supply will be available at City Hall and the Police Department. He announced the 15<sup>th</sup> annual Toys for the Troops' Kids being held at Citrus Town Center.

Council Member Slowey provided an update from the League of California Cities Annual Planning meeting and the Greater Sacramento Economic Council meeting. He attended a Public Safety Appreciation event and announced the City's holiday schedule for garbage pickups. He recognized and thanked the Citrus Heights Police Department for their diligence and hard work.

Vice Mayor Bruins commended the Lakeview Village ladies on their fundraising efforts. She announced a field trip to the California State Railroad Museum hosted by the Police Activities League will take place on December 28. She also thanked City staff for their work on the annual Christmas Tree Lighting event.

Mayor Miller attended the Neighborhood Association Area 10 SOAR meeting, the Christmas Tree Lighting, and the holiday employee luncheon. He provided an update from Sacramento Regional Transit.

### **PUBLIC COMMENT**

Sergey Kisel and Mike Khochey with Genesis Christian Church introduced themselves and informed the community that they will hold worship services at the Community Center.

Margaret Cleek, REACH President, provided an update on their activities over the past year.

Vice Mayor Bruins briefly stepped away from the dais.

### **CONSENT CALENDAR**

7. **SUBJECT**: Approval of Minutes  
**RECOMMENDATION**: Approve the Minutes of Special/Regular Meeting of Thursday, October 26, 2017, Special Meeting of Wednesday, November 1, 2017 and Regular Meeting of Thursday, November 9, 2017.
8. **SUBJECT**: Resolution Adopting the Amended Payrate Schedule for the City of Citrus Heights  
**STAFF REPORT**: M. Alejandrez / S. Neilson  
**RECOMMENDATION**: Adopt Resolution No. 2017-096; A Resolution of the City Council of the City of Citrus Heights, California Adopting the Amended Payrate Schedule
9. **SUBJECT**: Authorization to Access and Examine Sales and Use Tax Records and Prepaid Mobile Telephony Services Surcharge and Local Charge Records  
**STAFF REPORT**: R. Rivera / R. Sherman / D. Rodriguez  
**RECOMMENDATION**: Staff Recommends the City Council:

- a. Adopt Resolution No. 2017-097; A Resolution of the City Council of the City of Citrus Heights, California Authorizing Examination of Sales, use and Transactions Tax Records
- b. Adopt Resolution No. 2017- 098; A Resolution of the City Council of the City of Citrus Heights, California Authorizing the Examination of Prepaid Mobile Telephony Services Surcharge and Local Charge Records
10. **SUBJECT:** Sunrise Boulevard/Sayonara Drive Drainage Project  
Final Acceptance – City PN 30-17-001  
**STAFF REPORT:** R. Sherman / C. Fallbeck  
**RECOMMENDATION:** Adopt Resolution No. 2017-099; A Resolution of the City Council of the City of Citrus Heights, California, Accepting the Sunrise Boulevard/Sayonara Drive Drainage Project as Complete and Authorizing the City Engineer to Record a Notice of Completion and Release Contract Retention
11. **SUBJECT:** Agreement with Sunrise Recreation and Park District for Supplemental Police Services  
**STAFF REPORT:** R. Lawrence / D. Gutierrez  
**RECOMMENDATION:** Adopt Resolution No. 2017-103; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Enter Into an Agreement Between the Sunrise Recreation and Park District and the Citrus Heights Police Department for Supplemental Law Enforcement Services
12. **SUBJECT:** Resolution Authorizing the City Manager to Execute Non-Exclusive Franchise Agreements with Multiple Waste Hauling Companies for the Collection of Solid Waste, Recyclables and Organic Materials from Businesses and Multifamily Properties  
**STAFF REPORT:** R. Sherman / M. Poole  
**RECOMMENDATION:** Adopt Resolution No. 2017-100; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Grant Non-Exclusive Franchises and to Execute Agreements with Multiple Waste Hauling Companies for the Collection of Solid Waste, Recyclables and Organic Materials from Businesses and Multifamily Properties
13. **SUBJECT:** Amendment to Agreement with Sacramento Regional Transit for Provision of Transit Services in Citrus Heights  
**STAFF REPORT:** R. Sherman / M. Poole  
**RECOMMENDATION:** Adopt Resolution No. 2017-101; A Resolution of the City Council of the City of Citrus Heights, California, Approving Amendment No. 1 to the Transit Services Agreement with Sacramento Regional Transit District

**ACTION:** On a motion by Council Member Slowey, seconded by Council Member Daniels, the City Council adopted Consent Calendar Items 7, 8, 9, 10, 11, 12, and 13.

AYES: Daniels, Fox, Slowey, Miller  
NOES: None  
ABSENT: Bruins

**PUBLIC HEARING**

14. **SUBJECT:** Letter of Public Convenience and Necessity Hop Crawler – 7291 Greenback Lane  
**STAFF REPORT:** R. Sherman / C. McDuffee / A. Bermudez  
**RECOMMENDATION:** Staff Recommends the City Council:
- a. Move to Approve the Letter of Public Convenience and Necessity that will allow for the Issuance of a Type 42 License for the Sale of Beer and Wine for Hop Crawler Located at 7291 Greenback Lane.

Associate Planner Bermudez stated the City’s authority to issue Letters of Public Convenience and Necessity (PCN) provides the City Council the ability to approve or deny alcohol license applications when the area surrounding the proposed location has an “undue concentration” of licenses. The current request is to allow the issuance of a Type 42 license for a new business Hop Crawler. A Type 42 license allows for the sale of beer and wine for on-site consumption and packaged product retail sales. Hop Crawler’s primary focus is retail sales through the filling of approved containers with local craft beer for take-home purposes. The planning division and police department staff reviewed the business model and operational plan and recommend the City Council move to approve the letter of public convenience and necessity that will allow for the issuance of a Type 42 license (on-sale beer/wine) for Hop Crawler located at 7291 Greenback Lane.

Council questions followed.

Mayor Miller opened the public hearing at 8:09 p.m.

#### Public Comment

Owners of Hop Crawler Paul Lombardi and Adam Marks provided an overview of the business concept including operational plan, conformance with ABC regulations, target audience, future goals, and information on the containers and the filling process.

Mayor Miller closed the public hearing at 8:13 p.m.

Council comments followed.

**ACTION:** On a motion by Council Member Daniels, seconded by Council Member Slowey, the City Council approved the Letter of Public Convenience and Necessity that will allow for the Issuance of a Type 42 License for the Sale of Beer and Wine for Hop Crawler Located at 7291 Greenback Lane.

AYES: Daniels, Fox, Slowey, Bruins, Miller  
 NOES: None  
 ABSENT: None

#### **REGULAR CALENDER**

15. **SUBJECT:** Approval of Neighborhood Improvement Project Funding Applications  
**STAFF REPORT:** R. Rivera / K. Cooley

**RECOMMENDATION:** Adopt Resolution No. 2017-102; A Resolution of the City Council of the City of Citrus Heights, California, Approving Neighborhood Improvement Project Funding Awards

Assistant to the City Manager Cooley stated that the City Council implemented a competitive NIP application process for neighborhood association projects. The City Council allocated \$15,000 for the NIP program for Fiscal Year 2017-2018. The deadline for submitting applications for FY 2017-2018 was September 30, 2017. The City received five applications from three neighborhood associations. Staff is recommending the City Council award funding to four of the applications submitted as shown below:

<b>Neighborhood Association</b>	<b>Project</b>	<b>Application Amount</b>	<b>Staff Award Recommendation</b>
2	Project Lifesaver	1,500	1,500
10	Turkey Crossing Signs	178	-
10	Sylvan Community Center Bench	1,316	1,316
10	SOAR Serves Seniors	600	600
11	SJUSD Skycrest Picnic Tables	1,481	1,481
<b>Total</b>		<b>5,075</b>	<b>4,897</b>

She stated staff is not recommending funding for turkey crossing signs and if Council wishes to explore this staff would perform an analysis related to the installation of such signs. Staff is also recommending extending the application deadline for FY 2018-2019 to January 31, 2018.

Council questions and comments followed.

**ACTION:** On a motion by Vice Mayor Bruins, seconded by Council Member Slowey, the City Council adopted Resolution No. 2017-102; A Resolution of the City Council of the City of Citrus Heights, California, Approving Neighborhood Improvement Project Funding Awards.

AYES: Daniels, Fox, Slowey, Bruins, Miller  
 NOES: None  
 ABSENT: None

**DEPARTMENT REPORTS**

None

**CITY MANAGER ITEMS**

City Clerk Van noted that the second City Council meeting in December is cancelled due to the holiday.

**ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS**

Mayor Miller mentioned the appointment preferences worksheets for the regional boards and 2x2 committees will be distributed to Council and are due by the first of the year. He mentioned early bird registration is available for the 2018 Capitol-to-Capitol event.

**ADJOURNMENT**

Mayor Miller adjourned the regular meeting at 8:24 p.m.

Respectfully Submitted,

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Amy Van, City Clerk