AGENDA

CITY OF CITRUS HEIGHTS
CITY COUNCIL
Thursday, February 9, 2017
5:00 PM SPECIAL MEETING
7:00 PM REGULAR MEETING
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA

February 9, 2017 AMENDED City Council Agenda Packet

Documents:

2-9-17 AMENDED COUNCIL AGENDA PACKET.PDF

CALL SPECIAL MEETING TO ORDER

1. Roll Call: Council Members: Bruins, Daniels, Turner, Miller, Slowey

PUBLIC COMMENT

Under Government Code Section 54954.3, members of the audience may address the Council on any item of interest to the public and within the Council's purview, or on any Agenda Item before or during the Council's consideration of the Item. If you wish to address the Council during the meeting, please fill out a Speaker Identification Sheet and give it to the City Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to five minutes each with 30 minutes being allowed for all comments. Any public comments beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Mayor has the discretion to lengthen or shorten the allotted times.

STUDY SESSION

2. AB 1234 Mandated Ethics Training For Legislative Body Members

ADJOURNMENT

CALL REGULAR MEETING TO ORDER

1. Flag Salute

2. Roll Call: Council Members: Bruins, Daniels, Turner, Miller, Slowey

3. Video Statement

APPROVAL OF AGENDA

PRESENTATIONS

4. Top 20 Presentation: Things We Love About Citrus Heights

5. Presentation By Republic Services

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

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Agenda Item before or during the Council's consideration of the Item. If you wish to address the Council during the meeting, please fill out a Speaker Identification Sheet and give it to the City Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to five minutes each with 30 minutes being allowed for all comments. Any public comments beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Mayor has the discretion to lengthen or shorten the allotted times.

CONSENT CALENDAR

It is recommended that all consent items be acted on simultaneously unless separate discussion and/or action is requested by a Council Member.

6. SUBJECT: Approval Of Minutes
RECOMMENDATION: Approve the Minutes of the Regular Meeting of January 12, 2017

7. SUBJECT: 2016 Residential Street Resurfacing Project Final Acceptance – City PN 22-16-001
STAFF REPORT: C. Fallbeck / S. Hodgkins
RECOMMENDATION: Adopt Resolution No. 2017 - ___; A Resolution of the City of Citrus Heights, California, Accepting the 2016 Residential Street Resurfacing Project as Complete, Authorizing the Project Engineer to Record a Notice of Completion, and Authorizing the City Manager to Release the Contract Retention

8. SUBJECT: Sunrise Boulevard Complete Streets Improvements – Phase 3 Final Acceptance – City PN 20-11-005
STAFF REPORT: C. Fallbeck / S. Hodgkins
RECOMMENDATION: Adopt Resolution No. 2017 - ___; A Resolution of the City of Citrus Heights, California, Accepting the Sunrise Boulevard Complete Streets Improvements Phase 3 Project as Complete, Authorizing the Project Engineer to Record a Notice of Completion and Authorizing the City Manager to Release the Contract Retention

9. SUBJECT: Board Of State And Community Corrections (BSCC) Frontline Law Enforcement Funding
STAFF REPORT: R. Lawrence
RECOMMENDATION: Adopt Resolution No. 2017 - ___; A Resolution of the City of Citrus Heights, California, Adopting the Allocation of Board and State Community Corrections Frontline Law Enforcement Funding

REGULAR CALENDAR

10. SUBJECT: Amendments To The Citrus Heights Municipal Code Relating To The Term Of Members Of The Planning Commission And History And Arts Commission
STAFF REPORT: A. Van
RECOMMENDATION: Introduce, read by title only and waive the first full reading of Ordinance No. 2017-___ An Ordinance of the City of Citrus Heights Amending Chapter 2 of the Citrus Heights Municipal Code Relating to the Term of Members of the Planning Commission and History and Arts Commission

DEPARTMENT REPORTS

CITY MANAGER ITEMS

ITEMS REQUESTED BY COUNCIL MEMBERS / FUTURE AGENDA ITEMS

ADJOURNMENT

Jeff Slowey, *Mayor*
Steve Miller, *Vice Mayor*
Jeannie Bruins, *Council Member*
Bret Daniels, *Council Member*
Mel Turner, *Council Member*

**** AMENDED AGENDA****

CITY OF CITRUS HEIGHTS
CITY COUNCIL
Special/Regular Meetings of Thursday, February 9, 2017
City Hall Council Chambers
6360 Fountain Square Dr., Citrus Heights, CA
Special Meeting 5:00 p.m.
Regular Meeting 7:00 p.m.

PLEASE NOTE: The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda. The City Council has established a procedure for addressing the Council. Speaker Identification Sheets are provided on the table inside the Council Chambers. If you wish to address the Council during the meeting, please complete a Speaker Identification Sheet and give it to the City Clerk. So that everyone who wishes may have an opportunity to speak, there is a five-minute maximum time limit when addressing the Council. Audio/Visual presentation material must be provided to the City Clerk's Office at least 48 hours prior to the meeting.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 6360 Fountain Square Drive, Citrus Heights during normal business hours. Email subscriptions of the agenda are available online by signing up with the City's Notify Me service.

City Council meetings are televised live on Metro Cable 14, the government affairs channel on the Comcast and SureWest Cable Systems and replayed on the following Monday at 9:00 a.m. Meetings are also webcast live at www.citrusheights.net.

The Agenda for this meeting of the City Council for the City of Citrus Heights was posted in the following listed sites before the close of business at 5:00 p.m. on the Friday preceding the meeting.

1. City of Citrus Heights, 6360 Fountain Square Drive, Citrus Heights, CA
2. Rusch Park Community Center, 7801 Auburn Boulevard, Citrus Heights, CA
3. Sacramento County Library, Sylvan Oaks Branch, 6700 Auburn Blvd., Citrus Heights, CA

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office 916-725-2448, 6360 Fountain Square Drive at least 48 hours prior to the meeting. TDD (hearing impaired only) 916-725-6185.

February 3, 2017

Amy Van, City Clerk

Please turn off all cellular phones and pagers while the City Council meeting is in session.

SPECIAL MEETING
5:00 PM

CALL SPECIAL MEETING TO ORDER

1. Roll Call: Council Members: Bruins, Daniels, Turner, Miller, Slowey

PUBLIC COMMENT

STUDY SESSION

2. AB 1234 Mandated Ethics Training for Legislative Body Members

ADJOURNMENT

REGULAR MEETING
7:00 PM

CALL REGULAR MEETING TO ORDER

1. Flag Salute:

2. Roll Call: Council Members: Bruins, Daniels, Turner, Miller, Slowey

3. Video Statement

APPROVAL OF AGENDA

PRESENTATIONS

4. Top 20 Presentation: Things We Love About Citrus Heights

5. Presentation by Republic Services

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RECOMMENDATION: Adopt Resolution No. 2017 - ___; A Resolution of the City of Citrus Heights, California, Accepting the Sunrise Boulevard Complete Streets Improvements Phase 3 Project as Complete, Authorizing the Project Engineer to Record a Notice of Completion and Authorizing the City Manager to Release the Contract Retention

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REGULAR CALENDAR

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STAFF REPORT:
RECOMMENDATION: Introduce, read by title only and waive the first full reading of Ordinance No. 2017-___ An Ordinance of the City of Citrus Heights Amending Chapter

2 of the Citrus Heights Municipal Code Relating to the Term of Members of the Planning Commission and History and Arts Commission

DEPARTMENT REPORTS

CITY MANAGER ITEMS

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

ADJOURNMENT

CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, January 12, 2017
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 7:00 p.m. by Vice Mayor Miller.

1. The Flag Salute was led by the Citrus Heights Police Department Honor Guard.

2. Roll Call: Council Members present: Bruins, Daniels, Turner, Miller
   Council Members absent: Slowey
   Staff present: Boyd, McDuffee, Poole, Rivera, Sherman, Van, Ziegler and department directors.

3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council approved the agenda.

AYES: Bruins, Daniels, Turner, Miller
NOES: None
ABSENT: Slowey

PRESENTATIONS

4. Recognition of Outgoing Mayor Jeannie Bruins

Vice Mayor Miller presented Jeannie Bruins with a plaque and photo book in recognition of her service as Mayor in 2016.

5. Presentation by Republic Services – Recycling Poster Contest Winners

Operations Manager Poole stated the Annual Citrus Heights Customer Service Guide calendar commemorates the City's 20th anniversary and introduced Annah Rulon with Republic Services who would be making a presentation.

Annah Rulon with Republic Services stated this is a commemorative edition of the Annual Customer Service Guide calendar. Typically students focus on recycling themes for poster submittals, however this year the theme was "My Favorite Thing About Citrus Heights". She introduced the poster contest winners.

Vice Mayor Miller presented certificates of recognition to the following contest winners: Evelina Kalenyuk, Viktoriya Gritsko, Megan Slaugh, Diana Lutsik, Areli Patino, Ella Mae Pacleb, Maya Taff, Michael Leuchanin, Saleen Penna, Kaylee Naomi Sy, Sophia Galdamez, Ariana Games and

Liliana Mejia. Rulon also presented a certificate to Arlington Heights Elementary Principal for the greatest participation in the poster contest.

6. 20th Anniversary Presentation

Community and Economic Development Director Sherman and Human Resources and City Information Director Rivera gave a presentation on the past 20 years of cityhood and highlighted the events that are planned to commemorate the City's 20th anniversary.

Vice Mayor Miller read and presented a Proclamation Celebrating the 20th Anniversary of the City of Citrus Heights to City Manager Boyd.

Assemblyman Ken Cooley presented a proclamation to the City.

County Supervisor Sue Frost presented a proclamation to the City.

Landon Wolfe on behalf of Senator Jim Nielson congratulated the City on their 20th Anniversary.

Keane Chukwuneta on behalf of Congressmen Ami Bera presented a certificate of recognition to the City.

Public Comment

Christi Woodards spoke on behalf of the Mall and Sunrise MarketPlace and thanked the City for their support and efforts that are made on behalf of the residents and businesses.

Bill and Kathy Cook and Kody Tickner spoke on behalf of the Citrus Heights Community Marching Band and presented their theme for 2017 "Fanfare for a New Era" to celebrate the City's 20th anniversary.

Mark Creffield with the Citrus Heights Chamber of Commerce congratulated the City on 20 years of cityhood.

Kermit Schayltz thanked the City for their support to local businesses and congratulated the City on 20 years of cityhood.

Dale Covey spoke on behalf of the Antelope Crossing Business Association and said she is proud of what the City has accomplished and the support they have given to the Association.

Bill Van Duker recalled the efforts by the Citrus Heights Incorporation Project that led to the incorporation of Citrus Heights.

Rich Hale thanked members of the Citrus Heights Incorporation Project on their efforts to lead the incorporation effort. He said it has been exciting to watch the City grow over the last 20 years.

Tony Cincotta with Republic Services congratulated the City on 20 years of cityhood.

Kirk Trost with the Sacramento Area Council of Governments congratulated the City on 20 years of cityhood.

Jessica Mang on behalf of the History and Arts Commission stated they are looking for photos from the public to contribute to a commemorative 20th Anniversary photo book titled *Citrus Heights: The First 20 Years.*

Individual Council comments followed.

Council Member Turner left the meeting at 8:26 p.m.

The City Council took a recess from 8:26 p.m. to 8:34 p.m.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Bruins provided a report from the Sacramento Regional County Sanitation District and Sacramento Area Sewer District Board meeting.

Council Member Daniels thanked Jeannie Bruins for her service as Mayor in 2016. He also thanked the City Manager and staff for their work in keeping the roads clear during the recent rain storms.

PUBLIC COMMENT

David Warren spoke regarding the proposed Dignity Health Building. He stated he read an article that indicated there is a financial crisis or may very well be a financial crisis associated with Dignity Health. He said he has received information that Dignity Health was unable to obtain long term financing and/or construction financing for the building and they plan on paying for the construction of the building from current cash flow. His concerns are if the lease is going to be amended there would need to be three provisions set forth in that lease. The first one is a construction completion bond. Second the lease should provide that if there is a bankruptcy proceeding filed by the lessee that the lease is terminated and the structure must be returned to the City. Finally there must be a completion date set forth in the lease.

Vikram Balaji and Leena Awni members of Breath California of Sacramento Youth Advisory Board said they work alongside Breath California Board Members to protect the air we all breath. They spoke concerning drifting tobacco smoke in apartment dwellings.

James Byrd spoke concerning one of their roommate's boyfriend that is causing problems at their home. He said they have contacted the Police Department.

Mike William spoke concerning one of their roommate's boyfriend that is causing problems at their home. He said they have contacted the Police Department.

Tim Schaefer said he also read the news article regarding Dignity Health's financial health. He said it is an area of great concern.

CONSENT CALENDAR

7. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Special and Regular Meeting of November 10, 2016

8. **SUBJECT:** Second Reading – Ordinance Adopting Animal Services Code Amendment
STAFF REPORT: M. Poole / C. Fallbeck
RECOMMENDATION: Adopt Ordinance No. 2016 - 014; An Ordinance of the City of Citrus Heights Amending Article VI of Chapter 8 of the Citrus Heights Municipal Code Regarding the Licensing of Dogs and Cats

9. **SUBJECT:** Mariposa Avenue Safe Routes to School Phase 3 Approval of Contract Amendment No. 1
STAFF REPORT: C. Fallbeck / S. Hodgkins
RECOMMENDATION: Adopt Resolution No. 2017-001; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Amendment No. 1 with Drake Haglan and Associates, Inc. for the Mariposa Avenue Safe Routes to School Phase 3 Project

ACTION: On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council adopted Consent Calendar Items 7, 8 and 9.

AYES: Bruins, Daniels, Miller
NOES: None
ABSENT: Turner, Slowey

PUBLIC HEARING

None

REGULAR CALENDAR

10. **SUBJECT:** Appointments to Regional Boards and Committees
STAFF REPORT: A. Van
RECOMMENDATION: Staff Recommends the Following:

a. Adopt Resolution No. 2017 - 002 A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Metropolitan Air Quality Management District (SMAQMD) Board of Directors, and Appointing a Member to Serve as the Alternate
b. Adopt Resolution No. 2017 - 003 A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Regional County Sanitation District (SRCSD) and Sacramento Area Sewer District (SASD) Boards of Directors, and Appointing a Member to Serve as the Alternate
c. Adopt Resolution No. 2017 - 004 A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Transportation Authority (STA), and Appointing a Member to Serve as the Alternate
d. Adopt Resolution No. 2017 - 005 A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as a Director to the Sacramento Area Council of Governments (SACOG) Board of Directors, and Appointing a Member to Serve as the Alternate

Vice Mayor Miller announced the appointments to the following regional boards and commissions:

Sacramento Metropolitan Cable Television Commission	Mel Turner Bret Daniels (Alternate)
Sacramento Public Library Authority	Jeff Slowey Mel Turner (Alternate)
Sacramento Area Sewer District	Jeannie Bruins Steve Miller (Alternate)
Sacramento Regional County Sanitation District	Jeannie Bruins Steve Miller (Alternate)
Sacramento Transportation Authority	Mel Turner Bret Daniels (Alternate)
Sacramento Area Council of Governments	Jeff Slowey Steve Miller (Alternate)
Regional Transit	Steve Miller Jeff Slowey (Alternate)
Sacramento Metropolitan Air Quality Management District	Bret Daniels Jeannie Bruins (Alternate)

Liaisons to Local Entities

Citrus Heights Chamber of Commerce	Steve Miller Bret Daniels
Education and Community Programs	Jeannie Bruins Jeff Slowey
Sacramento Metropolitan Fire District	Mel Turner Bret Daniels
Inter-governmental Relations	Steve Miller Bret Daniels
Sunrise MarketPlace	Jeannie Bruins Steve Miller
Mayors' & Board Chair Forum Collaborative	Jeff Slowey Steve Miller

Council Ad Hoc Subcommittees

Finance/Administration	Jeff Slowey Steve Miller
Quality of Life	Jeannie Bruins Jeff Slowey
Legislative	Bret Daniels Mel Turner
Law Enforcement	Jeannie Bruins Jeff Slowey

ACTION: On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council adopted:

a. Resolution No. 2017 - 002 A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Metropolitan Air Quality Management District (SMAQMD) Board of Directors, and Appointing a Member to Serve as the Alternate
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AYES: Bruins, Daniels, Miller
NOES: None
ABSENT: Turner, Slowey

DEPARTMENT REPORTS

11. **SUBJECT**: Mitchell Farms Development Application Update
DEPARTMENT: Community and Economic Development
DESCRIPTION: The City received an application for a General Plan Amendment, Rezone, Tentative Subdivision Map, Design Review Permit, and Tree Permit for the development known as Mitchell Farms on the Sunrise Golf Course site (7925 Arcadia Drive). Staff will provide an update regarding the application.

Planning Manager McDuffee provided a status report on the Mitchell Farms Development. In November 2016 the City received an application for the development. The Applicant has met with

the City and other agencies to discuss comments on the proposed project. It is anticipated that the project will be heard by the Planning Commission and City Council in February/March 2018.

CITY MANAGER ITEMS

City Manager Boyd commended staff for their efforts to maintain the public-right-of-way and storm drains during the recent storm event. He stated in 2010 the City implemented a Storm Drain Capital Improvement Program which has installed over 12,000lf of storm drain pipe. Also in 2010 the City began an annual storm drain pipe cleaning program cleaning approximately 250,000lf of storm drain pipe each year. General Services also cleans and maintains 26 miles of creeks that run through the City.

ITEMS REQUESTED BY COUNCIL MEMBERS/FUTURE AGENDA ITEMS

Vice Mayor Miller stated he met with Sacramento Taking Action Against Nicotine Dependence and said they wanted to come and make a presentation to Council.

ADJOURNMENT

Vice Mayor Miller adjourned the regular meeting at 9:13 p.m.

Respectfully submitted,

_____

Amy Van, City Clerk

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: **February 9, 2017**

TO: **Mayor and City Council Members**
Christopher W. Boyd, City Manager

FROM: Chris Fallbeck, Principal Civil Engineer
Stuart Hodgkins, Principal Civil Engineer

SUBJECT: **2016 Residential Street Resurfacing Project**
Final Acceptance - City PN 22-16-001

Summary and Recommendation

On August 11, 2016, City Council awarded a contract to Central Valley Engineering & Asphalt in the amount of $912,992.56 for the 2016 Residential Street Resurfacing Project (Project). The contractor has completed all construction work and all required payroll compliance documentation and the Project has been field accepted by staff.

Staff recommends City Council approve the attached resolution, accepting the Project as complete, directing the Project Engineer to record a Notice of Completion for the Project, and authorizing the City Manager to release the remaining retention amount after the 35 day lien period.

Fiscal Impact

The Contractor was awarded a contract in the amount of $912,992.56 for the Base Bid. During the progress of the work, four (4) change orders were issued, which resulted in a net increase in the contract of $69,104.62. The final project cost is $982,097.18, which is 7.6% more than the original bid. Funding for construction, construction management and inspection came from the following sources: Gas Tax, Measure A Maintenance, and Storm Water Utility funds.

Background and Analysis

Streets are selected for resurfacing on a priority basis using the City's computerized Pavement Management System and an on-site inspection by staff. The program coordinates and prioritizes various elements of pavement maintenance and types of resurfacing based on various factors including surface and structural condition, traffic volume, costs, and historical repairs. The streets in this project were selected to be resurfaced because of the level of deterioration in the pavement.

This year's project accomplished pavement repairs and asphalt concrete overlays on five (5) streets with an approximate total length of 1.3 miles.
On August 11, 2016, the City Council awarded a contract to Central Valley Engineering & Asphalt for the Project and a Notice to Proceed was issued effective August 29, 2016. Work on the project was completed and field accepted in December 2016. Staff and the Contractor have agreed on the final pay quantities and now seek final acceptance by the City Council.

Conclusion

Staff recommends City Council approve the attached resolution, accepting the Project as complete, directing the Project Engineer to record a Notice of Completion for the Project, and authorizing the City Manager to release the remaining retention amount after the 35 day lien period.

Central Valley Engineering & Asphalt has provided the required 100% Warranty Bond to guarantee their work for one year.

Attachments: (1) Resolution
(2) Notice of Completion

RESOLUTION NO. 2017- ___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS, CALIFORNIA, ACCEPTING THE 2016 RESIDENTIAL STREET RESURFACING PROJECT AS COMPLETE, AUTHORIZING THE PROJECT ENGINEER TO RECORD A NOTICE OF COMPLETION, AND AUTHORIZING THE CITY MANAGER TO RELEASE THE CONTRACT RETENTION

WHEREAS, on August 11, 2016, City Council authorized the award of a contract to Central Valley Engineering & Asphalt to perform the 2016 Residential Street Resurfacing Project; and

WHEREAS, Central Valley Engineering & Asphalt has completed the work for the 2016 Residential Street Resurfacing Project in accordance with the special provisions and standard construction specifications, and has approved the Final Balancing Change Order and retention amount to be released for the project; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Citrus Heights that the 2016 Residential Street Resurfacing Project is hereby accepted as complete.

BE IT FURTHER RESOLVED AND ORDERED that the Project Engineer is authorized to record a Notice of Completion for the 2016 Residential Street Resurfacing Project with the Sacramento County Recorder, and that the City Manager is authorized to release the contract retention after the 35 day lien period.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights, California, this 9th day of February, 2017 by the following vote, to wit:

AYES: **Council Members:**
NOES: **Council Members:**
ABSTAIN: **Council Members:**
ABSENT: **Council Members:**

_____
Jeff Slowey, Mayor

ATTEST:

_____
Amy Van, City Clerk

Record at no fee per Govt Code 6103

Recording requested by OWNER.
When recorded, mail to:

City of Citrus Heights, a municipal corp.
Attn: Stuart Hodgkins
6360 Fountain Square Drive
Citrus Heights, CA 95621-5634
(Public Utilities Code 102050)

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION
Civil Code 3093

1. *Prime Contractor:* ***Central Valley Engineering & Asphalt***
2. *Project Name:* ***2016 Residential Street Resurfacing Project***
3. *Date of Completion (Acceptance):* ***February 9, 2017***
4. *Description of Work or Materials Furnished: The work performed consisted, in general, of placing asphalt concrete overlay on various streets including placement of leveling course; minor pavement reconstruction; pavement grinding, constructing curb and gutter, construction storm drains and drainage inlets, adjusting manholes and valves boxes to grade; restoring traffic striping, legends and markings; and all other works as shown on the contract documents.*
5. *Site Location:* ***Various - see attached***
6. *Owner's Property Interest in Site is:*

   ☒ *fee* ☐ *easement* ☐ *encroachment permit*

   ☐ *lease* ☐ *license* ☐ *other:* _____

7. *Owner: City of Citrus Heights*
   6360 Fountain Square Drive
   Citrus Heights, CA 95621-5634

   Owner's Representative:

   _____
   Stuart Hodgkins, Principal Civil Engineer

VERIFICATION

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read said notice and know the contents thereof, and the facts stated therein are true of my knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Citrus Heights, California, this ***9th*** *day of* ***February****,* ***2017****.*

City of Citrus Heights

_____
Stuart Hodgkins, Principal Civil Engineer

Locations of Work

2016 Residential Street Resurfacing Project
Final Street List

	Road Name	Area	Begin Location	End Location	LENGTH (ft)
1	GUMWOOD CIRCLE	2	ROLLINGWOOD BLVD	ROLLINGWOOD BLVD	1,731
2	PARISH WAY	2	ROSSWOOD DRIVE	ROLLINGWOOD BLVD	1,287
3	SAYBROOK DRIVE	1	ANTELOPE ROAD	BROCKWOOD WAY	1,065
4	SANDALWOOD DRIVE	2	RUSCH DRIVE	AUBURN BLVD	1,780
5	SYLVAN GROVE WAY	6	AUBURN BLVD	END	1,120

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: February 9, 2017

TO: Mayor and City Council Members
Christopher W. Boyd, City Manager

FROM: Chris Fallbeck, Principal Civil Engineer
Stuart Hodgkins, Principal Civil Engineer

SUBJECT: **Sunrise Boulevard Complete Streets Improvements – Phase 3 Final Acceptance - City PN 20-11-005**

Summary and Recommendation

On March 26, 2015, the Citrus Heights City Council awarded a construction contract to Martin Brothers Construction (Martin Brothers) for the Sunrise Boulevard Complete Streets Improvements Project – Phase 3 (the Project). Martin Brothers has satisfied all the work detailed in the contract documents and the Project is now complete.

Staff recommends City Council approve the attached resolution, accepting the Project as complete, directing the Project Engineer to record a Notice of Completion for the Project, and authorizing the City Manager to release the remaining retention amount after the 35 day lien period.

Fiscal Impact

The original contract amount, based on estimated quantities, was $4,149,112.67. During progress of the work, changes in field conditions and additional work items resulted in execution of Four (4) Change Orders. These change orders decreased the final adjusted contract price to $4,141,894.61, which represents a 0.17 % decrease from the original contract amount.

The 2015-2019 Capital Improvement Program designated the following funding sources for construction, inspection and materials testing associated with this Project: Congestion Mitigation & Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) Grant Funds, City's Transportation Development Act (Bike & Pedestrian), Measure A Capital, Measure A Maintenance, Gas Tax, Stormwater Utility and General Capital funds.

Background and Analysis

Sunrise Boulevard is a high volume high speed arterial, with approximately 39,000 vehicles per day and the 85th percentile speed at 45mph. Sunrise Boulevard serves as a primary vehicle, bicycle and pedestrian access for the residential communities east and west of Sunrise as well as a

direct link north to Placer County and the City of Roseville. However, there was no continuous sidewalk, bike lane or standard street lighting along Sunrise Boulevard between Antelope Road and the Placer County Line north of Twin Oaks Avenue.

The City's goal for this Project was to continue to improve the safety, functionality and aesthetic improvements as those constructed with the Sunrise Boulevard Complete Streets Improvement Phase 1 Project, completed in 2013. The Project replaced existing curb, gutter and sidewalk with new vertical curb and wider, ADA compliant sidewalks and constructed infill curb, gutter and sidewalk where sections are missing (along the west side of Sunrise Blvd. only). The full width of the roadway received minor pavement repairs and an asphalt overlay and it was re-striped to provide two (2) travel lanes in each direction with a center two-way left-turn lane (between existing landscaped median segments) and wider bike lanes. The existing signalized intersection at Twin Oaks Avenue was upgraded with new state-of-the-art control equipment, countdown pedestrian signal heads, new ADA curb ramps, decorative stamped crosswalks, bicycle detection and traffic cameras. Fully accessible transit stops with shelters were also constructed.

On March 26, 2015, the City Council awarded a construction contract to Martin Brothers Construction for the Project. All punch list related work is now complete and the project is ready for final acceptance.

Conclusion

Staff recommends the City Council approve the attached Resolution, accepting the Sunrise Boulevard Complete Streets Improvements Project – Phase 3 as complete, authorizing the Project Engineer to record a Notice of Completion with the Sacramento County Recorder and further authorizing the City Manager to release retention funds withheld after the 35 day lien period.

Attachments: (1) Resolution
(2) Notice of Completion

RESOLUTION NO. 2017- ___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS, CALIFORNIA, ACCEPTING THE SUNRISE BOULEVARD COMPLETE STREETS IMPROVEMENTS PHASE 3 PROJECT AS COMPLETE, AUTHORIZING THE PROJECT ENGINEER TO RECORD A NOTICE OF COMPLETION AND AUTHORIZING THE CITY MANAGER TO RELEASE THE CONTRACT RETENTION

WHEREAS, on March 26, 2015, City Council authorized the award of a contract to Martin Brothers Construction to perform the Sunrise Boulevard Complete Streets Improvements – Phase 3 Project; and

WHEREAS, Martin Brothers Construction has completed the work for the Sunrise Boulevard Complete Streets Improvements – Phase 3 Project in accordance with the special provisions and standard construction specifications, and has approved the Final Engineer's Estimate of Quantities and retention amount to be released for the project; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Citrus Heights that the Sunrise Boulevard Complete Streets Improvements – Phase 3 Project is hereby accepted as complete.

BE IT FURTHER RESOLVED AND ORDERED that the Project Engineer is authorized to record a Notice of Completion for the Sunrise Boulevard Complete Streets Improvements – Phase 3 Project with the Sacramento County Recorder, and that the City Manager is authorized to release the contract retention after the 35 day lien period.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights, California, this 9th day of February, 2017 by the following vote, to wit:

AYES: Council Members:
NOES: Council Members:
ABSTAIN: Council Members:
ABSENT: Council Members:

Jeff Slowey, Mayor

ATTEST:

Amy Van, City Clerk

Record at no fee per Govt Code 6103

Recording requested by OWNER.
When recorded, mail to:

City of Citrus Heights, a municipal corp.
Attn: Stuart Hodgkins
6360 Fountain Square Drive
Citrus Heights, CA 95621-5634
(Public Utilities Code 102050)

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION
Civil Code 3093

1. *Prime Contractor:* ***Martin Brothers Construction***
2. *Project Name:* ***Sunrise Boulevard Complete Streets Improvements - Phase 3***
3. *Date of Completion (Acceptance):* ***February 9, 2017***
4. *Description of Work or Materials Furnished: The work performed consisted, in general, of reconstructing curb, gutter and sidewalk to meet accessibility standards, installing upgrades to the traffic signals at the Twin Oaks Avenue intersection, landscaping in bifurcated sidewalk and in the median, drainage and stormwater quality improvements, constructing and reconstructing accessible curb ramps, and all other works as shown on the contract documents.*
5. *Site Location:* ***Sunrise Boulevard (west side only) from Antelope Road northerly to the City limits (Citrus Heights/Placer County border).***
6. *Owner's Property Interest in Site is:*

   ☒ *fee* ☐ *easement* ☐ *encroachment permit*

   ☐ *lease* ☐ *license* ☐ *other:* _____

7. *Owner: City of Citrus Heights*
   6360 Fountain Square Drive
   Citrus Heights, CA 95621-5634

   Owner's Representative:

   _____
   Stuart Hodgkins, Principal Civil Engineer

VERIFICATION

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read said notice and know the contents thereof, and the facts stated therein are true of my knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Citrus Heights, California, this ***9th*** *day of* ***February****,* ***2017****.*

City of Citrus Heights

_____
Stuart Hodgkins, Principal Civil Engineer

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: February 9, 2017

TO: Mayor and City Council Members
Christopher W. Boyd, City Manager

FROM: Ronald A. Lawrence, Chief of Police

SUBJECT: **Board of State and Community Corrections (BSCC) Frontline Law Enforcement Funding**

Summary and Recommendation

The State of California allocated $20 million for frontline law enforcement to increase positive outcomes between police and high-risk populations (e.g., homeless, the mentally ill, and at-risk youth). Of this funding, Sacramento County city police agencies were allocated $568,225 with the City of Citrus Heights Police Department (CHPD) designated as the fiduciary agent responsible for distributing the allocations.

Staff recommends City Council approve resolution 2017- _____ accepting the allocation of frontline law enforcement funding, with the Citrus Heights Police Department acting as the fiduciary agent.

Fiscal Impact

There is no fiscal impact and no matching requirements for this funding allocation. There is also no fiscal impact on the city for CHPD acting as the fiduciary agent of the allocated funding. CHPD's portion of this funding, along with previous years' funding, will cover the costs of the additional police officer position approved by Council in Resolution No. 2013-035 dated April 11, 2013 through January of 2018.

Background and Analysis

In recognizing the need for increased funding for local police agencies, the State of California proposed the 2012 Budget Act in which $24 million was appropriated for City Police Department grants under The Schools and Local Public Safety Protection Act of 2012 (Proposition 30). In response to the passing of Proposition 30, the Board of State and Community Corrections (BSCC), in consultation with the Department of Finance, developed a formula for the allocation of funds for each county.

To further enhance the significant work being done with this funding, the Budget Act of 2013 increased the appropriation by $3.5 million raising the allocation to $27.5 million. Recognizing the importance of funding, the California Police Chiefs Association (CPCA) lobbied the state for additional funds to further enhance the services provided by local law enforcement agencies. CPCA was successful in their efforts; for fiscal year 2014-2015 the state appropriated $40 million to local law enforcement agencies. However, for fiscal year 2015-2016 the state cut this funding in half, from $40 million to $20 million.

The allocation for this fiscal year is again $20 million; however, this is the last year city police departments will receive this funding. In addition, this funding from BSCC requires that nearly 60 percent of the funding provided to each county be directed to agencies with fewer than 100 sworn police officers; which in Sacramento County represents the cities of Citrus Heights, Folsom, and Galt. As well, the BSCC has amended the spending and reporting requirements for this funding as set forth below:

Spending: Funding may be used to supplement, not supplant, for homeless outreach teams, Crisis Intervention Training for officers, Gang Resistance Education and Training (GREAT), resources for drug endangered children, outreach to high-risk youth, youth diversion programs, and gang and violence prevention programs.

Reporting: Each agency receiving this funding will have to provide, to the BSCC, the number of new teams established, or planned to be established; the type of training and the number of peace officers trained, or planned to be trained; and the type of equipment or resources that were purchased, or planned to be purchased.

All participating agencies within Sacramento County have agreed to provide this data.

The funding awards were determined on an approved formula-based allocation with one city in each county identified as the fiduciary agent for the funding. Citrus Heights has the responsibility of allocating the funds as determined via a collective decision made by local police chiefs. Based upon this formula, $568,225 was awarded to city police agencies within Sacramento County and CHPD is the fiduciary agent.

Accordingly, the Sacramento County Police Chiefs collectively determined that the Sacramento County funding is to be disbursed as follows:

- Sacramento Police Department $ 168,138
- Elk Grove Police Department $ 85,000
- Citrus Heights Police Department $ 105,029
- Galt Police Department $ 105,029
- Folsom Police Department $ 105,029

Conclusion

The Police Department is requesting City Council approve the resolution accepting the $568,225 in grant funding (in which CHPD will receive $105,029) and naming CHPD as the fiduciary agent to distribute said funds to our local law enforcement agency partners.

Attachments: Resolution

RESOLUTION NO. 2017- ___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS, CALIFORNIA, ADOPTING THE ALLOCATION OF BOARD AND STATE COMMUNITY CORRECTIONS FRONTLINE LAW ENFORCEMENT FUNDING

WHEREAS, the State of California has appropriated $20 million to local police agencies;

WHEREAS, the allocation to Sacramento County police agencies is $568,225;

WHEREAS, the allocation to be received by the Citrus Heights Police Department is $105,029; and

WHEREAS, the Citrus Heights Police Department is the fiduciary agent responsible for distributing the funds in accordance with the California Police Chief's Association decision.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, the City Council of the City of Citrus Heights, California, hereby approves the Citrus Heights Police Department receive funds from the State and act as the fiduciary agent for funds received for Sacramento County city police agencies.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights, California, this 9th day of February 2017 by the following vote, to wit:

AYES: Council Members:
NOES: Council Members:
ABSTAIN: Council Members:
ABSENT: Council Members:

Jeff Slowey, Mayor

ATTEST:

Amy Van, City Clerk

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: February 9, 2017

TO: Mayor and City Council Members
Christopher W. Boyd, City Manager

FROM: Amy Van, City Clerk

SUBJECT: **Amendments to the Citrus Heights Municipal Code Relating to the Term of Members of the Planning Commission and History and Arts Commission**

The staff report for this item will be distributed to the City Council under separate cover on Monday, February 6, 2017.

Subject:
Date:
Page xof y

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: February 9, 2017

TO: Mayor and City Council Members
Christopher W. Boyd, City Manager

FROM: Amy Van, City Clerk

SUBJECT: **Amendments to the Citrus Heights Municipal Code Relating to the Term of Members of the Planning Commission and History and Arts Commission**

Summary and Recommendation

The Municipal Code currently provides that no individual may serve more than eight years on the Planning Commission or History and Arts Commission (collectively, the "Commissions"). This ordinance would amend the Municipal Code to provide that no individual may serve more than eight consecutive years on a particular Commission, but may serve on that Commission again after two years have passed.

Fiscal Impact

None

Background and Analysis

The City Council previously created a Planning Commission and a History and Arts Commission, each of which consists of seven members. Each Council Member appoints a member to each Commission to serve a four year term, subject to ratification by the City Council. Additionally, the City Council, by a majority vote, appoints two at-large members to each Commission to serve two-year terms. Section 2-271 of the Citrus Heights Municipal Code currently provides that no member of the Planning Commission shall serve more than eight years. Section 2-264 of the Citrus Heights Municipal Code similarly provides that no member of the History and Arts Commission shall serve more than eight years. This ensures turnover in the membership of the Commissions so that more members of the public may have an opportunity to serve.

The proposed ordinance clarifies that no member of a particular Commission may serve more than eight consecutive years on that Commission, but allows an individual who has served eight consecutive years on a particular Commission to serve on that Commission again after two years have passed. This allows the City Council to appoint individuals to the Planning Commission and History and Arts Commission with valuable past experience, while still ensuring members of the community have an opportunity to serve on the Commissions. Additionally, the proposed ordinance exempts partial terms from the calculation of consecutive years served on a Commission. A partial term for regular members of a Commission is a term lasting less than two years. A partial term for at-large

members of a Commission is a term lasting less than one year. The proposed ordinance would also formally codify that at-large members of the History and Arts Commission serve two-year terms.

Conclusion

Staff recommends the City Council introduce, read by title only, and waive the first full reading of Ordinance 2017-_____, an ordinance amending the Municipal Code regarding the terms of members of the History and Arts Commission and Planning Commission.

Attachments: (A) Ordinance

ORDINANCE NO. 2017-_____

AN ORDINANCE OF THE CITY OF CITRUS HEIGHTS AMENDING SECTIONS 2-264 AND 2-271 OF THE CITRUS HEIGHTS MUNICIPAL CODE REGARDING THE TERMS OF MEMBERS OF THE HISTORY AND ARTS COMMISSION AND PLANNING COMMISSION

RECITALS

WHEREAS, the City Council has previously established a planning commission and a history and arts commission, each of which consist of seven members (collectively, the "Commissions"); and

WHEREAS, Section 2-264 of the Citrus Heights Municipal Code currently provides that no member of the History and Arts Commission shall serve more than eight years, which ensures turnover in the membership of the History and Arts Commission so that more members of the public may serve; and

WHEREAS, Section 2-271 of the Citrus Heights Municipal Code currently provides that no member of the Planning Commission shall serve more than eight years, which ensures turnover in the membership of the Planning Commission so that more members of the public may serve; and

WHEREAS, the City Council desires to clarify that no individual may serve more than eight consecutive years on a particular Commission, but that an individual who has previously served eight consecutive years on a particular Commission may serve again on that Commission after two years have passed; and

WHEREAS, allowing individuals who have previously served eight years on a particular Commission to serve on that Commission again enables the City Council to appoint individuals with valuable past experience, but while still ensuring opportunities in the membership of the Commissions; and

WHEREAS, the City Council desires to exempt partial terms from the calculation of consecutive years of service on a Commission; and

WHEREAS, the City Council desires to formally codify that at-large members of the history and arts commission shall serve two-year terms.

NOW THEREFORE, the City of Citrus Heights does ordain as follows:

Section 1. Recitals Made Findings

The above recitals are hereby declared to be true and correct and findings of the City Council of the City of Citrus Heights.

Section 2. Amendment to Municipal Code

Section 2-271 of the Citrus Heights Municipal Code is amended to read as follows (with text in ~~strikeout~~ format indicating deletion and underlined text indicating addition):

Sec. 2-271. - Terms of members.

(a) Regular and at-large members of the planning commission shall serve at the pleasure of the city council. Subject to the preceding, the term of office of each regular member of the planning commission shall be the same as the term of office of the councilmember who nominated the member, and the term of office of each at-large member shall be until the January next following the city's biennial regular municipal election. If a councilmember leaves office prior to the normal expiration of his or her term, the regular member nominated by the departing councilmember shall remain in office until replaced by the successor councilmember's nomination or until otherwise removed by the city council.

(b) No regular or at-large member shall serve more than eight consecutive years on the planning commission. An individual who has previously served eight consecutive years on the planning commission is eligible for reappointment to the planning commission after two years have passed. Each member, unless sooner terminated, shall serve until his or her successor is appointed and qualified.

(c) Partial terms shall not be counted for the purpose of determining if a member has served eight consecutive years on the planning commission. A partial term for a regular member is a term lasting less than two years. A partial term for an at-large member is a term lasting less than one year.

Section 3. Amendment to Municipal Code

Section 2-264 of the Citrus Heights Municipal Code is amended to read as follows (with text in ~~strikeout~~ format indicating deletion and underlined text indicating addition):

Sec. 2-264. - Terms of members.

(a) Members of the history and arts commission shall serve at the pleasure of the city council. Subject to the preceding, the term of office of each regular member of the commission shall be the same as the term of office of the councilmember who nominated the member, and the term of office of each at-large member shall be until the January next following the city's biennial regular municipal election. If a councilmember leaves office prior to the normal expiration of his or her term, the regular member nominated by the departing councilmember shall remain in office until replaced by the successor councilmember's nomination and city council ratification or until otherwise removed by the city council.

(b) No member shall serve more than eight consecutive years on the history and arts commission. An individual who has previously served eight consecutive years on the history and arts commission is eligible for reappointment to the history and arts commission after two years have passed. Each member, unless sooner terminated, shall serve until his or her successor is appointed and qualified.

(c) Partial terms shall not be counted for the purpose of determining if a member has served eight consecutive years on the history and arts commission. A partial term for a regular member is a term lasting less than two years. A partial term for an at-large member is a term lasting less than one year.

Section 4. Severability

If any section of this Ordinance is determined to be unenforceable, invalid, or unlawful, such determination shall not affect the enforceability of the remaining provisions of this Ordinance.

Section 5. Effective Date and Publication

This Ordinance shall take effect thirty (30) days after its adoption, and within fifteen (15) days after its passage, shall be posted in three public places.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights this _____day of _____, 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jeff Slowey, Mayor

ATTEST:

_____
Amy Van, City Clerk