AGENDA
January 25, 2018
CITY OF CITRUS HEIGHTS
CITY COUNCIL
5:30 PM SPECIAL MEETING
7:00 PM REGULAR MEETING
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA

1/25/18 Agenda Packet

Documents:

1-25-18 AGENDA PACKET.PDF

CALL SPECIAL MEETING TO ORDER

1. Roll Call: Council Members: Daniels, Fox, Slowey, Bruins, Miller

PUBLIC COMMENT

Under Government Code Section 54954.3, members of the audience may address the Council on any item of interest to the public and within the Council's purview, or on any Agenda Item before or during the Council's consideration of the Item. If you wish to address the Council during the meeting, please fill out a Speaker Identification Sheet and give it to the City Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to five minutes each with 30 minutes being allowed for all comments. Any public comments beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Mayor has the discretion to lengthen or shorten the allotted times.

CLOSED SESSION

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
   Pursuant to Government Code Section 54956.8
   Property: 8244 Auburn Blvd., Citrus Heights, CA
   Agency Negotiator: Christopher W. Boyd, City Manager and Rhonda Sherman, Community Services Director
   Negotiating Parties: Sacramento County
   Under Negotiation: Price and Terms of Payment

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
   Pursuant to Government Code Section 54956.8
   Property: 7716 Old Auburn Blvd., Citrus Heights, CA
   Agency Negotiator: Christopher W. Boyd, City Manager and Rhonda Sherman, Community Services Director
   Negotiating Parties: Sacramento County
   Under Negotiation: Price and Terms of Payment

STUDY SESSION

4. Comprehensive Transit Plan Update

ADJOURNMENT

CALL REGULAR MEETING TO ORDER

1. Flag Salute

2. Roll Call: Council Members: Daniels, Fox, Slowey, Bruins, Miller

3. Video Statement

APPROVAL OF AGENDA

PRESENTATIONS

4. Recognition Of The 2018 Republic Services Calendar Contest Winners

5. Report On Results Of The 2017 Holiday Referral Program

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

PUBLIC COMMENT

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CONSENT CALENDAR

It is recommended that all consent items be acted on simultaneously unless separate discussion and/or action is requested by a Council Member.

6. SUBJECT: Approval Of Minutes
RECOMMENDATION: Approve the Minutes of Regular Meeting of Thursday, January 11, 2018

7. SUBJECT: Acceptance Of The Caltrans Sustainable Transportation Planning Grant For Preparation Of An Old Auburn Complete Streets Plan
STAFF REPORT: R. Sherman / S. Hodgkins / L. Blomquist
RECOMMENDATION: Adopt Resolution No. 2018-____; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Agreements with the California Department of Transportation for the 'Old Auburn Complete Streets Plan'

PUBLIC HEARINGS

8. SUBJECT: Boulevard Plan Amendment – SPA 17-01 - Wall Signage
STAFF REPORT: R. Sherman / C. McDuffee / C. Kempenaar
RECOMMENDATION: Adopt Resolution No. 2018-____; A Resolution of the City Council of the City of Citrus Heights Adopting Amendments to the Auburn Boulevard Plan – Reinventing the Auburn Boulevard Corridor

9. SUBJECT: Revised Citizen Participation Plan For The Community Development Block Grant (CDBG) Program
STAFF REPORT: R. Sherman / S. Cotter
RECOMMENDATION: The Recommendation is to Continue the Item to a Future City Council Meeting.

REGULAR CALENDAR

10. SUBJECT: Appointment To Fill An Unexpired Term On The Construction Board Of Appeals
STAFF REPORT: A. Van
RECOMMENDATION: Staff Recommends that the City Council, by Majority Vote,

Appoint an Individual to the Construction Board of Appeals to fill an Unexpired Term Ending December 31, 2018.

11. SUBJECT: Objecting To The Sale Of Tax Defaulted Properties Identified As 8244 Auburn Bld. And 7716 Old Auburn Rd. And Authorizing The City Manager To Negotiate Their Purchase
STAFF REPORT: R. Sherman / S. Cotter
RECOMMENDATION: Adopt Resolution No. 2018-___; A Resolution of the City Coucnil of the City of Citrus Heights Objecting to the Sale of Two Properties at Public Auction by Sacramento County and Authorizing the City Manager to Negotiate Their Purchase

DEPARTMENT REPORTS

12. SUBJECT: Navigator Homeless Resource Program Report
DEPARTMENT: Police Department

CITY MANAGER ITEMS

ITEMS REQUESTED BY COUNCIL MEMBERS / FUTURE AGENDA ITEMS

ADJOURNMENT

Steve Miller, *Mayor*
Jeannie Bruins, *Vice Mayor*
Bret Daniels, *Council Member*
Albert J. Fox, *Council Member*
Jeff Slowey, *Council Member*

CITY OF CITRUS HEIGHTS
CITY COUNCIL
Special/Regular Meeting of Thursday, January 25, 2018
City Hall Council Chambers
6360 Fountain Square Dr., Citrus Heights, CA
Special Meeting 5:30 p.m.
Regular Meeting 7:00 p.m.

PLEASE NOTE: The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda. The City Council has established a procedure for addressing the Council. Speaker Identification Sheets are provided on the table inside the Council Chambers. If you wish to address the Council during the meeting, please complete a Speaker Identification Sheet and give it to the City Clerk. So that everyone who wishes may have an opportunity to speak, there is a five-minute maximum time limit when addressing the Council. Audio/Visual presentation material must be provided to the City Clerk's Office at least 48 hours prior to the meeting.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 6360 Fountain Square Drive, Citrus Heights during normal business hours. Email subscriptions of the agenda are available online by signing up with the City's Notify Me service.

City Council meetings are televised live on Metro Cable 14, the government affairs channel on the Comcast, Consolidated Communications, and AT&T U-Verse cable systems and replayed on the following Monday at 9:00 a.m. Meetings are also webcast live at www.citrusheights.net.

The Agenda for this meeting of the City Council for the City of Citrus Heights was posted in the following listed sites before the close of business at 5:00 p.m. on the Friday preceding the meeting.

1. City of Citrus Heights, 6360 Fountain Square Drive, Citrus Heights, CA
2. Rusch Park Community Center, 7801 Auburn Boulevard, Citrus Heights, CA
3. Sacramento County Library, Sylvan Oaks Branch, 6700 Auburn Blvd., Citrus Heights, CA

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office 916-725-2448, 6360 Fountain Square Drive at least 48 hours prior to the meeting. TDD: California Relay Service 7-1-1.

January 19, 2018

Amy Van

Amy Van, City Clerk

Please turn off all cellular phones and pagers while the City Council meeting is in session.

SPECIAL MEETING
5:30 PM

CALL SPECIAL MEETING TO ORDER

1. Roll Call: Council Members: Daniels, Fox, Slowey, Bruins, Miller

PUBLIC COMMENT

CLOSED SESSION

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REGULAR MEETING
7:00 PM

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2. Roll Call: Council Members: Daniels, Fox, Slowey, Bruins, Miller

3. Video Statement

APPROVAL OF AGENDA

PRESENTATIONS

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STAFF REPORT: R. Sherman / S. Hodgkins / L. Blomquist
RECOMMENDATION: Adopt Resolution No. 2018-____; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Agreements with the California Department of Transportation for the 'Old Auburn Complete Streets Plan'

PUBLIC HEARING

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RECOMMENDATION: Adopt Resolution No. 2018-____; A Resolution of the City Council of the City of Citrus Heights Adopting Amendments to the Auburn Boulevard Plan – Reinventing the Auburn Boulevard Corridor

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STAFF REPORT: R. Sherman / S. Cotter
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STAFF REPORT: R. Sherman / S. Cotter
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12. **SUBJECT**: Navigator Homeless Resource Program Report
DEPARTMENT: Police Department

CITY MANAGER ITEMS

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

ADJOURNMENT

CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, January 11, 2018
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA

CALL REGULAR MEETING TO ORDER

The regular council meeting was called to order at 7:00 p.m. by Mayor Miller.

1. The Flag Salute was led by City Clerk Van.

2. Roll Call: Council Members present: Daniels, Fox, Slowey, Bruins, Miller
   Council Members absent: None
   Staff present: Boyd, Van, Ziegler and department directors.

3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Slowey, seconded by Council Member Daniels, the City Council approved the agenda.

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

4. Recognition of Outgoing Mayor Jeff Slowey

Mayor Miller presented Jeff Slowey with a plaque and photo book in recognition of his service as Mayor in 2017.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Slowey provided an update from the Finance Committee. He announced the dates of the Citrus Heights Chamber of Commerce installation dinner, Rotary and Soroptimist club crab feed fundraisers. He provided insight from the field trip he attended to the Public Safety Academy in Fairfield, where they focus on career preparation for youth interested in law enforcement, firefighting, emergency response, and other public safety related fields.

Council Member Fox attended the Sacramento Association of Realtors award luncheon and the grand opening for Sam's Wheels and Tires. He provided an update from the Sacramento Transportation Authority Board and attended a ride along with Citrus Heights Police officers.

Vice Mayor Bruins provided an update from the Sacramento Regional County Sanitation District. She joined a field trip hosted by the Police Activities League to the Sacramento Railroad museum. She also attended Christmas parties hosted by SOAR Neighborhood 10 and the Citrus Heights Community Marching Band.

Mayor Miller announced that Supervisor Frost will hold a community cabinet meeting at City Hall at 6:00 p.m. on January 18, 2018.

PUBLIC COMMENT

Joe Madrid expressed concerns regarding transient issues within the city.

Mayor Miller informed the public of the resources available to the homeless within the City.

Council Member Daniels suggested a short report every month, to inform the public of the steps the City has taken to help assist with the homeless.

CONSENT CALENDAR

5. **SUBJECT**: Approval of Minutes
RECOMMENDATION: Approve the Minutes of Special/Regular Meeting of Thursday, December 14, 2017.

6. **SUBJECT**: Approval of Economic Development Support Fund for the Citrus Heights Chamber of Commerce
STAFF REPORT: R. Sherman / D. Rodriguez
RECOMMENDATION: Adopt Resolution No. 2018-001; A Resolution of the City Council of the City of Citrus Heights, Approving a $10,000 Sponsorship to the Citrus Heights Chamber of Commerce from the Economic Development Support Fund – Part I

7. **SUBJECT**: Police Department Phase I Modular Furniture Replacement
STAFF REPORT: R. Sherman / C. Myers
RECOMMENDATION: Adopt Resolution No. 2018-002; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Purchase Phase I Modular Furniture Systems for the Citrus Heights Police Department

8. **SUBJECT**: Police Department Interior Flooring Replacement
STAFF REPORT: R. Sherman / C. Myers
RECOMMENDATION: Adopt Resolution No. 2018-003; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Contract with Mohawk One for the Purchase and Installation of New Flooring for the Citrus Heights Police Department

9. **SUBJECT**: Designation of City Representatives for FEMA and Cal OES
STAFF REPORT: R. Sherman / R. Cave
RECOMMENDATION: Adopt Resolution No. 2018-004; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the Designation of the Assistant City Manager, Chief of Police, and Community Services Director as the City's Representatives for FEMA and Cal OES

10. **SUBJECT**: Approve Letter of Agreement with the Citrus Heights Police Employees' Association Covering the Period of January 11, 2018 through September 30, 2018
STAFF REPORT: R. Rivera / A. Turcotte / M. Alejandrez

RECOMMENDATION: Adopt Resolution No. 2018-005; A Resolution of the City Council of the City of Citrus Heights, California, Adopting a Letter of Agreement with the Citrus Heights Police Employees' Association

ACTION: On a motion by Council Member Slowey, seconded by Council Member Bruins, the City Council adopted Consent Calendar Items 5, 6, 7, 8, 9, and 10.

AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

REGULAR CALENDAR

11. **SUBJECT**: Appointments to Regional Boards and Committees
STAFF REPORT: A. Van
RECOMMENDATION: Staff Recommend the City Council Adopt the following:

a) Resolution No. 2018 - 006 ; A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Metropolitan Air Quality Management District (SMAQMD) Board of Directors, and Appointing a Member to Serve as the Alternate

b) Resolution No. 2018 - 007; A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Regional County Sanitation District (SRCSD) and Sacramento Area Sewer District (SASD) Boards of Directors, and Appointing a Member to Serve as the Alternate

c) Resolution No. 2018 - 008; A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Transportation Authority (STA), and Appointing a Member to Serve as the Alternate

d) Resolution No. 2018 - 009; A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as a Director to the Sacramento Area Council of Governments (SACOG) Board of Directors, and Appointing a Member to Serve as the Alternate

Mayor Miller announced the appointments to the following regional boards and commissions:

Sacramento Metropolitan Cable Television Commission	Albert Fox Bret Daniels (Alternate)
Sacramento Public Library Authority	Jeff Slowey Albert Fox (Alternate)
Sacramento Area Sewer District	Jeannie Bruins Steve Miller (Alternate)
Sacramento Regional County Sanitation District	Jeannie Bruins

	Steve Miller (Alternate)
Sacramento Transportation Authority	Albert Fox Bret Daniels (Alternate)
Sacramento Area Council of Governments	Jeff Slowey Steve Miller (Alternate)
Regional Transit	Steve Miller Jeff Slowey (Alternate)
Sacramento Metropolitan Air Quality Management District	Bret Daniels Jeannie Bruins (Alternate)

Liaisons to Local Entities

Citrus Heights Chamber of Commerce	Steve Miller Bret Daniels
Education and Community Programs	Jeannie Bruins Jeff Slowey
Sacramento Metropolitan Fire District	Jeff Slowey Albert Fox
Inter-governmental Relations	Steve Miller Bret Daniels
Sunrise MarketPlace	Jeannie Bruins Albert Fox
Mayors' & Board Chair Forum Collaborative	Steve Miller Jeannie Bruins

Council Ad Hoc Subcommittees

Finance/Administration	Jeff Slowey Steve Miller
Quality of Life	Jeannie Bruins Albert Fox
Legislative	Bret Daniels Steve Miller
Law Enforcement	Albert Fox

	Jeff Slowey
Transportation / Infrastructure	Steve Miller Albert Fox

ACTION: On a motion by Council Member Slowey, seconded by Vice Mayor Bruins, the City Council adopted:

c) Resolution No. 2018 - 006 ; A Resolution of the City Council of the City of Citrus Heights, California, Appointing a Citrus Heights Member to Serve as the Representative on the Sacramento Metropolitan Air Quality Management District (SMAQMD) Board of Directors, and Appointing a Member to Serve as the Alternate

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AYES: Daniels, Fox, Slowey, Bruins, Miller
NOES: None
ABSENT: None

DEPARTMENT REPORTS

None

CITY MANAGER ITEMS

None

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Council Member Slowey suggested quarterly reports from our Navigator Homeless Resource program.

Vice Mayor Bruins suggested a list of resources available to the public to be included in the report.

ADJOURNMENT

Mayor Miller adjourned the regular meeting at 7:27 p.m.

Respectfully Submitted,

_____
Amy Van, City Clerk

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: January 25, 2018

TO: Mayor and City Council Members
Christopher W. Boyd, City Manager

FROM: Rhonda Sherman, Community Services Director
Stuart Hodgkins, Interim City Engineer
Leslie Blomquist, Senior Civil/Traffic Engineer

SUBJECT: **Acceptance of the Caltrans Sustainable Transportation Planning Grant for Preparation of an Old Auburn Complete Streets Plan**

Summary and Recommendation

On October 20, 2017, the City submitted a grant application to develop a Complete Streets Plan for Old Auburn Road between Sylvan Road and Fair Oaks Boulevard. Staff received notification on December 15, 2017, that the project was selected to receive $190,000 in grant funds (with a total project amount of $233,278) through the Caltrans Sustainable Transportation Planning Grant Program.

As part of the grant acceptance process, Caltrans requires a resolution delegating authorization to execute a Restricted Grant Agreement and any amendments thereto. Staff recommends the City Council adopt Resolution No. 2018-___ A Resolution of the City Council of the City of Citrus Heights, California, authorizing the City Manager to execute agreements with the California Department of Transportation for the Old Auburn Complete Streets Plan (the Plan).

Fiscal Impact

The total cost of the project is estimated at $233,278 and the Sustainable Transportation Planning grant will fund up to $190,000 of the total project cost. The remaining cost will be funded with approximately $37,428 in City staff time and $5,850 of Transportation Development Act (TDA) Bicycle and Pedestrian Funds. An 11.47% local match is required, and a combination of City staff time and TDA Bicycle/Pedestrian Funds will satisfy this requirement.

Background and Analysis

Old Auburn Road is an incomplete street which carries high vehicular volumes, lacks bicycle, pedestrian and transit infrastructure, and has been identified by the City as an important corridor for all modes of transportation. Recent community concerns include vehicular speeding, lack of pedestrian crossings, sidewalks, and lighting, high number of collisions, high volume of cut-

through traffic and overall safety. Additionally, the irregular, non-perpendicular intersections present visibility, truck/large vehicle turning and bicycle/pedestrian crossing challenges.

In 2015, the City adopted a Pedestrian Master Plan (PMP) identifying this corridor as a Priority 1 (most important) location in need of a focus area plan. A Complete Streets Plan is the next step to further develop the concept identified in the PMP. The project is also identified in the City's Bikeway Master Plan calling for installation of Class II bikeways connecting to the City's existing Class I bikeway on the east side of the plan area.

This project aligns with the City Council's three-year goals to "improve streets and infrastructure" and "improve community vibrancy and engagement". The Plan will address the challenging transportation conditions between Sylvan Road and Fair Oaks Boulevard. It will include a robust community engagement process, evaluation of existing conditions and deficiencies to define community based solutions, address concerns, increase safety and to transform Old Auburn Road into a Complete Street. Once complete, the Plan will be used to seek final design and construction funding.

Conclusion

Staff recommends the City Council approve the attached resolution authorizing the City Manager to execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation for the Old Auburn Complete Streets Plan.

Attachments: (1) Resolution authorizing the City Manager to execute agreements with the California Department of Transportation for the preparation of the 'Old Auburn Complete Streets Plan'

RESOLUTION NO. 2018- ___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE 'OLD AUBURN COMPLETE STREETS PLAN'

WHEREAS, on October 20, 2017, the City submitted a grant application through the Caltrans Sustainable Transportation Planning Grant Program to develop the Old Auburn Complete Streets Plan; and

WHEREAS, on December 15, 2017, the City was notified that the project was selected to receive funding; and

WHEREAS, the City Council of the City of Citrus Heights is eligible to receive Federal and/or State funding for certain transportation planning related plans, through the California Department of Transportation; and

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be claimed through the Transportation Planning Grant Programs; and

WHEREAS, the City of Citrus Heights wishes to delegate authorization to execute these agreements and any amendments thereto.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Citrus Heights that the City Manager, or designee, is authorized to execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation.

The City Clerk shall certify the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights, California, this 25th day of January, 2018 by the following vote, to wit:

AYES: Council Members:
NOES: Council Members:
ABSTAIN: Council Members:
ABSENT: Council Members:

Steve Miller, Mayor

ATTEST:

Amy Van, City Clerk

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT
MEMORANDUM

DATE: January 25, 2018

TO: Mayor and City Council Members
Christopher W. Boyd, City Manager

FROM: Rhonda Sherman, Community Services Director
Colleen McDuffee, Planning Manager
Casey Kempenaar, Senior Planner

SUBJECT: **Boulevard Plan Amendment – SPA 17-01 - Wall Signage**

Summary and Recommendation

On December 13, 2017, the Planning Commission recommended the City Council approve amendments to the Boulevard Plan in regards to the maximum wall signage allowed for businesses along Auburn Boulevard. The Planning Commission recommends the following motion:

Motion 1: Adopt Resolution No. 2018-___ Resolution of the City Council of the City of Citrus Heights Adopting Amendments to the Auburn Boulevard Plan - Reinventing the Auburn Boulevard Corridor.

Fiscal Impact

None.

Background

In February 2005, the City adopted the Boulevard Plan for Auburn Boulevard (Sylvan Corners to Roseville border) as a result of months of hearings and public workshops. The Boulevard Plan helped develop a long-term vision for the boulevard and set the framework for the street improvements that have served as a catalyst for the arterial.

As a result of the Boulevard Plan, the City has invested a substantial amount of time and money into the Auburn Boulevard streetscape. The Plan envisions new construction/infill redevelopment of parcels fronting the street. The Boulevard Plan set a vision, but since it was established there has been a major downturn in the economy and loss of Redevelopment, limiting private investment within the Plan area.

In February 2016, the City Council updated the Boulevard Plan to increase flexibility and support the ACTivate Auburn program. Since then the City has received feedback the wall signage requirements within the Boulevard Plan are confusing and restrictive as compared to elsewhere in the City.

Proposed Amendments

Currently, the maximum wall signage allowed within the Boulevard Plan is more restrictive and varies across the four districts of Boulevard Plan. The proposed changes to the Boulevard Plan would increase the maximum wall signage sizes to be 2 square feet per 1 linear foot of primary building frontage. This change would make the maximum wall signage on Auburn Boulevard identical to other commercial areas in the City including the General Commercial, Shopping Center, and Limited Commercial Zoning Designations.

Table 1 – Summary of Existing Regulations and Proposed Changes

Location	Maximum Sign Area (Existing)	Maximum Sign Area (Proposed)
Commercial Zones (Except Auburn Boulevard)		
SC, GC, LC Zones	2SF per 1LF of primary building frontage	No Change
Auburn Boulevard		
Gateway District	1SF per 2LF of primary building frontage	2SF per 1LF of primary building frontage
Rusch Park District	1SF per 1LF of primary building frontage	
Lincoln 40 District	1SF per 1LF of primary building frontage	

Sylvan Corners Village Square District	• Anchors over 50,000 SF
	  ○ 60 SF
	• Anchors over 20,000 SF
	  ○ 48 SF
	• Shops over 6,000 SF
	  ○ 30 SF
	• Shops under 6,000 SF
	  ○ 24 SF
	• Shops under 3,000 SF
	  ○ 16 SF	

Exhibit A-1 is a copy of the proposed changes to the Boulevard Plan where you will find the affected page with changes marked strikeout/underline format for ease of reading and reference. The changes are also color coded as follows:

- Blue/Underline – Inserted Text
- ~~Red/Strike Through – Deleted Text~~

Public Outreach

Copies of these proposed changes to the Boulevard Plan were sent to each neighborhood association adjoining the Plan area for review, Neighborhood Association #2 (Rusch Park) and Neighborhood Association #6 (Sunrise Ranch), as well as the Auburn Boulevard Business Association (ABBA). At the time of the writing of this report, staff has not received any comments from either neighborhood association. Staff provided the amendments to ABBA and they are supportive of the proposed changes.

Environmental Determination

An Environmental Impact Report was prepared and adopted in February 2005 that evaluated the Boulevard Plan. The proposed changes to the Boulevard Plan are minor in nature, therefore the previously adopted EIR is found to be sufficient.

Conclusion

The Planning Commission recommends approval of the amendment of the Boulevard Plan and the following motion:

Motion: Move to adopt Resolution 2018-___ Resolution of the City Council of the City of Citrus Heights Adopting Amendments to the Auburn Boulevard Plan - Reinventing the Auburn Boulevard Corridor.

Attachments:

A. Resolution
   - Exhibit A-1 – Boulevard Plan Amendments (Modified Page Only)

RESOLUTION 2018-___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS ADOPTING AMENDMENTS TO THE AUBURN BOULEVARD PLAN – REINVENTING THE AUBURN BOULEVARD CORRIDOR

WHEREAS, the City of Citrus Heights adopted The Auburn Boulevard Plan – Reinventing the Auburn Boulevard Corridor in February 2005; and

WHEREAS, the City of Citrus Heights adopted the Environmental Impact Report for the Boulevard Plan in February 2005; and

WHEREAS, the changes to the Boulevard Plan are minor in nature, therefore the previously adopted EIR is found to be sufficient; and

WHEREAS, the proposed amendments are intended to make the wall sign standards consistent across the Boulevard Plan and with other commercial zoning in the City; and

WHEREAS, the City Council has reviewed the record of the action of the Planning Commission and recommendations to the City Council concerning the proposed amendments and wishes to support the proposal now under consideration.

NOW, THEREFORE, BE IT RESOLVED that the Citrus Heights City Council hereby finds as follows:

Findings for a Specific Plan Amendment:

1. The amendment is internally consistent with all other provisions of the Boulevard Plan.

2. The amendment is consistent with the General Plan.

3. The proposed amendment will not be detrimental to public interest, health, safety, convenience or welfare of the City.

BE IT FURTHER RESOLVED that the Citrus Heights City Council hereby adopts the Boulevard Plan as amended (Exhibit A-1) as final.

IT IS HEREBY CERTIFIED that the foregoing Resolution No. 18-__was duly introduced and legally adopted by the City Council of the City of Citrus Heights at its regular meeting held on this 25 day of January 2018, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Steve Miller, Mayor

ATTEST:

_____
Amy Van, City Clerk

Attachment: Exhibit A-1 – Revised Boulevard Plan (Redline/Strikeout)

3.5 Signage Standards

Each district has signage standards that reflect desired land use and urban design concepts. The Signage Standards (Figure 3.9) identify basic objectives and dimensions for district, site, building and tenant signs.Variables include the size of the building, facade length and the, type, and number of tenants. Besides the quantitative standards, the design guidelines for each district in Section Four provide overall qualitative direction for signage in each district.

Figure 3.9: Signage Standards

District	Objective	District Signage	Freestanding Signs	Maximum Building Signage	Maximum Window/Blade Signage
Gateway District	Signage concepts for a mixed-use district	Citrus Heights gateway sign, street light banners (1)	(4)	~~1 SF per 2 LF of building frontage~~ 2 SF per 1 LF of primary building frontage	Blade signs 4 SF max. Window signs 4 SF max.
Rusch Park District	Signage concepts for multi-tenant commercial buildings	District entry signs, streetlight banners, wayfinding signage (1)	(4)	~~1 SF per 1 LF of building frontage~~ 2 SF per 1 LF of primary building frontage	Blade signs 6 SF max. Window signs 4 SF max.
Lincoln 40 District	Signage concepts for single and multi-tenant commercial buildings	District Banners and directional signage (1)	Monument signs allowed (2)(3)	~~1 SF per 1 LF of building frontage~~ 2 SF per 1 LF of primary building frontage	Blade signs 6 SF max. Window signs 4 SF max.
Sylvan Corners Village Square District	Signage concepts that support uniform standard for Village Square identity	Public art monuments, entry drive signs, banners (1)	(4)	~~Anchors over 50,000 SF Area: 60 SF Height: 60"~~ ~~Anchors over 20,000 SF Area: 48 SF Height: 48"~~ ~~Shops over 6,000 SF Area: 30 SF Height: 36"~~ ~~Shops under 6,000 SF Area: 24 SF Height: 30"~~ ~~Shops under 3,000 SF Area: 16 SF Height: 24"~~ 2 SF per 1 LF of primary building frontage	Blade signs 6 SF max. Window signs 4 SF max.

(1)Coordinate with City of Citrus Heights

(2) Signage counts against cumulative allowable building signage area

(3) Reviewed on case by case basis

(4) Freestanding signs may be permitted for existing buildings subject to Director approval. Freestanding signs are not permitted for new development. Size of Freestanding sign shall be restricted as follows:

Cumulative Size of Buildings on Site	Maximum Size of Freestanding Sign
Less than 10,000 SF	20 SF
10,001 - 30,000 SF	30 SF
Greater than 30,000 SF	40 SF

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: January 25, 2018

TO: Mayor and City Council Members
Christopher W. Boyd, City Manager

FROM: Rhonda Sherman, Community Services Director
Stephanie Cotter, Development Specialist

SUBJECT: **Revised Citizen Participation Plan for the Community Development Block Grant Program**

Summary and Recommendation
Staff recommends the City Council continue this item to a future City Council meeting.

Fiscal Impact
There is no fiscal impact associated with this action.

Background and Analysis
In March 2016, the Housing and Urban Development (HUD) implemented Final Rule at 24 CFR Part 5 regarding each Community Development Block Grant (CDBG) grantee's obligation to Affirmatively Further Fair Housing (AFFH). As part of this new Final Rule, citizen participation plan requirements for local governments have been revised.

In response, staff revised the City's Citizen Participation Plan (CPP) and published a public notice to provide members of the community with an opportunity to review the proposed changes. The public comment period was listed as December 27, 2017, to January 25, 2018. On January 5, HUD released a notice delaying implementation of the new Assessment of Fair Housing (AFH) process. Instead, the City will participate in the regional Analysis of Impediments (AI) to satisfy the City's obligation to affirmatively further fair housing.

Due to the recent the changes in HUD guidelines, City staff recommends continuing this item to a later date in order to ensure the City's CPP is consistent with the most recent HUD guidelines.

Conclusion
Staff recommends the City Council continue the public hearing for the revised CPP for the CDBG Program to a future City Council meeting.

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: January 25, 2018

TO: Mayor and City Council Members
Christopher W. Boyd, City Manager

FROM: Amy Van, City Clerk

SUBJECT: **Appointment to Fill an Unexpired Term on the Construction Board of Appeals**

Summary and Recommendation

There is an unexpired vacancy on the Construction Board of Appeals with a term ending December 2018. An application for appointment was received from William Shirley.

Staff recommends the City Council, by majority vote, consider the appointment to the Construction Board of Appeals to fill an unexpired term ending December 31, 2018.

Fiscal Impact

There is no fiscal impact related to this item.

Background and Analysis

The Board has the power and duty to hear and decide appeals of orders, decisions or determinations made by the Chief Building Official relative to the application and interpretations of the codes set forth in Chapter 18 "Buildings and Building Regulations" of the Citrus Heights Municipal Code.

The composition of the Board consists of five at-large members. Current Board members are as follows:

Name	Term
Cathrina Dmytrow	1/26/17 – 12/31/20
Thomas Milton	1/26/17 – 12/31/20
Mitchell Tellez	1/26/17 – 12/31/20
John Millet	3/9/17 – 12/31/18

Resident William Shirley has submitted an application (Attachment 1) seeking appointment to the Board.

Conclusion

Staff recommends the City Council, by majority vote, consider the appointment to the Construction Board of Appeals to fill an unexpired term ending December 31, 2018.

Attachments: (1) William Shirley Application for Appointment

CITY OF CITRUS HEIGHTS
6360 Fountain Square Drive
Citrus Heights, CA 95621

(916) 725-2448
(916) 725-5799 Fax
www.citrusheights.net

RECEIVED
DEC 21 2017

APPLICATION FOR APPOINTMENT TO COMMISSION OR BOARD

Please type or print clearly. Applications are considered current for two years.

NOTE: Your application/biographical information will be copied for the City Council and made available to the press and public.

COMMISSIONS AND COMMITTEES

If you are applying for more than one commission or board, please mark all of your choices.

- ☐ Planning Commission
- ☐ History and Arts Commission
- ☑ Construction Board of Appeals
- ☐ Sheriff's Outreach Community Advisory Board*
- ☐ Sacramento-Yolo Mosquito and Vector Control District*

* Sacramento Regional Boards

PERSONAL DATA

NAME:	HOME PHONE:	BUSINESS/CELL PHONE:
WILLIAM SHIRLEY	916-722-5440	916-832-7970

EMAIL ADDRESS: WSWILLYBEES15@GMAIL.COM

ADDRESS:	CITY:	STATE:	ZIP:
7946 CORAL OAK WAY	CITRUS HEIGHTS	CA.	95610

ARE YOU A RESIDENT OF CITRUS HEIGHTS? ■ YES ☐ NO

HOW LONG HAVE YOU LIVED IN CITRUS HEIGHTS? SINCE JULY OF 1986

ARE YOU PRESENTLY SERVING ON A CITY COMMISSION OR BOARD? ☐ YES ■ NO

IF YES, WHICH COMMISSION OR BOARD? CONSTRUCTION BOARD OF APPEALS

EMPLOYMENT/EXPERIENCE

EMPLOYER: RETIRED

OCCUPATION (If retired, please indicate former occupation or profession): PLUMBER/FOREMAN, PRIMARILY COMMERCIAL

EDUCATION: 5 YEARS OF TRADE SCHOOL/ PLUMBING APPRENTICESHIP

PROFESSIONAL AND/OR COMMUNITY SERVICE ACTIVITIES:
MOST RECENTLY PLANTED ROSES INFRONT OF COSCO. HAVE CLEANED BRUSH FROM THE CREEKS. LAST YEAR WORK WITH "HEART" HELPING WITH THE WINTER SANCTUARY. I HAVE HELPED WITH THE STAND DOWN PROGRAM FOR THE VETS. I HAVE BEEN ACTIVE WITH MYCHASE ASSOCIATION.

CONTINUED ON BACK

IF YOU ARE APPLYING FOR THE CONSTRUCTION BOARD OF APPEALS PLEASE DESCRIBE YOUR EXPERIENCE AND TRAINING AS IT RELATES TO BUILDING CONSTRUCTION.

5 YEAR APPRENTICESHIP PROGRAM FOR PLUMBING. I HAVE TAUGHT APPRENTICE PLUMBING COURSES.I HAVE 40 YEARS EXPERIENCE IN THE PLUMBING TRADE. VERY FAMILIAR WITH THE SCOPE OF WORK OF OTHER TRADES SINCE I WAS A FOREMAN AND GENERAL FOREMAN FOR 25 YEARS. I ALSO WORKED AS AN EXTIMATOR AND PURCHASING AGENT FOR A MECHANICAL CONTRACTOR. I DEALT WITH CITY INSPECTORS DURING MY TIME IN FOREMAN POSTIONS.

LOCAL GOVERNMENT-RELATED EXPERIENCE:

WHY ARE YOU INTERESTED IN PARTICIPATING ON THIS ADVISORY BOARD (S)?

I HAVE LIVED IN THE CITY SINCE 1986. MY CHILDREN WENT TO SCHOOL HEAR AND NOW MY GRANDCHILREN. I HAVE A VESTED INTEREST IN THE CITY AS A HOME OWNER. I WANT THE CITY TO BE INFORMED WHEN MAKING DECISIONS. I WANT QUALITY CONSTUCTION TAKING PLACE IN OUR CITY. I WANT CITRUS HEIGHTS TO BE A CITY THAT ATTRACTS BUSINESS AND YOUNG FAMILIES WHO WANT TO BUY HOMES AND TO BE AN ACTIVE PART OF OUR COMMUNITY. TO HELP THIS HAPPEN WE NEED TO BE ABLE TO WORK WITH THESE PEOPLE AND MAKE THE PROCESS LESS COMPLICATED. WHY ARE BUSINESSES MOVING OUT OF THE COUNTY AND SACRAMENTO CITY? BECAUSE THERE BUILDING DEPARTMENTS MAKE IT SO DIFFICULT . DO CONTRACTORS WANT TO BUILD WITHIN OUR CITY LIMITS? I WANT THAT ANSWER TO BE YES. THAT DOESN'T MEAN WE REQUIRE LESS OF THEM, BUT WE ARE FAIR AND RESONABLE AND PROVIDE THEM WITH THE ANSWERS AND DECISIONS THEY NEED IN A TIMELY MANNER.

IF YOU ARE APPLYING FOR THE HISTORY AND ARTS COMMISSION, PLEASE ANSWER THE FOLLOWING:
UNLIKE OTHER COMMISSIONS, HISTORY AND ARTS COMMISSION MEMBERS ARE EXPECTED TO COMPLETE COMMISSIONER LED PROJECTS DURING THEIR TENURE WITH LIMITED CITY STAFF INVOLVEMENT. PLEASE DESCRIBE PROJECTS YOU WOULD BE INTERESTED IN COMPLETING AND/OR TIME CONSTRAINTS YOU MAY HAVE.

AB 1234 Ethics Training:
Every newly appointed committee or board member is required to complete the AB 1234 Ethics training required by California Government Code 53234 within the first year of appointment and every two years thereafter. Noncompliance will result in automatic removal as detailed in the City Council Handbook (adopted April 2007).

I DECLARE, UNDER PENALTY OF PERJURY, THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

William B Shirley
Signature of Applicant

12-21-17
Date

Please return application to:

City of Citrus Heights
City Clerk's Office
6360 Fountain Square Dr.
Citrus Heights, CA 95621

For City Use Only: Date Appointed: ____/____/____ Date oath administered ____/____/____

CITY OF CITRUS HEIGHTS

CITY COUNCIL STAFF REPORT MEMORANDUM

DATE: January 25, 2018

TO: Mayor and City Council Members
Christopher W. Boyd, City Manager

FROM: Rhonda Sherman, Community Services Director
Stephanie Cotter, Development Specialist

SUBJECT: **Objecting to the Sale of Two Properties at Public Auction by Sacramento County and Authorizing the City Manager to Negotiate their Purchase**

Summary and Recommendation

Staff recommends the City Council adopt a resolution objecting to the sale of two properties identified as 8244 Auburn Boulevard [Assessor's Parcel Number 204-0471-010-000] and 7716 Old Auburn Road [Assessor's Parcel Number 211-0061-001-0000] (collectively "Properties") at public auction by Sacramento County ("County") and authorizing the City Manager to negotiate their purchase.

Fiscal Impact

The total minimum purchase price of the Properties is $46,500. The appraised value for the partial acquisition of 8244 Auburn Boulevard [Assessor's Parcel Number 204-0471-010-000] ("8244 Auburn Blvd.") is $24,200. The minimum bid amount for 7716 Old Auburn Road [Assessor's Parcel Number 211-0061-001-0000] ("7716 Old Auburn Rd.") is $22,300. The City will utilize a combination of grant funds and general fund revenue to purchase the Properties.

Background and Analysis

Pursuant to State Revenue and Taxation Code, properties determined to be in default for unpaid property taxes for five years or more are periodically put up for public auction by the County for a minimum bid amount equivalent to the delinquent taxes, plus fees incurred by the County.

Staff reviewed the list of tax-defaulted properties that were scheduled for tax sale on February 26, 2018, and determined the City may desire to purchase the Properties for infrastructure improvement projects and preservation of open space. The attached Location Map (see Attachment 2), depicts the location of the Properties.

8244 Auburn Boulevard [Assessor's Parcel Number 204-0471-010-000]

Staff proposes to purchase a portion of the property located at 8244 Auburn Blvd. to be used for infrastructure improvements in conjunction with the Auburn Boulevard Complete Streets Project. The minimum bid for 8244 Auburn Blvd. is $150,000; however, the City is only interested in purchasing a portion of the property necessary for roadway improvements. An appraisal report conducted by Smith

and Associates in March 2017 determined the market value of the proposed partial acquisition is $24,200.

7716 Old Auburn Road [Assessor's Parcel Number 211-0061-001-0000]
Staff proposes to purchase the entire property located at 7716 Old Auburn Rd. to remediate the existing blight and to be used for infrastructure improvements and preservation of open space. The minimum bid for 7716 Old Auburn Rd. is $22,300.

Pursuant to Revenue and Taxation Code Section 3695.4, an objection letter and application to purchase the Properties have been filed with the County's Tax Collector. Submitting an application to purchase tax-defaulted property does not commit the City to purchasing the Properties, nor does it guarantee purchase approval. By objecting to the sale, the Properties will be withheld from the public auction on February 26, 2018.

If it is determined at any time during the purchase process that it is not in the best interest of the City to purchase one or both of the Properties, staff would submit a letter to the Tax Collector requesting to withdraw the application(s) to purchase. The City would be required to reimburse the Tax Collector for providing notice, publication, and actual costs incurred for preparing and conducting the Chapter 8 Agreement Sale for the Properties.

The property owners may also redeem the Properties by paying the delinquent taxes prior to the effective date of the Chapter 8 Tax-Default Sale. The Tax Collector establishes a tentative effective date for the tax sale to the City and determines the minimum purchase price of the Properties, for an amount sufficient to redeem the delinquent property taxes, as defined in Revenue and Taxation Code Section 3793.1.

Staff will conduct a thorough investigation of the Properties during the Chapter 8 Agreement Sale process. Due diligence will include a complete review of the preliminary title report and an environmental site assessment for the Properties. All parcels purchased through a Chapter 8 Agreement Sale are purchased on an "as is" basis.

After the City receives the Tax Collector's deed, the former owner or lien holder may attempt to overturn the sale, pursuant to Revenue and Taxation Code Section 3725, alleging the sale invalid due to any irregularity of any proceeding instituted during the Chapter 8 process. If the sale is overturned, the purchase price would be returned to the City.

Conclusion

Staff recommends the City Council adopt a resolution objecting to the sale of two Properties at public auction by Sacramento County and authorizing the City Manager to negotiate their purchase.

Attachments: (1) Resolution
(2) Location Map

RESOLUTION NO. 2018 - ___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS OBJECTING TO THE SALE OF TWO PROPERTIES AT PUBLIC AUCTION BY SACRAMENTO COUNTY AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE THEIR PURCHASE

WHEREAS, on November 30, 2017, the City received notice that Sacramento County ("County") intends to sell certain property at a tax sale public auction on February 26, 2018; and

WHEREAS, among the list of tax-defaulted properties being proposed to be sold by the County, are two (2) properties known as 8244 Auburn Boulevard (APN #204-0471-010-0000) and 7716 Old Auburn Road (APN #211-0061-001-0000) ("Properties"), upon which the City currently has liens against; and

WHEREAS, the City has identified potential beneficial public uses for the Properties, including, but not limited to, removing blight, preserving open space, and making infrastructure improvements; and

WHEREAS, to preserve the City's liens and to purchase the Properties, the City Council must object to the public auction of the Properties; and

WHEREAS, upon filing a formal objection to the public auction of the Properties with the County, the County is required to remove the Properties from the sale; and

WHEREAS, the City must file its formal objection to the sale of the Properties before the first publication of the "Notice of Intended Sale" which is tentatively scheduled for February 2, 2018; and

WHEREAS, to purchase the Properties, the City must enter into a sales agreement ("Agreement") with the County, which must be approved by the County Board of Supervisors and the California State Controller; and

WHEREAS, the City proposes minimum bid amounts of $22,300 and $24,200 for the Properties; and

WHEREAS, the final purchase amount for the Properties has not been negotiated with the County; and

WHEREAS, the City wishes to purchase all of 7716 Old Auburn Road (APN #211-0061-001-0000), and a portion of 8244 Auburn Boulevard (APN #204-0471-010-0000); and

WHEREAS, the City Council desires to object to the public auction of the Properties and exercise the City's right to purchase the Properties.

NOW, THEREFORE, BE IT RESOLVED the Citrus Heights City Council hereby finds as follows:

Section 1.

All the recitals above are true and correct and incorporated herein.

Section 2.

The City Council hereby objects to the public auction sale of properties known as 8244 Auburn Boulevard (APN #204-0471-010-0000) and 7716 Old Auburn Road (APN #211-0061-001-0000) ("Properties"), which are on a proposed list of tax-delinquent properties for sale by Sacramento County ("County"), to preserve its liens against the Properties and to use the Properties for public purposes.

Section 3.

The City Council hereby instructs the City Manager to formally inform the County, that the City wishes to purchase all of 7716 Old Auburn Road (APN #211-0061-001-0000), and a portion of 8244 Auburn Boulevard (APN #204-0471-010-0000) as described with more detail in Exhibit A, attached hereto and incorporated herein.

Section 4.

The City Council hereby directs the City Manager to exercise the City's right to purchase the two properties as described in Section 3, and enter into sales agreement negotiations with the County, with a net purchase limit of $46,500.

Section 4.

The City Council hereby authorizes the City Manager and City Attorney to take all appropriate action and make, enter and execute any documents necessary and proper to effectuate the intent of this resolution.

Section 5

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights, California, on this __th day of January 2018, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Steve Miller, Mayor

ATTEST:

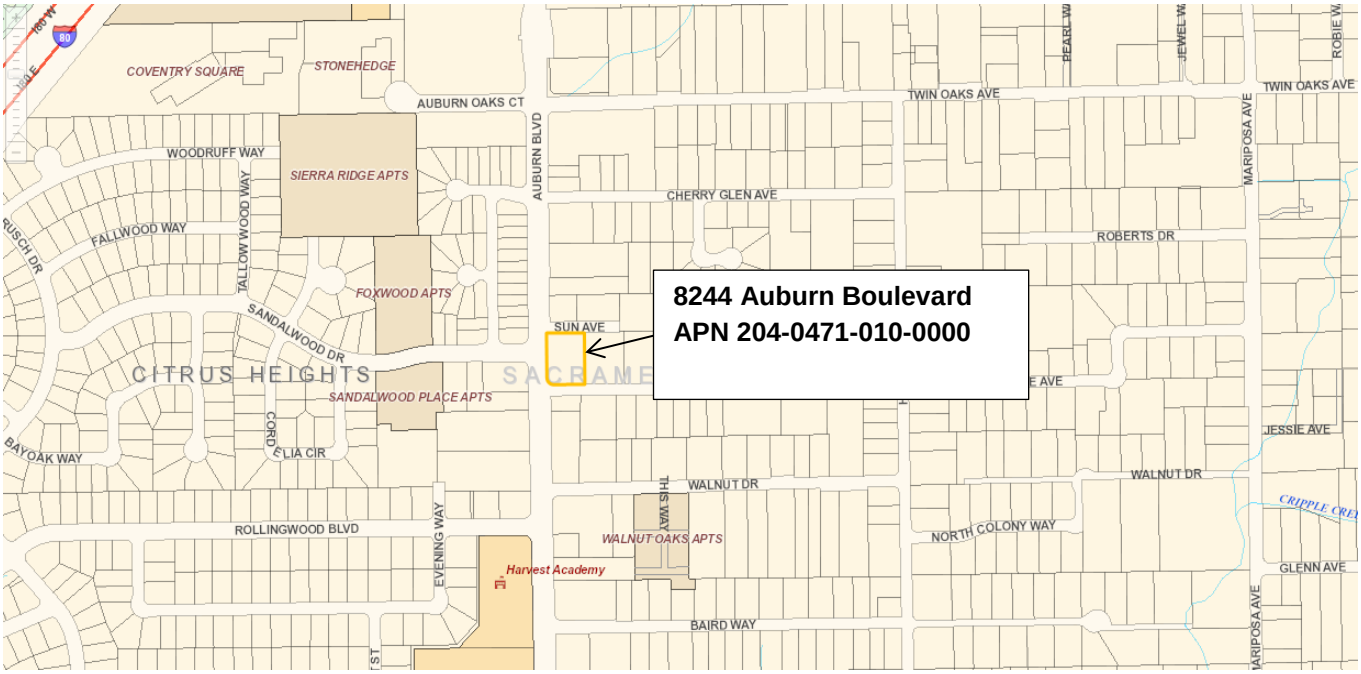
Amy Van, City Clerk

EXHIBIT A

PARCEL NUMBER	DESCRIPTION	DEFAULT YEAR	DEFAULT NUMBER
202-0090-021-0000	POR. TR. NO. 02, TWIN OAKS SUB. DES. AS BEG. AT SW. COR. SD. TR.; TH. N. 0° 23'50" W. 203.53 FT.; TH. N. 89° 10'30" E. 170 FT.; TH. S. 0° 23'50" E. 203.53 FT.; TH. S. 89° 10'30" W. 170 FT. TO BEG. IN THE CITY OF CITRUS HEIGHTS. AKA ASSESSOR'S PARCEL NO. 204-0471-010-0000.	2010	10-09393671-00
211-0061-001-0000	TRACT 190, CITRUS HEIGHTS ADD. NO. 9 EXC. W. 300 FT. OF S. 414.25 FT. & EXC. S. 224.25 FT. OF E. 54 FT. OF W. 354 FT. CONTG. 2.74 AC. IN THE CITY OF CITRUS HEIGHTS. AKA ASSESSOR'S PARCEL NO. 211-0061-001-0000.	2011	11-10383412-00

ATTACHMENT 2 – LOCATION MAP

Property #1: 8244 Auburn Boulevard



Property #2: 7716 Old Auburn Road

